12-51/ARDD/FPS/2024(Bajra)

I/73125/2024

ANIMAL RESOURCES DEVELOPMENT DEPTT.
GOVERNMENT OF TRIPURA

Ph. No.- 0381-2323611
Website:- http://tripuratenders.gov.in/www.ardd.tripura.gov.in
e-mail:- ardd.tripura@gmail.com/

Name of Work:- e-TENDER FOR PROCUREMENT OF BAJRA FOR LIVESTOCK AND POULTRY FARMS UNDER THE ANIMAL RESOURCES DEVELOPMENT DEPTT. FOR THE YEAR 2024-2025.

Director of ARDD, Government of Tripura

I/73125/2024

Name of Tender: - PROCUREMENT OF BAJRA FOR LIVESTOCK AND POULTRY UNDER ANIMAL RESOURCES DEVELOPMENT DEPTT. FOR THE YEAR 2024-2025.

Critical dates :-

Sl. No.	Information	Details
1.	Tender No.	12-51/ARDD/FPS/2024(Bajra)
2.	Tender Publication Details	The Tender Form can be seen and downloaded from the websites (http://tripuratenders.gov.in and arddtripura.gov.in). The stated Tender is in e-Tender mode with built in e-bid and their online evaluation and can only be accesses through http://tripuratenders.gov.in
3.	Date & Time of publishing of Online Tender	**29/2/2024, 5 PM**
4.	Date & Time of Document Download by the Bidders	**29/2/2024, 5 PM**
5.	Start Date & Time for Submission of e-Bids	**29/2/2024, 5 PM**
6.	Last Date & Time for Submission of e-Bids	**20/3/2024, 5 PM**
7.	Date & Time of Opening of the Tender	**21/3/2024, 10 AM**
8.	Place of Opening Bids	Directorate of ARDD, Agartala.
9.	BID Validity Period	365 days from the date of the finalization of rate
10.	Officer inviting Bids	Director of ARDD, Government of Tripura
11.	Completion period of the Supply	Within 30 days of each Supply Order
12.	EMD	Rs. 42,000/-
13.	Tender Fee	Rs. 1,000-
14.		Tender Fee and EMD are to be paid electronically using the Online Payment Facility provided in the Portal. For online payment of Tender Fee and EMD, please follow the following process- •After initiating the Bid Submission Process from "My Tender" option, an "Online Payment" page will appear which will display the total TF & EMD amount. •On submission of TF & EMD payment option, System will redirect to the SBI Bank MOPS window. •SBI MOPS will have two option for Net Banking- "SBI" & "Other Banks". Bidder can choose any of the options as desired and can complete the Online Payment process. •The EMD amount shall be refunded to all the bidders including L1 (Selected) bidder in their respective Bank Account, after the Award of Contract (AOC) event is completed in the Tripura e-Procurement Portal, on receipt of Performance Bank Guarantee from the selected bidder. •No interest will be paid to the bidders on EMD submitted. •EMD of the bidder may be forfeited if in any case found to have made in false Declaration or Claims. •Bidders exempted under specific Government order/ rules from submitting EMD have to furnish Scan copy of the related Governments order/rules in English language, along with the tender in support of their claim exemption except MSME.
15.	Contact Person	Dr. Parimal Ds Jt. Director of ARDD(FPS) Directoarte of ARDD Mobile No.-7005336617

Notes :- All the above mentioned time are as per clock time of e-Procurement website https:// tripuratenders.gov.in

Director of ARDD, Government of Tripura

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DETAILS NOTICE INVITING e-TENDER (DNIT).

e-Tenders "for procurement of **Bajra** for Animals and Birds of the Government Farms under Animal Resources Development Deptt. for the year **2024-2025**" are hereby invited through website (https://tripuratenders.gov.in) by the Director of ARDD, Government of Tripura from the Reputed, Bonafide, Registered Suppliers/ Manufacturer or their local Authorized Distributors.

