



**Tripura Tourism Development Corporation Ltd.**  
(A Government of Tripura undertaking).  
**SwetMahal, Palace Compound, Agartala, Tripura (W).**  
Contact - (0381) 231-7878 / 232-3893 / 232-5930  
Website: - [www.tripuratourism.gov.in](http://www.tripuratourism.gov.in)

**DNIT NO: 37/MD/TTDCL/VEHICLE/ 2019-20, dt. 07.02.2020**

The Managing Director, Tripura Tourism Development Corporation Ltd.(TTDCL) invites sealed tender for Hiring of Vehicles for office use (2<sup>nd</sup> tender).

The interested bidders may offer their rates in the prescribed format as detailed in the Draft Notice Inviting Tender (DNIT) No. 37/MD/TTDCL/Vehicle/ 2019-20 dt. 07.02.2020. Details of this tender are as follows:-

Sl. No.	Particulars	No. Of Vehicles	Earnest Money Deposit (in Rs.)	Tender Processing Charge (in Rs.)	Last Date dropping of tenders	Date of Opening of Tender
1)	Hiring of Maruti Suzuki EECO	01	7000.00	500.00 (Non-refundable)	Upto 3.00PM on dt. 27.02.2020	At 4.00 PM on dt.27.02.2020

Earnest Money Deposit (EMD) and Tender Processing Charge(TPC) shall have to be deposited in any scheduled Bank of India guaranteed by the Reserve Bank of India in the shape of Demand Draft (with at least 3 months validity) in favour of the Managing Director, TTDCL, Swet Mahal, Palace Compound, Agartala.

The Tender forms can be inspected on or after 08.02.2020 in the office of the Managing Director, TTDCL, Swet Mahal, Palace Compound, Agartala on any working day & hour up to 26.02.2020.

The Tender documents can be downloaded from the website [www.tripura.gov.in](http://www.tripura.gov.in) & website [www.tripuratourism.gov.in](http://www.tripuratourism.gov.in),

The Tenders can be dropped in the specific tender box, kept in the office of the tendering authority or sent by post (Registered with A/D) so as to reach by 3:00 PM of 27.02.2020 . In no circumstances, the tender received after the specified hour & date as above shall be entertained. Tenders dropped in Tender Box shall be opened at **4.00 PM** on 27.02.2020 (if possible) in presence of participating bidders. However TTDCL shall open the Tenders even if Bidders do not remain present at the stipulated time & date mwntioned.

For any clarification, Please mail to [tripuratourism09@rediffmail.com](mailto:tripuratourism09@rediffmail.com) or contact at **(0381-231-7878 / 232-5930, Fax – (0381) 231-7878.**

Tendering Authority reserves the rights to accept or reject any bid including lowest one without assigning any reason at any stage of tendering phase.

  
**Dy. Managing Director**  
**TTDCL, Swet Mahal,**  
**Palace Compound:Agartala.**



**No.F. 5(204)-TT/Store/Vehicle/2016/Part-1 / 21254-59**      **Date: 07.02.2020.**

**Copy to:**

- 1) Dy. MD, Vehicle for information and necessary action.
- 2) Executive Engineer, TTDCL for information
- 3) Sri Dipak Ghosh, Caretaker for information and arranging the publication of this Notice through 3 (three) Local Newspaper and preparation of Tender Box.
- 4) Mr. Partha Chakraborty, Computer Programmer, TTDCL to upload into the website of TTDCL & [www.tripura.gov.in](http://www.tripura.gov.in).
- 5) The Accountant & Cashier of TTDCL for information.

**Copy also to the,**

- 1) PS to the Minister, for kind appraisal of the Honourable Minister, Department of Tourism.

  
**Dy. Managing Director,**  
**TTDCL: Swet Mahal,**  
**Palace Compound:Agartala.**

Format for Newspaper publication only.

