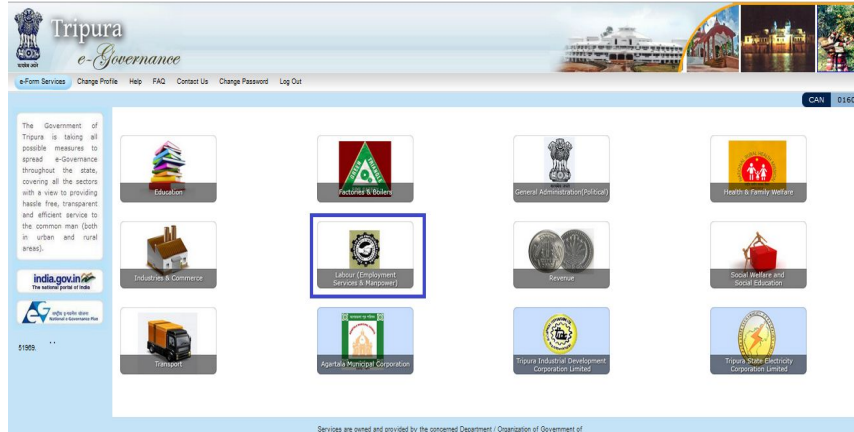


How Do I

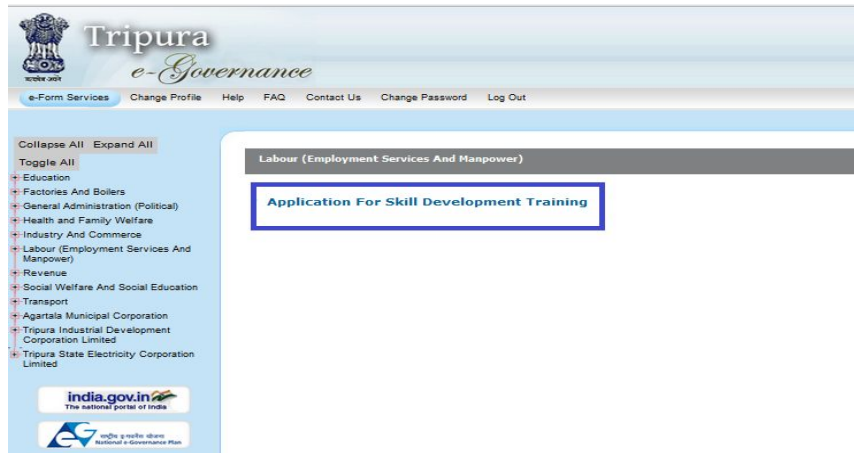
Submitting Online Application for Skill Development Training:

Step 1: Log into the Online Application site by providing the CAN and Password given at the time of Registration done.

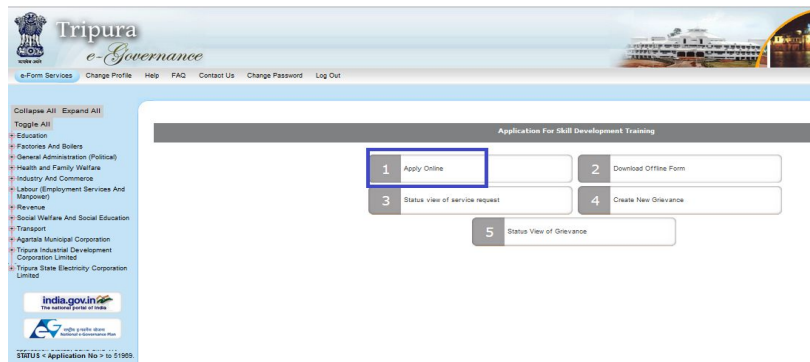
Step 2: Click on ‘LABOUR (Employment Services & Manpower)’ department.



Step 3: Click on “Application for Skill Development Training”



Step 4: Click on ‘Apply Online’.



Step 5: Fill the form properly. Please note all fields marked by * are mandatory.

Application for Skill Development Training

UID:

CAN: 016000000101

Applicant's Details

Salutation: * Mr.

Applicant's First Name: Manisankar

Applicant's Middle Name:

Applicant's Last Name: * Bhowmik

Father's Name: * X Bhowmik

Date Of Birth: * 05-11-1977

Sex: * Male

Nationality: * Indian

Caste: * OBC

Permanent Address of The Applicant:

Step 6: After click on “NEXT” Button, please review the data. If any correction required, click on BACK button and do the correction. Then click on “CONFIRM” button.

Step 7: Next page will be for Attaching supporting documents. Here please attach all the scanned documents which are applicable, in JPG, JPEG, PDF, GIF, PNG format only. Scan document in 200 dpi to keep the file size small because total attached file size allowed is 1024 Kbps..

Note: Only JPG, JPEG, PDF, GIF, PNG Formats Are Allowed. And Total Attached File Size Should Not Exceed 1024 Kbps.

Sl.No	Documents enclosed	Attach Document
1	* Age Proof	<input type="button" value="Browse..."/> No file selected. Attach
2	* Employment Exchange Card	<input type="button" value="Browse..."/> No file selected. Attach
3	* Identity Proof	<input type="button" value="Browse..."/> No file selected. Attach
4	* Proof of Address (P.R.T.C. /Electroty Bill/ Voters ID Card etc.)	<input type="button" value="Browse..."/> No file selected. Attach
5	Middle/Lower Secondary Certificate	<input type="button" value="Browse..."/> No file selected. Attach
6	Matriculation/Junior School Certificate/Secondary Marksheet	<input type="button" value="Browse..."/> No file selected. Attach
7	Matriculation/Junior School Certificate/Secondary Certificate	<input type="button" value="Browse..."/> No file selected. Attach
8	Higher Secondary/ Intermediate/ Pre-University/Senior Secondary Marksheet	<input type="button" value="Browse..."/> No file selected. Attach
9	Higher Secondary/ Intermediate/ Pre-University/Senior Secondary Certificate	<input type="button" value="Browse..."/> No file selected. Attach
10	Non- Technical Diploma/Certificate not equal to Degree Marksheet	<input type="button" value="Browse..."/> No file selected. Attach
..	Certificate for Non- Technical Diploma/Certificate not equal to Degree	<input type="button" value="Browse..."/> No file selected. Attach

Step 8: Once all relevant documents are attached, click on “SUBMIT” button to save the application.

Step 9: On Successful submission of the Application, an Acknowledgement slip will be generated. Please note down the Application ID No or take a print out of the Acknowledgement slip for future reference.