TERMS & CONDITIONS

1. Tender will be floated in two parts-1) Technical Bid & 2) Financial Bid. Accordingly, two folders will be created at Bidders login (https://tripuratenders.gov.in). Bidder should digitally sign and upload Technical Documents to Technical Folder and Financial Documents to Financial Folder only.
   Note: - If the Financial Documents is uploaded in the Technical Folder or vice-versa, the Bids will be rejected. In addition, Technical Documents can also be saved in "My Account/My Document" Folder.
   Note: All the Documents should also be uploaded in the Tripura Tender website (https://tripuratenders.gov.in).
2. The Bidder should put signature in every Tender Documents as a token of Acceptance of the Tender Documents.
3. The interested Bidders should attend the Bid in 2 parts namely Technical Bid and Financial Bid (BOQ).
4. The rates should be quoted both in figures and words **per MT** clearly as per Specification in Annexure-III in the BOQ. The rate should be quoted in Indian Currency only.
5. Earnest Money (EM) @ 2% of the Tender Value amounting to Rs. 42,000/- against the Bajra to be deposited by the concerned Bidder through online.
   Tender Fee and EMD are to be paid electronically using the Online Payment Facility provided in the Portal. For online payment of Tender Fee and EMD, please follow the following process-
   •After initiating the Bid Submission Process from "My Tender" option, an "Online Payment" page will appear which will display the total TF & EMD amount.
   •On submission of TF & EMD payment option, System will redirect to the SBI Bank MOPS window.
   •SBI MOPS will have two option for Net Banking- "SBI" & "Other Banks". Bidder can choose any of the options as desired and can complete the Online Payment process.
6. The Earnest Money Deposit (EMD) will be returned back electronically using the Online Payment Facility immediately after completion of the e-Tender process in the website.
7. Tender shall not be accepted from any Bidder who has been blacklisted/banned/debarred either by Tender Inviting Authority, Government of Tripura or by any other State/ Central Government/ PSU. A declaration by the Tenderer must be submitted in this regard.
8. The Supply has to be executed within **30 (thirty) days** from the date of issue of the Supply Order. If the successful Tenderer fails to supply the Feed Ingredients as per requisition of the Deptt. in specified time after issuing of Supply Order or surrendered to supply the same after finalization of Tender rate then his/ her/ their Security Money will be forfeited and the said **Bidder will be liable to be Black listed** for participating in any kind of Tender floated by this Department for a period of three years or as decided by the Tendering Authority.
9. The quantity of Yellow Maize may increase or decrease as per requirement / Budgetary Provision of the Deptt..
10. If any prospective Tenderer is a partner of any Firm, each one of the partners must sign Tender, schedule, specification and conditions. If any partner is absent, authorized person may sign the Tender on his behalf. The power of attorney must be attached with the Tender. If any partner is unable to sign, he/ she must affix his/ her thumb impression duly attested by the Notary or Magistrate; seals would not be accepted as signature.

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11. The successful bidder will have to submit Bank Document in prescribed format (Commercial Bank) as Security Money (SM) of 5% of the ordered value **within 10 days from the date of issue of Letter of Intent to the** Bidder in the shape of 'Performance Bank Guarantee" with one year validity at the Office of the at the Office of the concerned Supply Order Issuing Authority i.e. **i) Dy. Director of ARDD (FC), R.K. Nagar.**

    Bank Guarantee should be submitted in prescribed format with following details:-

    (a) Name, Designation and code of the Bank official signing in the Bank Guarantee.
    (b) Address and other details including telephone No. of the controlling of that Bank Branch.
    (c) A confirmation letter from the Bank Branch regarding amount as Bank Guarantee is to be submitted by the bidder.
    (d) Security Money Deposit (SMD) of the successful supplier will be released after completion of full & satisfactory supply.

