



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
**(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)**  
**SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA**

No.F.1 (3)/PAC/Estt/2017(Vol-I)/.....1531,.....

Dated, Agartala the  
18<sup>th</sup> July, 2020.

**ADVERTISEMENT**

Application is invited from the retired government employees for engagement in the post of 1(one) Head Clerk, 1(one) Accountant and 2(two) Upper Division Clerks in the Police Accountability Commission, Tripura (PAC), at Shyamalibazar, Kunjaban township, Agartala on short-term contract basis initially for a period of one year from the date of engagement subject to approval of the State Government:-

- Application should be as per format annexed.
- Applicant must have retired from the post/grade or higher post/grade for which application should be made.
- Selection will be on the basis of oral interview.
- Age of the applicant shall not be more than 62 years as on 01-11-2020.
- Pay/Remuneration will be as per the State Government guidelines.
- Every applicant shall submit the following document
  - i) 2 Nos. Passport size recent colour photograph .
  - ii) Self attested copy of the following document :-
    - (a) P.P.O. issued by the competent authority.
    - (b) Aadhar card
    - (c) PAN card
    - (d) Accounts-cum-Administrative training certificate, if any,
    - (e) Computer training certificate, if any.
    - (f) Copy of L.P.C.
    - (g) Pension statement for the previous month
- Certificate regarding fitness from a govt. hospital will be required in respect of selected candidate.
- Suppression of any information or giving of any wrong information shall be liable to reject the selection.

The application should be addressed to the Secretary, Police Accountability Commission, Kunjaban Township, Shyamalibazar, Agartala-799006. The last date of receiving application by hand, by post or through courier service is 3<sup>rd</sup> August, 2020 upto 4.30 PM.

*Gu 18.07.20*  
**( S. Bhattacharjee )**  
Secretary,  
Police Accountability Commission,  
Tripura, Agartala.

*For website/notice board*

**APPLICATION FOR THE POST OF HEAD CLERK**

Affix one  
passport size  
photograph

1.	Name ( in block letters)	:-	
2.	Father's Name/Husband's name	:-	
3.	Address		
	a) Permanent address	:-	
	b) present address	:-	
4.	Date of birth	:-	
5.	Educational Qualification	:-	
6.	Date of entry into service	:-	
7.	Date of retirement	:-	
8.	Post from which retired	:-	
9.	Office address at the time of retirement	:-	
10.	Age as on 01-11-2020	:-	
11.	OTHER PARTICULARS/EXPERIENCE :-	:-	
	i. No. of year served in different post/grade	:-	
	ii. Whether Accounts trained conducted by the State Govt. or not	:-	
	iii. knowledge and experience if any, in respect of	:-	
	a. operating computer in MS office and Excel	:-	
	b. Whether can type at a speed of 35 words p.m. in Computer in English	:-	
	c. Whether can operate Internet / Email account /Twitter account	:-	
	d. Whether any experience in working in E-tender/ Government e-Market Place(GEM) as per provisions of DFPRT	:-	
	e. Any other experience	:-	
12.	Basic pay at the time of retirement	:-	
13.	Present Basic Pension	:-	
14.	Whether subjected to any departmental proceeding/punishment/warning for misconduct, in subordination etc., if so, details thereof	:-	
15.	Mobile No and E-mail ID, if any.	:-	

I Shri/Smti \_\_\_\_\_ S/o-D/o-W/o \_\_\_\_\_, aged \_\_\_\_\_ years,  
do hereby declare that Information given above are true to my knowledge and in acknowledgement whereof I  
have given my hand this day the \_\_\_\_\_.

(Signature of applicant)

**APPLICATION FOR THE POST OF ACCOUNTANT****Affix one  
passport size  
photograph**

1.	Name ( in block letters)	:-	
2.	Father's Name/Husband's name	:-	
3.	Address		
	a) Permanent address	:-	
	b) present address	:-	
4.	Date of birth	:-	
5.	Educational Qualification	:-	
6.	Date of entry into service	:-	
7.	Date of retirement	:-	
8.	Post from which retired	:-	
9.	Office address at the time of retirement	:-	
10.	Age as on 01-11-2020	:-	
11.	OTHER PARTICULARS/EXPERIENCE :-	:-	
	i. No. of year served in different post/grade	:-	
	ii. Whether Accounts trained conducted by the State Govt. or not	:-	
	iii. knowledge and experience if any, in respect of	:-	
	a. operating computer in MS office and Excel	:-	
	b. Whether can type at a speed of 35 words p.m. in Computer in English	:-	
	c. Whether can operate Internet / Email account /Twitter account	:-	
	d. Whether any experience in working in E-tender/ Government e-Market Place(GEM) as per provisions of DFPRT	:-	
	e. Whether any experience in working in HRMS system and Treasury operating system.		
	f. Any other experience	:-	
12.	Basic pay at the time of retirement	:-	
13.	Present Basic Pension	:-	
14.	Whether subjected to any departmental proceeding/punishment/warning for misconduct, in subordination etc., if so, details thereof	:-	
15.	Mobile No and E-mail ID, if any.	:-	

I Shri/Smti \_\_\_\_\_ S/o-D/o-W/o \_\_\_\_\_, aged \_\_\_\_\_ years,  
do hereby declare that Information given above are true to my knowledge and in acknowledgement whereof I  
have given my hand this day the \_\_\_\_\_.

(Signature of applicant)



**APPLICATION FOR THE POST OF UPPER DIVISION CLERK****Affix one  
passport size  
photograph**

1.	Name ( in block letters)	-	
2.	Father's Name/Husband's name	-	
3.	Address		
	a) Permanent address	-	
	b) present address	-	
4.	Date of birth	-	
5.	Educational Qualification	-	
6.	Date of entry into service	-	
7.	Date of retirement	-	
8.	Post from which retired	-	
9.	Office address at the time of retirement	-	
10.	Age as on 01-11-2020	-	
11.	OTHER PARTICULARS/EXPERIENCE :-	-	
	i. No. of year served in different post/grade	-	
	ii. Whether Accounts trained conducted by the State Govt. or not	-	
	iii. knowledge and experience if any, in respect of	-	
	a. operating computer in MS office and Excel	-	
	b. Whether can type at a speed of 35 words p.m. in Computer in English	-	
	c. Whether can operate Internet / Email account /Twitter account	-	
	d. Whether any experience in working in E-tender/ Government e-Market Place(GEM) as per provisions of DFPRT	-	
	e. Whether any experience in working in HRMS system and Treasury operating system.	-	
	f. Whether any experience in working in Store and Cash section	-	
	g. Any other experience	-	
12.	Basic pay at the time of retirement	-	
13.	Present Basic Pension	-	
14.	Whether subjected to any departmental proceeding/punishment/warning for misconduct, in subordination etc., if so, details thereof	-	
15.	Mobile No and E-mail ID, if any.	-	

I Shri/Smti \_\_\_\_\_ S/o-D/o-W/o \_\_\_\_\_, aged \_\_\_\_\_ years,  
do hereby declare that Information given above are true to my knowledge and in acknowledgement whereof I  
have given my hand this day the \_\_\_\_\_.

(Signature of applicant)

