DECISIONS TAKEN IN THE REVIEW MEETING HELD ON 21.01.2006 UNDER THE CHAIRMANSHIP OF COMMISSIONER (AGRICULTURE).

1. An order to be issued to all Officers of the Agriculture Department to the effect that no officer should meet Commissioner (Agriculture) in his residence except Official works with out prior approval.

(Action by : DDA(HQ)

2. Show cause notice to be issued to Mr. Dilip Bhattacharjee , DDA(Dhalai) asking the reason as to why he has visited the residence of Commissioner (Agri) on a holiday without taking prior permission. Also call for an explanation from Mr. Dilip Bhattacharjee DDA(Dhalai) as to why he has given advance copy of representation to the Commissioner (Agriculture).

(Action by : DDA(HQ)

3. Since DDA(Dhalai) did not attend the Monthly Meeting on 21.-01.2006 without prior approval of the Authority, the day to be treated as ***dies-non***.

(Action by : DDA(HQ)

4. Rajib Debbarma, Asst. Director who was transferred from Office of the SA , Jirania to SA, Gandacherra has to be relinquished his charge immediately otherwise it will be treated as stand released .

(Action by : DDA(HQ)/SA, Jirania)

5. All Officers who were transferred but not yet joined in the new place of posting has to be released /relinquished their charges immediately. All process to be completed by 31.01.2006.

(Action by : DDA(HQ)

6. A Report on improvement of crop cutting experiments to be furnished by all SAs & DDAs to the Director of Agriculture with a copy to Commissioner (Agri) by 25.01.2006 . All concerned SAs/DDAs are requested to inform the authority in

advance about the next crop cutting experiment to be taken by them where authority may likely to be present.

(Action by : DDAs/SAs)

7. A Report on bridging the gap between requirement of foodgrains vis-à-vis production to be furnished by all SAs & DDAs to the Director of Agriculture with a copy to Commissioner (Agri) by 25.01.2006 .

(Action by : DDAs/SAs)

8. Tour Diary of DDA(North) was not submitted. Hence, explanation to be called. Tour Diary of SA (KGT), SA(KCP), SA(GNC) to be verified by the Directorate.

(Action by : DDA (H.Q)

9. No leave will be sanctioned to Officers/Staff of Agriculture Department up to May, 2006 unless ground is serious and genuine. Order to be issued accordingly.

(Action by : DDA (H.Q)

10. **Target date for submission of pending DCC Bills up to 2003-04** :
    - SA (Melaghar) 15.61 lakhs – 31.03.2006
    - SA (Mohanpur) 7.40 lakhs – 31.03.2006
    - SA (Dukli) 26.83 lakhs - 31.03.2006
    - SA (Kanchanpur) 25.68 lakhs -31.03.2006
    - SA(Panisagar) 25.71 lakhs (of which adjustment of Rs. 10.00 lakhs has to be furnished by 15.03.2006. Specific Report on the balance amount to be furnished by SA ,Panisagar indicating the responsibility of the defaulting Officers/ Staffs.)
    - E.E.(West) Rs. 9.00 lakhs – by next monthly meeting.

(Action by : All concerned)

Target date for submission of DCC Bills for 2004-05:

- By 31st March 2006: 50%
- By 31st May, 2006 : 50%

DDAs of the District are requested to fix up month wise target for submission of DCC bills for 2004-05.
(Action by : All concerned)

11. Entire fund placed to EEs for under taking different works to be spent by March, 2006. Whatever expenditure sanction required in this regards has to be obtained from the competent authority in a single file.
(Action by : SE(Agri)

12. Seed Processing Plant has to be run in two shifts. EE(Mechanical) and A.D.(Seed) shall finalize action plan to process balance 1000 MT seeds of the Registered Growers.
(Action by : EE(Agri. Mechanical)

13. Officer-in-Charge of Seed Testing Laboratory shall maintain a Register showing district wise receipt and despatch of Seed Samples . The Report to be placed before the Commission(Agri) by 27.01.2006 . Proposal for strengthening the Seed Testing Lab. including man power has to be furnished to the Commissioner(Agri) 27.01.2006 .
(Action by : Officer-in-Charge , Seed Testing Laboratory)

14. More number of High Yielding Paddy Varieties for Aus season has to be identified . Plant Breeder/Agronomist to take appropriate action in this regards.
(Action by : DDA(Research)/ Agronomist)

15. For finalizing the APMC Act. by 31.01.2006 , DDA(Marketing) shall take necessary action and shall meet with Deputy Secretary, Law immediately.
(Action by : DDA(Marketing)

16. To achieve at least 33% seed replacement in 2006-07 , advance planning to be done for 35-36% seed replacement .
(Action by : DDAs/ SAs)

17. Proposal furnished by the SA ,Bishalgarh in the Agenda Note is appreciated by the authority. He has to work out modalities and prepare an Action Plan for achieving the target.
(Action by : SA (Bishalgarh)

18. Officer-in-Charge of Soil Testing Laboratory has to initiate a detailed proposal for providing Soil testing Kits to the SHG.
(Action by : Officer-in-Charge , Soil Testing Laboratory)

19. DDA(Training) has to prepare a detailed Action Plan for imparting training to Farmers / Staffs /Officers on :
    - Hybrid Paddy Cultivation
    - SRI Techniques
    - Cultivation through ICM
    - Crop Cutting Experiments

(Action by : DDA (Training)

20. From next month onwards report on IWDP, WDPSCA,& NWDPRA to be placed in the Agenda Note . DDAs of the District are to monitor all programmes both for Agriculture and Horticulture & Soil Conservation.
(Action by : DDA (Plan)

21. SAs of Dhalai District are to submit Action Plan t o the D.M. Dhalai for getting more & more fund from National Food for Work Programme/ SGRY/Rural Employment Guarantee Programme . **(Action by : DDA (Dhalai)/ Concerned SAs**

22. DDA(Training) will chalk out a detailed programme including selection of Officers to be accompanied with the farmers for visiting to Dimapur .
(Action by : DDA (Training)

23. DDA (West) shall visit O/O the SA (Melaghar) on 28.01.2006 to finalize the issue relating to cash & cash accounts. **(Action by : DDA (West)**

24. List of works to be executed by HSCL has been handed over to HSCL authority as reported by SE (Agri). Tender already floated up to September , 2005 to be executed by the Agency already finalized. Balance works to be done by Departmental Engineers. List of such works to be submitted to the DA, Tripura by SE(Agri) immediately. **(Action by : SE (Agri)**

The meeting ended with thanks to the Chair.

Sd/- Illegible
Director of Agriculture
Tripura.