12. The Tenderer himself/ herself or Authorized Representative of the Firm should remain present during delivery of the supplied item at the delivery point along-with Challan.
13. NABL / Quality Test Report/Certificate should be attached along-with supplied item by the successful Bidder, where ever applicable.
14. G.S.T & other Taxes may be deducted from the Bill as per Govt. rule as applicable. The copy of the GST Registration Certificate and Up-to date Professional Tax Clearance Document are to be submitted.
15. Any enhancement of the rate within the validity period of contract will not be entertained except for imposition of any levy or increase in existing levy by the Government. Any undue request may lead to cancellation of the Order.
16. Payment of the successful Tenderer shall be made on bill basis only and completion of supply of the item/ items as ordered for. No advance payment will be entertained in any circumstances. Procuring Authority will take all possible steps to pay the Bills subject to availability of the fund. The Successful Bidders have to submit the Beneficiary Details for early settlement of Bills.
17. The rate should be quoted in Indian Currency only.
18. Uniform rate should be quoted in good condition up-to F.O.R. i.e. up-to the Office of the **i) Dy. Director of ARDD(FC), R.K. Nagar.**
19. No Insurance charge is admissible and the successful Tenderer/ Supplier will be responsible for any breakage, damage and loss in transit on the way to destination.
20. In case of any legal dispute the jurisdiction will be the High Court of Tripura.
21. The Director of ARDD, Government of Tripura reserve the right to accept or reject any/ all Tenders without assigning any reason thereof and may accept or reject part of the tender/ Tenderers.
22. The Director of ARDD, Government of Tripura reserves the right to extend the period of Tender, if required.
23. The Validity Period of the Approved Rates and Supplier of this Tender may be extended in case of emergency as desired by the authority under ARDD.
24. None of the Feed Ingredients should contain Urea/ Non-protein Nitrogen (NPN). If any of the ingredients of feed analytical Laboratory report is found to contain NPN more than or, equal to 2% maximum limit, the supplier has to remove the total quantity supplied at his own cost. And if any part of the said ingredient is already used in the farm, no payment shall be made for the used quantity to the supplier.
25. The concerned Officer-in-Charge/Representative will receive the Feed Ingredient on the basis of eye examination if any consignment is found rotten, adulterated, spoiled and fungal infestation etc then the whole or part of the consignment shall be rejected on spot by the concerned Officer-in-Charge or his representative.

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26. On receipt of the consignment 4 (Four) nos. of sample randomly will be collected by the Officer-in-charge or representative in presence of Supplier or, his/ her representative putting Signature of the Supplier/ Representative and Officer-in-charge or representative, mentioning the date & time of collection, sample No. and place of collection on each sealed sample packet. There after 2 nos. of Sample should be sent to the Feed Analytical laboratory (State Disease Investigation laboratory) of the ARDD, Abhoynagar, by the Department. Rest 2 nos. of sealed Sample must be kept with the concern Office. If the supplier challenged on the sample test report, Department may send the samples to any other feed analytical laboratory either outside the State & or, at the CVSc & AH, R.K.Nagar, but the cost would be borne by the supplier.
27. If the Analytical Report is found the sample is below the standard specification limits as reflected in Specification of DNIT, the payment of such consignment will be made on prorata basis deduction from the Bill of the supplier and off-course, if any loss occurred due to feeding of such low standard feed item, then the loss would be recovered (in terms of financial) from the supplier as below:

    (i) Maximum 05% (five percent) variation in the quantity of the items in each schedule at the time of supply of the required quantity will be accepted, subject to approval of the competent authority. Variation above 05% (five percent) is not acceptable at all.

    (ii) Payment for the supplies made will be released after obtaining analytical report from the nutrition laboratory. In case the feed ingredients supplied are not as per specifications, the consignment will be rejected. However, if the quality falls within the acceptable range, pro-rata deduction will be made, taking the analysis report into account. Double deduction may be made in case of items (accepted due to unavoidable circumstances) which are beyond acceptable limit prescribed.

    (iii) For moisture, clay, straw and non-food grains deduction will be made at full rate.

