

No. F. 25(1)-Agri/SARS/MOVCD/17-18/Part

Government of Tripura

Department of Agriculture

State Agriculture Research Station

A.D.Nagar, Agartala

Dated, Agartala, the 21 st March,2018

EXPRESSION OF INTEREST

Expression of Interest/Proposal along with detailed Project Report(DPR) is invited from interested registered Farmer Producer Companies(FPCs) and Private Entrepreneurs for setting up of Post Harvest Management Infrastructure which includes one each of Integrated Processing Unit, Integrated Pack House, Pre-cooling/ Cold Stores, Transportation vehicle and Refrigerated Transport Vehicle under the scheme of Mission Organic Value Chain Development for North Eastern Region (MOVCD-NER) where different organic commodities(rice, red gram, maize, mustard, ginger & turmeric etc.)can be processed/value added under single roof facility or maximum in two places/locations within Tripura.

The applicant should have a land easily accessible from the National Highway or State Highway which can accommodate all the above Post Harvest Management Infrastructure, parking space, drying yard, staff quarters etc. The applicant should have qualified technocrats in the field of food processing industry and marketing in order to provide technical support for all the steps involved in aggregation, processing, grading, branding, labelling, packaging, storage and marketing.

Assistance to FPC shall be 75% of TFO as back-ended subsidy without credit link if own share is available and assistance to private entrepreneur shall be 50% of TFO as credit linked back ended subsidy. The total involvement of assistance/subsidy is about Rs. 681.00 lakh . Last date for receipt of EOI/ proposal along with DPR is by 4.00 pm on **12.04.2018**. The application form, detailed guidelines of EOI and schematic guidelines shall be available at the office of Joint Director of Agriculture (Research)., Arundhutinagar, Agartala -799003(Tripura Organic Mission) under the Department of Agriculture , Agartala, Tripura during office hour or may be downloaded from the website www.tender.gov.in / [www. agri.tripura.gov.in](http://www.agri.tripura.gov.in). One pre-bid meeting or Power Point presentation for the interested entrepreneurs/Farmers Producers Company may be held as notified .

(Joint Director of Agriculture (Research),
State Agriculture Research Station,
A.D.Nagar, Agartala-799003.

Copy to:

- 1.The Director of Agriculture ,Tripura for kind information.
- 2.The Director ,ICA Deptt. Tripura along with 10(ten) spare copies of NIT with a request to arrange for publication (single insertion) in leading 3 (three)National Dailies and 2 (two) Local Dailies.
3. Sri Kohinoor Debbarma, Asstt. Director, Nodal Officer(IT) ,Directorate of Agriculture ,Tripura with a with a request for hosting the NIT along with the tender documents on the official home page.www.tender.com and www.agri.tripura.gov.in

Joint Director of Agriculture (Research),
State Agriculture Research Station,
A.D.Nagar,Agartala-799003.

APPLICATION FORM

Application for setting up of Integrated Processing Unit under the scheme of Mission Organic Value Chain Development for North Eastern Region (MOVCD-NER) for Tripura.

Sl. No.	Pre-Qualifying Criteria	Details
1	FPO/Firm/Enterprise/Society: a. Name and Address : b. Contact Person c. Phone No.: d. E-Mail Address: e. Website:	
2	Establishment Date and year of Incorporation including Govt. registration details	
3	Previous Experience of Similar Work (if any) a. Food Processing Units :/pack House/Cold-store/refrigerated Van b. Aggregation, grading, branding, labelling, packaging, storage c. Trading/Marketing :	
4	Available Manpower:-Technical expert in the field of Business Management, Food Processing, Agri-Business and Marketing, etc.	
5	Balance Sheet/Bank statement to show the eligibility for availing back-ended subsidy - with or without credit link	
5	Any other Credentials in the Subject Area	

We understand that if the details given in Expression of Interest (EOI) submitted by us and the support of claims made above are found to be untrue/untenable or unverifiable or both, our application may be rejected without any reference to us