**PRESS NOTICE INVITING TENDER NO: 37/MD/TTDCL/VEHICLE/ 2019-20 dt.07.02.2020**

Sealed tender(2<sup>nd</sup> tender) are invited for Hiring of Vehicles for office use of the Tripura Tourism Development Corporation Limited (TTDCL), The minimum eligibility criteria is that the Bidder should be the owner of vehicle. For details, please visit [www.tripura.gov.in](http://www.tripura.gov.in). & [www.tripuratourism.Gov.in](http://www.tripuratourism.Gov.in).



## **DNIT DOCUMENT**

**Draft Notice Inviting Tender No. 37/MD/TTDCL/Vehicle/ 2019-20 dt.07.02.2020**

The Managing Director, Tripura Tourism Development Corporation Limited (TTDCL), Swet mahal, Agartala, Tripura invites sealed tenders (2<sup>nd</sup> tender) for hiring of vehicles for office use of TTDCL se per following requirements:

Sl. No.	Particulars	No. Of Vehicles	Earnest Money Deposit (in Rs.)	Tender Processing Charge (in Rs.)	Last Date dropping of tenders	Date of Opening of Tender
1)	Hiring of Maruti Suzuki EECO	01	7000.00	500.00 (Non-refundable)	Upto 3.00PM 27.02.2020	At 4.00 PM on 27.02.2020

- 1.1 Earnest money Deposit (EMD) and Tender Processing Fee (TPC) shall have to be deposited in any scheduled Bank of India guaranteed by the Reserve Bank of India in the shape of Demand Draft (with at least 3 months validity) in favour of the Managing Director, TTDCL, Swet Mahal, Palace Compound, Agartala.
- 1.2 The Tender forms can be inspected on or after 08.02.2020 in the office of the Managing Director, TTDCL, Swet Mahal, Palace Compound, Agartala on any working day & hour up to 26.02.2020.
- 1.3 The Tender documents can be downloaded from the website **[www.tripura.gov.in](http://www.tripura.gov.in)** & website **[www.tripuratourism.gov.in](http://www.tripuratourism.gov.in)**.
- 1.4 The Tenders can be dropped in the specific tender box, kept in the office of the tendering authority or sent by post (Registered with A/D) so as to reach by 3:00 PM on 27.02.2020 In no circumstances, the tender received after the specified hour & date as above shall be entertained. Tenders dropped in Tender Box shall be opened at **4.00 PM** on 27.02.2020 (if possible) in presence of participating bidders(s). However, TTDCL shall not be responsible if Bidder(s) do not make themselves available during the opening of Tenders at the stipulated time & date mentioned above.

## **2 Eligible Criteria for the Bidders:**

The bidder shall be resourceful person having experience in operations of vehicle and must be an owner of vehicle of required make with date of manufacture of the vehicle not before 01.01.2018 with relevant documents for operation of vehicle.

## **3. Bidding Procedure:**

- 3.1 Interested Bidders shall download the Tender documents from the designated website Swetmahal, Agartala on specified date & time of Tender. The bidder shall fill-up the rate quoting sheet, the undertaking sheet and submit the tender, in a single sealed envelope named **"Hiring of Vehicles"**.





- 3.2 The bidder shall herewith insert all documents in an envelope and seal it. After that the envelop shall have to be super-scribed as **"Hiring of Vehicles"** and address it to MD, TTDC, Swet Mahal, Palace Compound, Agartala- PIN-799001, and should be dropped in a specific box kept for this purpose named **"Tender box for Hiring of Vehicles"**.
- 3.3 The following documents are to be submitted by the Bidder along with the filled up tender documents:

Sl.	Document	Description
i.	Vehicle Documents (Photocopy duly Attested)	1. Registration Certificate of vehicle containing name of owner/ Bidder 2. Insurance of vehicle with validity at the time of dropping of tender 3. Valid PUC Certificate
ii.	DNIT Documents	i) To be signed Including corrigendum, if any.
iii..	Tax related document (Photocopy duly Attested)	i) PAN Card ii) GST Registration Certificate
iv.	Bank details (Photocopy)	i) Details of Bank account with Photocopy of Bank pass book showing Bank Account number and IFSC Cod
v.	Earnest Money Deposit (EMD) & Tender Processing Charge (TPC)	Demand Draft (DD) of Rs 7000.00 & Rs 500.00, in favour of MD, TTDC, Swetmahal, Agartala being the EMD & TPC respectively.
vi.	Various Application	Appendix-A,B & C
vii.	Declaration	Declaration with signature of bidder

**4. Negotiations:-**

Bidders shall quote rates after careful assessment prevailing fuel price, spare parts, etc. The authority may opt post bid negotiations of rates with the L<sub>1</sub>- Bidder only for lowering down of the quoted rates if the rates are found abnormally high.