    (iv) Pro-rata deduction in payment will be made for short fall in analytical composition only up to rejection level.
28. Items should be supplied as per DNIT Specification. If the supplied items are not as per DNIT Specification and the Deptt. requests the supplier to take back immediately, on his/ her own cost. Otherwise the whole quantity will be disposed off by the Deptt. without consultation with the supplier and the bill will not be paid by ARDD for such supply.
29. If the successful bidder fails to supplyfull or a part of quantity as per Supply Order or, blacklisted or, so on, the L_2 bidder may be called to supply the items on request of the Deptt. in such situation. If L2 Bidder also fails then L3 Bidder may be approved.
30. The successful Tenderer(s) shall have to execute the agreement bond on Rs. 20.00 (Rupees Twenty) only in non-judicial stamp paper as per prescribed form enclosed and submit at the concerned Office.
31. The Tendering Authority will first evaluate the Technical Bids of the Bidders and the Financial Bids will be opened for the technically qualified Bidders.
32. For Technical evaluation, ARD Deptt. will examine the eligibility of the Bidders as per the Technical Documents uploaded in the Tripura Tenders. Bids of the Bidders, not satisfying the eligibility criteria and any Technical deviation will be rejected.
33. For Financial evaluation, Financial Bids of the technically qualified Bidders shall be evaluated. The Bids, found lacking in strict compliance to the BOQ format shall be rejected straightway. All the Financial Bids shall than be ranked according to the Financial Bid in increasing order i.e. the Bidder quoting the least amount ranked L1, who will be declared as successful Bidder and his/her Offer will be processed further.
34. Penalty/ blacklisted/ rejection of bid will be imposed for withdrawing of Tender, Revision of rates (for both unit and figure) after submission of Tender, violation of Terms & Condition, non execution of Agreement in time, delay to execution or non execution of Supply Order. The range of penalty includes forfeiture of Earnest Money, Security Money, imposing @ 0.5% on total cost per month.

Signed by Neeraj Kumar Chanchal
Date: 29-02-2024 12:46:19
Reason: Approved

(Dr. N.K. Chanchal, IFS)
Director
Animal Resources Development Deptt.

12-51/ARDD/FPS/2024(Bajra)

Instruction to Bidder

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1. Bid documents consisting of qualification information and eligibility criteria of bidders, plans, specifications, drawings, the schedule of quantities of the various classes of works to be done and the set of terms and conditions of the contract to be complied by the bidder can be seen in the website https://tripuratenders.gov.inat free of cost between 29/2/2024 to 21/3/2024.
2. Bid documents shall be uploaded in two bid system with all Pre-Qualification and other details. Bidder shall participate in bid online through website https://tripuratenders.gov.in, for which they shall register/enrol themselves in the same website.
3. To participate in bid, the bidder shall have a valid **Class 2/Class 3 Digital Signature Certificate (DSC)**, obtained from the certifying authorities enlisted by Controller of Certifying Authorities (CCA) at **http://cca.gov.in**
4. Bid will be opened online through website https://tripuratenders.gov.in on 21/3/2024 in the Directorate of Animal Resources Development Department, P.N. Complex, Agartala. If the Office happen to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
5. Each Bidder shall submit only one bid for the work. A bidder who submits more than one bid will cause disqualification of all the bids submitted by the Bidder.
6. **Rate Quotation:**
   BOQ should be downloaded from the e-procurement application **https://tripuratenders.gov.in** and the same BOQ should be filled up properly and uploaded as a part of bid with digital signing. Bidder shall quote the Rate for **all items mandatorily** only in the Bill of Quantity (BOQ) which is in MS-Excel (macro enabled) and Name of the bidder/company/firm must be written in the appropriate field of Bill of Quantity (BOQ) by bidder.
7. On publication of the bid, bidder shall download the DNIT and all the work items from website as mentioned in the DNIT and minutely go through the instructions/terms conditions/critical dates/eligibility criteria of the DNIT. Downloaded DNIT document is to be uploaded back and digitally signed as a part of bid, and as a proof of acceptance of all terms conditions in the DNIT.
8. The Bidders shall have to scan all the required documents mentioned in this DNIT into PDF format of 100 dpi resolution, for uploading as part of Bid.
9. Bill of Quantity (BOQ), which is in MS-Excel shall be downloaded, filled up properly and uploaded with the bid after digital signing. The Bidder shall always open the BOQ sheet with Macro Enabled.
10. The dates stipulated in the bid notice are firm and under any circumstances, they will not be relaxed unless officially extended.
11. Bidders are allowed to bid 24x7 until the time of Bid closing, with option for Re-Submission, wherein only their latest submitted Bid would be considered for evaluation. The e-Procurement website will not allow any Bidder to attempt bidding, after the scheduled date and time.
12. Even though the bidders meet the above qualifying criteria, they are liable to be **disqualified/ debarred/ suspended / blacklisted** if they have.