Authorized Signatory
Name and seal of the FPO/Pvt. Entrepreneurs

Note : *Supporting Documents must be attached along with the application*

Guidelines of the Scheme

A.Project Cost:

The cost of the project depends upon the capacity, technology, architects, invoice prices of machines subject to norms of commercial banks/financial institutions. The subsidy calculation for each unit under different post harvest infrastructure under organic value chain processing components has been indicated below-

Quantum of Credit Linked Capital Investment Subsidy

SI No	Post Harvest Infrastructure	In case of: FPCs/FPOs/FIGs	In case of: Private Entrepreneurs
		Max. Subsidy to TFO (in %)	Max. Subsidy to TFO (in %)
1.	Integrated Processing Unit	75% of TFO or max of Rs. 600.00 Lakh per unit	50% of TFO or max of Rs. 600.00 Lakh per unit
2.	Integrated Pack House	75% of TFO or max Rs.37.50 Lakh per unit	50% of TFO or max Rs.37.50 Lakh per unit
3.	Transportation/ 4 Wheeler	50% of TFO or max Rs.6.00 Lakh per unit	50% of TFO or max Rs.6.00 Lakh per unit
4.	Refrigerated Transport Vehicle	75% of TFO or max Rs.18.75 Lakh per unit	50% of TFO or max Rs.18.75 Lakh per unit
5.	Pre-cooling/ Cold Stores/ Ripening Chambers	75% of TFO or max Rs.18.75 Lakh per unit. Separately for both refrigerated vehicle and cold storages etc.	Assistance to Private Entrepreneurs shall be 50% of TFO or max. of Rs.18.75 Lakh per unit.

B. NATURE OF ASSISTANCE

B.1 Credit Linked Capital Investment Subsidy:

Subsidy for post harvest infrastructure creation component under Mission organic value chain development for North Eastern Region shall be credit linked. However, the projects taken up by FPCs/FPOs/FIGs for Value Chain Processing (B.1.2.1) and Integrated Pack House (B.1.3.1) shall be exempted from taking the credit if they are able to manage their share from their own resources/members contribution and utilized in the project through bank transaction or on submission of the relevant documents which reflects their contribution as proposed in fund sharing model of the unit. In such cases, the processing of subsidy claim and appraisal of the project and verification of fund utilization shall be carried out by NEDFi as well as Subsidy Sanctioning Committee. Subsidy component will be routed through North Eastern Development Finance Corporation Ltd. (NEDFi).

All credit linked subsidy proposal shall be recommended by State Lead Agency of the concerned State Government and on the basis of recommendation of State Lead Agency, subsidy will be processed by NEDFi as per the Procedure for subsidy sanction and disbursement.

This subsidy provision is exclusively for all the target group/beneficiaries registered under MOVCDNER and if they have already availed subsidy under any other schemes/projects for the same unit, such proposal will not be considered for processing of subsidy under this Mission.

B.2. Eligible component for subsidy:

This includes the cost of civil construction including factory building, cost of allied facilities like boundary wall, internal wall, internal road, platform, internal drainage system and the value of plant & machinery required for the unit. A detailed list of eligible components is provided at Annexure-III.

B. 3 Term Loan:

The eligible beneficiary under MOVCDNER will submit the project proposal for term loan to Commercial Bank/ Financial Institution on prescribed application form of the concerned Commercial bank/ Financial Institution along with the subsidy application form (Annexure IV) duly recommended by SLA and subsequently by NEDFi. The assistance is in the form of Rupee Term Loan to meet the funding gap between subsidy (maximum ceiling of subsidy - 75% for FPCs/FPOs/FIGs and 50% for private entrepreneurs depending on the category of projects and beneficiary contribution (minimum 10%). The value of land for the proposed unit will be considered while calculating the beneficiary contribution. However, while calculating the beneficiary contribution, cost of land should not exceed 10% of the total project cost. The subsidy component along with the term loan will be disbursed on pro-rata basis depending upon the utilization of the beneficiary contribution. Mission Organic Value Chain Development for North Eastern Regions (MOVCDNER) INM Division, Ministry of Agriculture and Farmers' Welfare Page 15 All term loan assistance (upto **Rs.200 Lakh**) may be covered by **Credit Guarantee Fund Trust for Micro and Small Enterprises (CGTMSE)**. CGTMSE was established by Government of India and SIDBI in August 2000 to facilitate collateral free credit to this sector.

