

**DEPARTMENT OF TOURISM  
GOVERNMENT OF TRIPURA**

NO.F.1(209)-TT/HRD/2020/26852

Dated, Agartala, the.....18.....Nov, 2020

**APPOINTMENT**

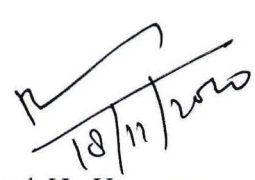
Advertisement No. F.1(209)-TT/HRD/2020 dated.....18.....Nov, 2020.

Applications are invited from Indian Citizens for recruitment to the post of  
**Managing Director, Tripura Tourism Development Corporation Ltd.**

No. Of Post :- 1 no.(UR)

How to apply: - Eligible candidates may send their detailed bio-data mentioning two references along with a recent pass-port size photograph and giving particulars of name, address, contact phone, e-mail address, age, qualification, experience, proof of academic attainment, last salary drawn and expected salary etc addressed to Director, Tourism, Government of Tripura, Swetmahal, Palce compound, Agartala, PIN-799001. The envelope containing the application shall be super scribed as application for the post of "Managing Director".

The detailed advertisement can be seen in Tripura Tourism official wesite [www.tripuratourism.gov.in](http://www.tripuratourism.gov.in). For further query, please contact +919612325451/9485020502 (Whatsapp).

  
Raval H. Kumar  
Director, Tourism  
Governemnt of Tripura

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**ADVERTISEMENT**

(Details are available on [www.tripuratourism.gov.in](http://www.tripuratourism.gov.in))

Applications are invited for the post of Managing Director in Tripura Tourism Development Corporation Ltd. ( a Government of Tripura undertaking), at its headquarter at Swetmahal, Palace Compound Agartala.

Name of the post	Managing Director, TTDCL
No. Of post	1(one)(UR)
Qualification	i. Graduate from a recognized University/ Institute. ii. A post graduate in MBA/ Masters in Tourism Administration & Management/ Hospitality Management/Architectural Conservation/Heritage Conservation/ Architectural Engineering will be preferred.
Age	Below 65(sixty five) years on last date of applying.
Experience	i. At least 15 years general experience in various branches of Tourism sector with at least 1(one) year experience as MD/ 3 (three) years experience as Dy. General Manager in any Tourism Corporation /Board. <b>OR,</b> ii.Experience of working as a Tourism Development Expert, 15 years of specific experience (including 8 years as Team Leader/Deputy Team Leader) on major tourism planning / sustainable tourism development/ tourism infrastructure development projects/ planning and design for tourism development and management of heritage/ cultural/ archaeological sites.
Scale of pay	Level-20 of Tripura State Pay Matrix, 2017 (Rs.37,400/- to Rs.67,000/- + GP NIL, pre revised) plus other admissible allowance for in service Candidate/ Consolidated monthly contractual remuneration of Rs. 1,31,000/- per month for retired person without linkage of pension drawn from previous service, if any.  Provided that higher consolidated pay may be considered in case of candidate with suitable qualification, experience and appropriate status.  In case any officer of Government of Tripura appointed, he would be governed by the service conditions of his original employment.
Type of service	On contract for 3(three) years. It may be extended by another 2(two) years with mutual consent. Either party can terminate the contract giving 30(thirty) days notice or paying an amount equal to emoluments of 2(two) months.

  
**Director, Tourism  
Govt. of Tripura.**



Appointment & Selection Committee	<ol style="list-style-type: none"> <li>1. Managing Director will be appointed by Government of Tripura for the Tripura Tourism Development Corporation Limited.</li> <li>2. Government of Tripura will constitute a Selection Committee consisting of two or more Secretaries to the Government for selection for the post.</li> </ol>
Selection Procedure	Selection would be based on interview only. Application shall be invited by giving adequate publicity.
Other service conditions	<ol style="list-style-type: none"> <li>i) Leave would be admissible as per State Government's Leave Rules.</li> <li>ii) Medical Reimbursement facilities would be admissible as per State Government's Rules.</li> <li>iii) Vehicle, Telephone as per Company policy.</li> <li>iv) No pensioner benefits from Government of Tripura or TTDCL.</li> <li>v) Other service conditions would be same as applicable to the Tripura State civil Service officers.</li> </ol>
General conditions	<ol style="list-style-type: none"> <li>i) Candidate will be shortlisted on the basis of their qualification, experience and suitability for the post etc.</li> <li>ii) Only shortlisted candidates will be called for interview.</li> <li>iii) TA/DA would be paid for attending the interview as per entitlement of equivalent level of State Government Officer.</li> <li>iv) The Selection Committee constituted by Government of Tripura for the purpose reserves the right to reject the candidate and their decision in this regard would be final.</li> </ol>
How to Apply	Eligible candidates may send their detailed bio-data mentioning two references along with a recent passport size photograph and giving particulars of name, address, contact phone, e-mail address, age, qualification, experience, proof of academic attainment, last salary drawn and expected salary etc addressed to Director, Tourism, Government of Tripura, Swetmahal, Palce compound, Agartala, PIN-799001.
Last date of receipt of application	21.12.2020
Responsibility	As given in Annexure - A.

  
 Director, Tourism  
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## ANNEXURE - A

### Job Description

Designation	: Managing Director
Department/ Function	: Head of the Company
Location	: Headquarters at Swetmahal, Agartala
Report to	: Chairman TTDCL and Company Board
Officers reporting to MD	: Dy. MD, Executive Engineer & Company Secretary

### Functions/Responsibilities:

#### Managerial:

1. Setting goals for the company and ensuring that effective steps are taken to achieve the goals.
2. Developing proper organizational structure for TTDCL. Creating of environment for establishment of good organizational culture and healthy industrial relations.
3. To take all necessary steps to increase tourist foot falls in the State & thereby increasing revenue in a substantial manner.
4. To develop new tourist destinations with special emphasis on Eco, Adventure, Tea, Film Tourism etc.
5. Managing and developing new tourist assets and amenities to provide top facilities to the visiting tourists.
6. Ensuring that the finance and account functions are managed with proper system and condition.
7. To make TTDCL a profit making entity.

#### Functional:

1. Assuring overall responsibility for the effective functioning of the company as Managing Director.
2. Controlling various functions in the company and monitoring the progress achieved periodically.
3. Delegation of authority and responsibility at various levels.
4. Guiding the Company Board for taking the right decisions on policies and procedures.
5. Ensuring implementation of policies and procedures prescribed.
6. Planning and implementation of projects and Centrally Sponsored Schemes.

  
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7. Establishment of training facilities for updating the skills of officers and staff.
8. Planning for resource mobilization and proper control and accounting.

*n*  
*18/11/2020*  
Director, Tourism  
Govt. of Tripura.