    a) Furnished false/ fabricated particulars in the forms, statements and / Annexures submitted in proof of the qualification requirements and/or

    b) Not turned up for entering into agreement, when called upon.

    c) Even while execution of the work, if found that the work was awarded to the Bidder based on false/ fake certificates of experience, the Bidder will be blacklisted and necessary action will be taken as per rules.

    d) Any definite attempt of profiteering by any bidder will render himself liable to be debarred permanently from biding or for such period as the bid accepting authority may decide. The bidder overall rate should be based on the controlled prices for the materials, if any, fixed by the Government or the reasonable prices permissible for the bidder to charge a private purchaser under the provisions of clause-6 of the hoarding and profiteering prevention ordinance of 1943 as amended from time to time and on similar principle in regard to labour supervision on the construction.

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13. Performance:

If an individual makes the bid, it shall be digitally signed by him/her and the undertaking shall also be signed with his/her full name and his/her address. If a firm makes the bid, a member of the firm shall digitally sign it and the undertaking shall be signed with the co-partnership name by the same member of the firm, who shall also sign his/her own name, and the name and address of each member of the firm shall be given. If the bid is made by a corporation, it shall be digitally signed by a duly authorized officer and the undertaking shall also be signed by the same duly authorized officer who shall produce with his/her bid satisfactory evidence of his/her authorization. Such corporation submitting bids may be required to furnish evidence of its corporate existence, before the contract is executed.

14. Process to be Confidential.

Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to the Bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced by the bid accepting authority. Any effort by a Bidder to influence the processing of Bids or award decisions may result in the rejection of his Bid.

No Bidder shall contact the Director of ARDD or any authority concerned with finalization of bids on any matter relating to its Bid from the time of the Bid opening to the time the Contract is awarded. If the Bidder wishes to bring additional information to the Notice of the Director of ARDD, it should do so in writing.

8. Before recommending / accepting the bid, the bid recommending / accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience. The authenticated agreements of previous works executed by the lowest bidder may be called for

BID OPENING AND EVALUATION

15. Bid Opening

The bids will be opened online by the Bid openers **on behalf of the Director of ARDD** at the time, date and venue as specified in the bid documents. Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. In case of any discrepancy of non-adherence Conditions, the Bid accepting authority shall communicate the same which will be binding both on the bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Bid Accepting Authority on bids shall be final.

16. Bid Evaluation and Comparison of Bids.

All the statement, documents, certificates, BOQ (Bill of Quantity) etc., shall be submitted/uploaded by the bidder will be verified, for evaluation of bids. The clarifications, particulars, if any, required from the bidders, will be obtained by addressing the bidders. Bids will be evaluated against the specified parameters / criteria same as in the case of conventional bids and the qualified bidders will be identified. The result of bids evaluation can be seen in the e-procurement application https://tripuratenders.gov.in by all the bidders who participated in the Bid.

The **'BOQ Comparative Chart'** generated & displayed by system through the e-procurement portal, after the opening of Bid, will show the amount calculated based on percentage rate quoted by the bidders. **The bidder shown as lowest (L1) in the bid rank of the 'BOQ Summary Details', may not be the lowest always**. The prescribed authority (i.e. **Bid Opening Committee**) in the Department will prepare a **'Comparative Statement'** considering all parameters as pre conditions given in the bid document. This **'Comparative Statement', declaring lowest bidder(L1), will be displayed in the e-procurement portal subsequently.**

Details of 'Bid Evaluation Committee' shall be uploaded in the e-procurement portal https://tripuratenders.gov.inand all the bidders can access the same.

Tender Inviting Authority may cancel the Tender at any stage without any prior Notice.