**5 Bid Opening and Duration of contract:**

The Bid will be opened by the designated officers at the office of the MD, TTDC Ltd., Agartala, Tripura at the Time and Date as specified in the Bid Documents. The successful Bidder shall have to sign a contract for a period of **2(Two) Years** from the date of issue of Letter of Intent (LoI).

**6. Payment of Bills:** All payments of the bill shall be made through Bank Transfer only.

**7. TERMS & CONDITIONS**

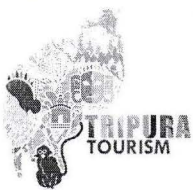
- 7.1 Bidders shall produce EMD and TPC of Rs 7000/- & Rs 500/- only in the shape prescribed in this document. (In case of new participant).
- 7.2 Bidder(s) can quote rate for 1 No. Vehicle as per **SI No. 1** only.
- 7.3 A security money of Rs 20,000/= shall be deducted from the bill of the bidder. EMD amount shall be adjusted.
- 7.4 Successful bidder shall sign the agreement within 7 days from issue of Letter of Intent (LoI).
- 7.5 The owner shall keep the vehicle refilled with fuel at his own cost and risk so thatn the shortage of fuel is not noticed during the duty hours.
- 7.6 All repairs required shall be the responsibility of the owner.



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- 7.7 The bill shall be prepared on the basis of detention of vehicle for any day alongwith the charges to be assessed based on the distance travelled. No detention charge shall be allowed for non-performing day
- 7.8 The vehicle shall be utilized as per the requirement of office work. Generally, office work starts at 8.00 AM and end at 8.00 PM within the HQ area. In case of outside Agartala tour, the duty hours may vary as per requirement
- 7.9 The salary and fooding of driver shall be the responsibility of owner. Driver's age should not be less than 18 years, having all statutory documents required for driving of vehicle.
- 7.10 During mechanical or any kind of breakdown of the vehicle the owner shall have to make alternative arrangements to continue the office duty.

  
**Dy. Managing Director,**  
**TTDCL: Swet Mahal,**  
**Palace Compound:Agartala.**





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**(APPENDIX - A)**

**COVERING LETTER**

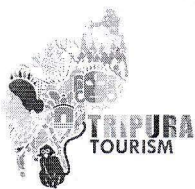
Dated: . . . . .

**To,**  
**The Managing Director,**  
**Tripura Tourism Development Corporation Ltd,**  
**Swet Mahal,Palace Compound,**  
**Agartala.**

**Sub: Hiring of Maruti Suzuki EECO (Air Conditioned) for the Office use of Tripura Tourism Development Corporation Limited ( TTDCL),Swetmahal, Palace Compound, Agartala during the year 2019-20 (2<sup>nd</sup> tender).**

Dear Sir,

- 1) With reference to your DNIT vide No. **DNIT No. 37/MD/TTDCL/VEHICLE/ 2019-20 Dt.07.02.2020** I/we, having examined the Tender Documents and understood its contents; hereby submit my Quotation as per the norms set herewith.
- 2) All information provided in the Bid and in the Appendices is true and correct.
- 3) This statement is made for the express purpose of qualifying as a Bidder for undertaking the supply work.
- 4) I/ We shall make available any additional information to TTDCL, it may find necessary or require supplementing or authenticating the Bid.
- 5) I/ We acknowledge the right of TTDCL to reject our Bid without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
- 6) I/ We declare that:
  - (a) I/ We have examined and have no reservations to the Bidding Documents, including any Addendum issued by the TTDCL.
  - (b) I/ We do not have any conflict of interest in accordance to the Tender Document as far as it relates to employees of the bidder working on this project;
  - (c) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the Tender Document, in respect of any Tender or Request For Tender or EOI issued by or any Contract entered into with TTDCL or any other public sector enterprise or any government, Central or State; and
  - (d) I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of the Tender Document, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- 7) I/ We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Tender that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders, in accordance with the Tender Document.
- 8) I/ We declare that we are not a Member of any other Agency submitting the Bid for any item of this DNIT.