B.4. Insurance coverage:

The assets created under the scheme shall be covered under loan insurance protection plan during the currency of the credit period. The cost of insurance coverage should be included as part of the project cost, which is also eligible under capital subsidy. Please refer to Annexure III **4 Procedure to be followed for loan sanction and disbursement**

B.5. Loan application

State Lead Agency (SLA) shall be responsible for selection of eligible proposal under the scheme. Beneficiary will be required to submit the project proposal for term loan including application for subsidy benefit to Commercial Bank/ Financial Institution through State Lead Agency. The eligible beneficiary will apply the term loan in standard loan application form of the Commercial Banks/Financial Institutions along with detailed project report and other relevant documents as per the norms of Commercial Banks/Financial Institutions.

B.6. Screening of Loan application:

Screening of loan applications will be made as per the loan financing norms of Commercial Banks/Financial Institutions.

B.7. Detailed appraisal and sanctioning of Project Proposal:

Detailed appraisal and sanctioning will be made as per the loan financing norms of Commercial Banks/Financial Institutions. Once the proposal is accepted for financial assistance, detailed scrutiny of all the aspects of the project like managerial competence, technical feasibility, market prospects, commercial viability and financial soundness along with other compliance issues indicated in the Operation Guidelines will be assessed while obtaining necessary sanction for the loan proposal. The loan sanction information by Commercial Banks/Financial Institutions shall be communicated to NEDFi for onward submission before the Subsidy Sanctioning Committee. Term Loan will be disbursed on pro-rata basis. This loan component is expected to be released in three (3) installments.

B.8. Handholding support for beneficiaries:

Once the proposal is sanctioned for financial assistance, the applicant beneficiaries would be provided handholding support by IIFPT and expert agencies from relevant field on proposed technology to be adopted in the unit. Mission Organic Value Chain Development for North Eastern Regions (MOVCDNER)

C PROCEDURE TO BE FOLLOWED FOR SUBSIDY SANCTION AND DISBURSEMENT

C.1 Subsidy application procedure:

State Lead Agency (SLA) shall be responsible for selection of eligible participants/beneficiaries in the scheme. The beneficiary selection process to be adopted by the SLA shall be transparent. Proposed unit which has already availed subsidy from any other State or Central Government Department/Agency shall not be considered eligible under the scheme.

The eligible beneficiaries under MOVCDNER will fill up the subsidy proposal in the prescribed format (Annexure- IV) and submit it to respective State Lead Agency (SLA) designated for each state.

C.2. Sanction & disbursement procedure of subsidy:

Once the identification and selection of beneficiary is completed, SLA with their recommendation will forward the subsidy proposal to NEDFi for subsidy processing. NEDFi will scrutinize the subsidy proposal based on the criteria set under MOVCDNER and communicate the Commercial Bank/ Financial Institution where the eligible beneficiary has applied for term loan component.

After sanctioning the term loan of the proposed unit by Commercial Bank/ Financial Institution, both loan and subsidy proposal will be placed before Subsidy Sanctioning Committee for final approval of the subsidy component. The Subsidy Sanctioning Committee is comprised of representatives from NEDFi, IIFPT and SLA of respective states.

A joint pre sanction site inspection will be done by the Subsidy Sanctioning Committee. Based on the assessment of physical progress/status of the project, subsidy amount will be sanctioned and released on pro-rata basis depending on the utilization of the beneficiary contributions. The subsidy is expected to be released in three (3) installments. Apart from pre sanction site inspection for subsidy, NEDFi and other members of the Subsidy Sanctioning Committee will mandatorily visit to the project sites before disbursement of each subsidy installments or as and when required.

The payment for plant & machineries and other major vendors will be made directly by NEDFi subject to maximum fund sanctioned against individual unit to cover such costs.

