

No.F.2-2(2)/ Estt /For -2015/ **11874-310**  
Government of Tripura

Office of the Principal Chief Conservator of Forests  
Aranya Bhavan, Pt. Nehru Complex  
Kunjaban, Agartala- 799006

Dated, Agartala, the **31<sup>th</sup>** July, 2015.

### **EMPLOYMENT NOTIFICATION**

Applications on plain papers are invited from the candidates of Indian Nationals residing permanently in the State of Tripura for filling up of the following vacancies of **L.D.Clerk** under the **Forest Department**, Government of Tripura on purely temporary and fixed pay basis. The candidates are lying in probation period for minimum 2(two) years.

Name of the post & Scale of Pay	Vacancies					Requisite Qualification as per Recruitment Rules
	SC	ST	UR	PH	Total	
L. D. Clerk (Group-C) Non-Gazetted fixed pay in the pay scale of ₹ 5700-24,000/- Grade Pay ₹ 2200/-	07	13	21	UR-01	42	<b>Educational Qualification:</b> Madhyamik /H.S.(+2) stage passed or its equivalent standard. <b>Other Qualification:</b> i. Knowledge of typing in English with minimum speed of 30(thirty) words per minute in case of all categories of L D Clerks and in case of Bengali typist capability of typing at least 25(twenty five) words per minute. ii. Having knowledge of operating Computer and certificate from any recognized Computer Training Institute. <b>Note:-</b> Prescribed Type-Test should be conducted and the candidates must pass the same before they are appointed to the post of L D Clerk etc. through direct recruitment. ST/SC candidates shall be recruited, even if they do not initially qualify in the type test, and if they are otherwise qualified, shall be given a consolidated pay for a period of 6(six) months at the end of which they should be tested again in Typing and if they do not qualify even at the end of 6(six) months, they will continue to be employed in the consolidated pay till such time they qualify and shall not be entitled to any annual increment.

2. The aspiring candidates within the age limit of minimum 18 years and maximum 40 years of age (relaxation by 5(five) years in case of SC/ST/PH candidates) as on **10<sup>th</sup> August, 2015** should submit applications along with required information in the office of the Concerned District Forest Offices & also obtain a token of acknowledgement. The application format is available in the website **www.forest.tripura.gov.in**

3. The applications will receive at the following offices during working days from **10<sup>th</sup> August, 2015 to 22<sup>nd</sup> August, 2015** (between 10.00 AM to 05.00 PM). *Candidates who do not have required Educational qualification/ Other qualification as requisite are need not to be apply.*

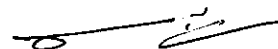
Sl No.	Candidates belonging to the District	To whom applications are to be submitted
1.	West Tripura District	Office of the District Forest Officer, West, Gandhigram, Hatipara, Agartala.
2.	Sepahijala District	Office of the District Forest Officer, Sepahijala, Sepahijala Tripura.
3.	Khowai District	Office of the District Forest Officer, Khowai, Teliamura.
4.	South Tripura District	Office of the District Forest Officer, South, Belonia.
5.	Gomati District	Office of the District Forest Officer, Gomati, Udaipur.
6.	Dhalai District	Office of the District Forest Officer, Dhalai, Ambassa.

7.	North Tripura District	Office of the District Forest Officer, North, Dharmanagar.
8.	Unakoti District	Office of the District Forest Officer, Unakoti, Kumaghat.

Last date of receipt of application is **22.08.2015**. No any application will be received after last date.

**INFORMATION TO THE CANDIDATES**

- a. Incomplete or defective applications in any form containing incorrect information or suppression of facts will be summarily rejected. No any application submitted through postal is accepted.
- b. No TA/DA will be paid to the candidates for appearing to submit applications.
- c. Attested copies of marksheets, SC/ST/OBC certificates, experience certificate in co-curriculum field (Sports/Culture) etc., Citizenship, PRTC, Age proof certificates, Employment Registration card or any other certificates if any to be submitted.
- d. After screening of applications, the date & time of interview will be intimated through the local daily news paper later on.
- e. The undersigned deserves the right to accept or reject any application as well as cancellation of interview process without assigning reason thereof.

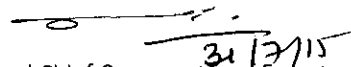


(S. Talukdar)

Principal Chief Conservator of Forests,  
Tripura

**Copy to:-**

- 1) The Director, ICAT Department, Government of Tripura, Agartala along with 7 spare copies & 3 soft copies (in publication manner). He is requested to please arrange publication of the advertisement in at least 3(three) local dailies namely Dainik Sambad, Daily Desher Katha and Syndan Patrika at an appropriate space for consecutive two days only.
- 2) The Director, Employment Services & Manpower Department, Government of Tripura for information please.
- 3) The Station Director, All India Radio, Agartala. He is requested to please arrange to broadcast the advertisement.
- 4) The Director, Doordarshan Kendra, Agartala. He is requested to please arrange to broadcast the advertisement.
- 5) The District Forest Officer, West/Sepahijala/Khowai/Gomati/South/Dhalai/Unakoti & North for information. They are requested to please organize the program successfully and to please prepare the list of eligible candidates immediately on receipt of applications and send the list within 26-08-2015.
- 6) The Sub-divisional Forest Officer, Sadar/Mandai/Udaipur/Ambassa/Manu/Kailasahar/Kanchanpur/Kumarghat /Dharmanagar/Teliamura/Khowai/Bishalgarh/Sonamura/Amarpur/Karbook/Bagafa & Sabroom.  
The Wildlife Warden, Sepahijala/Trishna/Gumti/Rowa Wildlife Sanctuary.  
- They are requested to please bring the matter in the notice of the staff under their control
- 7) The In-charge, General Section of this office for needful action.
- 8) Notice Board of this office
- 9) In-Charge, GIS Lab of this office for information & requested to upload the notification in the website of the Forest Department.



Principal Chief Conservator of Forests,  
Tripura

SI No: \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION PROFORMA FOR THE POST OF L D Clerk UNDER THE FORET DEPARTMENT GOVERNMENT OF TRIPURA.**

To  
The Principal Chief Conservator of Forests  
Govt. of Tripura  
Aranya Bhavan, Pt Nehru Complex  
Gurkhabasti, Agartala, Tripura West

Affix a recent  
Passport size  
Photograph  
duly signed by  
the candidate

1. Name (In Block letter) :-
2. Father/Husband Name :-
3. Permanent Address :-
  
4. Contact No(Mobile) :-
5. Educational Qualification :-

Examination Passed	Board/ University	Year of Passing	Total Marks obtained	Percentage of Marks	Division	Remarks
Madhyamik						
Any other, if there						

6. Other qualification :-

Particulars	From where obtained

7. Experience co-curriculum field (Sports/Culture etc.)/:-
8. Category(Gen/SC/ST/OBC/PH) :-
9. Religion :-
10. Nationality :-
11. Date of Birth (DD/MM/YYYY) :- \_\_\_/\_\_\_/\_\_\_\_\_
12. Age as on 10.08.2015. :-
13. Employment Registration No. & Date & N.C.O. No. :-

I do hereby declare that the information given by me is true to the best of my knowledge and belief.

Date :-  
Place :-

Signature of the Applicant

**ACKNOWLEDGEMENT FOR THE POST OF L D Clerk UNDER THE FOREST DEPARTMENT.**

SI No: \_\_\_\_\_ Date \_\_\_\_\_

Name of the applicant \_\_\_\_\_

Father's /Husband Name \_\_\_\_\_

Address \_\_\_\_\_

Signature of the Official with Official Seal