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- 9) I/ We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the guidelines referred to above, we shall intimate TTDCL of the same immediately.
  - 10) In the event of my/we being declared as the successful Bidder, I/We agree to enter into a Service Contract in accordance with the terms & conditions as laid down in the Tender Document and other requisite issues if required as mutually agreed upon.
  - 11) The rate(s) has been quoted by me/us after taking into consideration all the terms and conditions stated in the Tender.
  - 12) In case of noncompliance from my/our part as Bidder at any stage of finalization of Tender / execution of the work / Security Period, the TTDCL is at a liberty to take punitive action(s) if situation warrant so, within the ambit of the terms of Tender Documents / Agreement.
  - 13) I/We agree and understand that the Tender is subject to the provisions of the Bidding Documents. In no case, I/We shall have any claim or right of whatsoever nature if the work is not awarded to me/us or our Tender is not opened.
  - 14) I/We agree to keep this offer valid for 90 (Ninety days) days from the Tender Due Date (TDD).
  - 15) I/We agree and undertake to abide by all the terms and conditions of the Tender document.

In witness thereof, I/we submit this Tender under and in accordance with the terms of the Tender Document.

Yours faithfully,

Date:

Place:

(Signature of the Bidder)  
(Name of the Bidder)  
Name and seal of Bidder





**(APPENDIX-B)**

**RATE QUOTING SHEET FOR BIDDER**

**DNIT No. 37/MD/TTDCL/VEHICLE/ 2019-20 Dt. 07.02.2020**

To  
Managing Director,  
Tripura Tourism Development Corporation Ltd,  
Swetmahal, Agartala.

**Sub: Hiring of Maruti Suzuki EECO for the Office use of Tripura Tourism Development Corporation Limited (TTDCL), Swetmahal, Palace Compound, Agartala during the year 2019-20. (2<sup>nd</sup> tender)**

Dear Sir,

I/We \_\_\_\_\_ [name of the applicant/ owner / Bidder duly authorized by the applicant to submit this Quotation], do hereby submit our tender to extend item in hiring service with provisions of terms and conditions of this Bidding Document. My bid for the Tender as follows:

Sl.No	Name of Item	Unit.	Rate of Detention including all taxes and charges (Rs/day) for each vehicle	Rate per Kilometer (Rs/ Km) including all taxes and charges for each vehicle
01	Hiring of 1(One) No. Maruti Suzuki EECO for office use of TTDCL, SwetMahal , Agartala.	Nos.		

- Our Financial Quotation shall be binding upon us subject to any modifications resulting from contract negotiations, up to the expiration of the validity period of the Tender, i.e. 90 days from the date of opening of financial bid.
- We understand that you are not bound to accept any Tender you receive without assigning any reason.

(Signature of the Bidder)  
Name and seal of Bidder with date





**(APPENDIX-C)**

**UNDERTAKING**

I ..... Son/ Daughter .....  
resident of ..... being Owner/ .....  
of whose GST Registration No. is ..... Income Tax PAN No. is ...  
....., hereby give consent to TTDCL to deduct from our Bill whatever dues of the  
GST & IT Department on their demand.

It has further been declared that I / We, M/S. ....  
. the Owner has never been barred or disqualified either by Government of India or  
Government of Tripura or their Departments or agencies from participating in submission of  
Tenderor such stipulation does not subsist up to TDDCL which bars in participation to this  
Tender. Any revelation of facts in contrary to the above declaration may lead to termination of  
my/our Bid/Agreement irrespective of stage of the Bid Process/Execution along with imposition  
of penalty within the ambit of this Bid Document/Agreement.

Place:

Date:

(Signature of the Bidder)  
(Name of the Bidder)  
Name and seal of Bidder