Annexure-1

Eligible component for subsidy

Sl.No.	Post Harvest Infrastructure	Eligible component
	1. Integrated processing unit 2. Integrated Pack House 3. Pre-cooling/ Cold Stores/ Ripening Chambers 4. NE organic Bazaar	<ul style="list-style-type: none"> • The cost of civil construction including factory building cost of allied facilities like boundary wall, internal wall, internal road, platform and internal drainage system. • Equipment directly used for Weighing, grading and packaging. • Cost of Industrial Plant and Machinery including taxes and duties i.e. cost of mother production equipment directly used for processing activities. • Cost of other productive equipment directly used in processing unit along with insurance premium, taxes & duties. • Electrical components necessary for plant operation on the plant site from where meter is installed up to the point where finished goods is to be dispatched (i.e., H.T. Motors, L.T. Motors, Switch Boards, Panels, Capacitors, Relay, Circuit Breakers, Panel Board, Switch gears) and cost of standby generator installed as per the requirement of the unit. • Freight charges paid for bringing Plant & Machinery and equipment from the supplier's premises to the location of the unit. • Transit Insurance premium paid. • The amount invested in goods carries to the extent they are actually utilized for transport of raw materials and marketing of the finished products. • Erection and installation charges will be payable on actual basis and will be restricted to the cost indicated in the Appraisal Note of the Financial Institutions which provided loan to the processing unit. • Registration and annual renewal fee of CGTMSE coverage (as applicable) for the entire of loan tenure. • Insurance Coverage cost of the assets created under the scheme during the currency of loan.
B	1. Transportation/ 4 Wheeler 2. Refrigerated Transport Vehicle	<ul style="list-style-type: none"> • Capital cost of vehicle including taxes and duties. • Insurance Coverage cost during the currency of loan. • Registration and annual renewal fee of CGTMSE coverage for the entire of loan tenure.
Additional support provision	<ul style="list-style-type: none"> • The cost of Capacity building component specific to the projects taken up under MOVDNER by target group/beneficiaries will included as part of total project cost. This cost shall not exceed 2% of the total project cost 	

**PROJECT PROFILE CUM CLAIM FORM FOR CLAIMING CAPITAL INVESTMENT
SUBSIDY UNDER VALUE CHAIN PROCESSING: MOVCDNER**

(To be Submitted by Beneficiary to NEDFi through State Lead Agency)

To,
The State Lead Agency,
Name & Address

POST HARVEST INFRASTRUCTURE

(For use by Beneficiary)

1.	Name & full address of unit location including Tehsil/ Taluka/ District with telephone number and Email ID	:	
2.	(i) Name & full address of the promoter including Tehsil/ Taluka/ District with telephone no. and Email ID	:	
	(ii) Whether the promoter belongs to Registered FPC or Private Enterprise under MOVCDNER (pls. enclosed the copy of Registration)		
	(iii) If Private Enterprise, whether Proprietorship/ Partnership. Please specify (enclosed the relevant document including partnership deed)		
3.	Date of submission of the proposal by Beneficiary at SLA	:	
4.	Date of registration of the proposal with SLA (please specify the reference and this has to be provided by SLA)	:	
5	Component under which subsidy is recommended (tick mark the eligible component/s ✓)		a)Integrated processing unit
			b)Integrated Pack House
			c)Pre-cooling/ Cold Stores/ Ripening Chambers
			d)Transportation/ 4 Wheeler
			e)Refrigerated Transport Vehicle
6	Rate of entitlement of subsidy for projects (50% or 75% or eligible maximum amount)		

7.Item wise Financial Projection	As per	As per
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	project report(Rs)	recommended by SLA(Rs)
i) Cost of Civil Construction		
ii) Cost of allied facilities/ infrastructure		
a)		
b)		
c)		
iii) Cost of Industrial Plant and Machinery		
a)		
b)		
c)		
iv) Cost of Electrical components		
a)		
b)		
v) Freight charges paid for bringing Plant & Machinery and equipment		
vi) Others		
a)		
b)		
c)		
Total Outlay:		

(Please refer to eligible components indicated in Annexure B)

8. Means of Finance	As per project report(Rs)	As per recommended by SLA(Rs)
i) Promoter's/ Beneficiary's contribution		
ii) Term Loan		
iii) Subsidy		
Total Outlay:		

9.	Subsidy			
	i) Total subsidy claimed (in Rs.)			
	ii) Subsidy from any other agency			
	a) State Govt.			
	b) Central Govt. (for other components, if any)			
10.	Brief account of the infrastructure to be created under the project (description of components)			
	i) Post harvest value chain Infrastructure Capacity		No	Size(LXBXH in mtr) Capacity(in MT/per day)
	a) New unit to be created/ purchased			
	b) Existing unit, if any			
	c) Renovation/ construction of storage infrastructure of the proposed unit			

11	i) Account No.and IFSC code of F1		
	ii) AADHAR no. of Promoter		
12	Brief coverage on technical feasibility and financial viability (<i>Enclose along with project report</i>)		
13	Other relevant Information,		

I/ wehereby solemnly declared that the information in this application for claiming subsidy under MOVCDNER-Value Chain Processing Component are correct and true to the best of my/our knowledge and belief.

Place:

Date:

(Signature of the Applicant with Seal)

.....
Certificate of the State Lead Agency

1. The project has been appraised and found to be technically feasible and financially viable.

2. SLA will note that a time limit of 12/18 months is stipulated for completion of the project and submission of relevant documents from the date of disbursement of first installment of loan & subsidy. Further, if the completion of the project is delayed, a maximum extend period of six month is permissible. SLA also notes that the already disbursed subsidy has to be refunded forthwith if the project is not completed and the relevant documents are not submitted within the above stipulated period.

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3. It is also certified that no subsidy has been or will be availed for the project from any other State or Central Government Department/Agency.

4. Financial institution/ SLA/ Subsidy Sanction Committee will monitor the progress of the execution of the project to ensure that the project is completed as per the technical specifications envisaged in the guidelines of the sub-scheme and project proposal without any variation and within the stipulated time as per the broad parameters of the sub-scheme.

5. It is certified by SLA that the promoter will not alienate the land and the project for a minimum period of term loan for any purpose other than the purpose for which the subsidy extended.

6. An amount of Rs. _____ (Rupees _____) being (50% & 75% or maximum eligible amount) of the eligible amount of subsidy may be recommended for processing of

subsidy proposal.

Place: _____

(Signature of the Authorised Officer from SLA with Seal)

Date: _____

Encl: As per the requirement of SLA and documents submitted to the Commercial Banks/ Financial Institutions.

Note: Forward a copy of the document by SLA to NEDFi & Commercial Bank/ Financial Institution where borrower has applied for the term loan with signature & seal.

Check List of Documents to be submitted along with Subsidy claim

Document No.	Particulars of document	Remarks(tick mark)
A-1	<ul style="list-style-type: none">Forwarding letterThe complete address of the beneficiary with Telephone No./fax number/e mail	
A - 2	Copy of project report (DPR) with item-wise details of costs, total outlay, loan and margin submitted by the promoter.	
A - 3	Copy of the approved plan/ map and civil drawings clearly indicating the dimensions and capacity of the infrastructure project.	
A - 4	Invoices for purchase of machinery/equipment, if any.	
A - 5	Copy of land documents where the project is going to be established.	
A - 6	Notarized Affidavit in Original executed by the promoter on a non-judicial stamp paper as suggested by SLA	
A-7	<ul style="list-style-type: none">Copy of duly registered partnership deed, if it is a partnership firm, Memorandum & Articles of Association and certificate of incorporation, in case of Private Limited Company etc.In case of FPC: registration certificate as per Producer Company under Section 581(C) of Indian Companies Act, 1956, as amended in 2013.In case of FPO: Cooperative Societies Act/ Autonomous or Mutually Aided Cooperative Societies Act of the respective State.In case of FIG: • Recommendation from SLA.	