Discrepancy in Bid rate quoted-

Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. **Bidder shall quote rate in figures only. BOQ (in MS-Excel format) shall be open with Macro Enabled for automatic conversion from figures to words**. In case of any ambiguity, the decision taken by the Bid Accepting Authority on Bidders shall be final.

Director of ARDD, Government of Tripura

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AWARD OF CONTRACT

18. Award Criteria

The Tendering Authority will award or recommend to the Competent bid accepting authority for award of the contract to the Bidder who is found Technically Qualified as per the Bid conditions and whose **Offered Rate is lowest.**

The bid accepting authority reserves the right to accept or reject any Bid or all bids and to cancel the Bidding process, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the reasons for such action.

19. Notification of Award and Signing of Agreement.

The Bidder whose Bid has been accepted will be notified the award of contract by any authorized official, prior to expiration of the Bid validity period by publishing the Award of Contract in the Tripura Tenders portal and also may send the same through registered letter.

The bidder should appear before the Tender inviting authority within 10 days after the bidder has been awarded. The written Agreement to be entered into between the Bidder and the Government shall be the foundation of the rights and obligations of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by the Bidder and then by the proper officer authorized to enter into contract on behalf of the Government.

The successful bidder has to sign an agreement within a period of 10 days from the date of receipt of communication of acceptance/ award of his bid.

20. Corrupt or Fraudulent Practices

The Government require that the bidders / suppliers / Bidders under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government

(a) Define for the purposes of the provision, the terms set forth below as follows:

(i) "Corrupt practices" means the offering, giving, receiving or soliciting of anything of value to influence the action of a Government official in procurement process or in contract execution: and

(ii) "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish in Bid prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition.

(b) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

(c) Will blacklist / or debar a firm, either indefinitely or for a stated period of time, if at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a Government Contract.

Furthermore, Bidders shall be aware of the provisions stated in the General Conditions of Contract.

Director of ARDD, Government of Tripura

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PROCEDURE FOR SUBMISSION OF BIDS

The Bids shall be submitted in 2(two) parts as follows :-

Part I :- Technical Bid

List of Documents to be scanned and uploaded in My Documents

The following documents as per standard format dictated by the Regulatory/Statutory Bodies, shall be scanned, Digitally signed and uploaded along with the Bid Document as per requirements-

Sl. No.	Name of the Documents
1.	Acknowledgement for deposition of Earnest Money and Tender Fee
2.	PAN Card
3.	Upto date GST Registration Certificate
4.	Up to date Professional Tax Clearance Document
5.	IT Return for the last 3 financial years 2020-2021, 2021-2022, 2022-2023.
6.	Upto date Firm Registration Certificate/Trade License
7.	Tender Document/DNIT which is digitally signed by the Bidder
8.	Authorization Certificate and Detailed Technical Specification for the item to be offered.
9.	Other relevant Documents mentioned in Eligibility Criteria
10.	All filled in and signed Annexure-I, II, III, IV, V & VI

Part II :- Financial Bid

Financial Bid will be considered for evaluation for those Bidders who have cleared the Technical Bid.

BOQ should be downloaded by the Bidder, fill up the same and upload to My Document in Tripura Tenders website.

Note :- Bidders should not temper the BOQ else the Bid will be rejected. Total rate should invariably be written in figure. If any bidder is not interested to bid for all the items of a tender then the corresponding column of the rate quoting sheet (BOQ) should be kept blank / or may write "0" only. Any comments like 'Not quoted', 'Not applicable' etc. should not be written as these will not be accepted by the system. If any discrepancies arise due to wrong quoting of rates suitable penalty for a justified reason will be imposed and deducted from the EMD of the bidder.

Eligibility Criteria of the Bidder :-

1) The Bidder should satisfy the Technical Compliance as mentioned in the Bids failing to satisfy the compliance of the Technical Specification will be rejected.
2) The Agency should be registered and should possess necessary License from Statutory Body/ Organization with TAN/PAN and copy of the Registration of Firm.
3) A Bidder will not be considered as eligible who has been debarred or blacklisted by any State/Central Government /PSU. A self Declaration must be furnished by the Bidder in support of the same.
4) The Agency should possess necessary upto date GST Registration from the competent Authority.
5) The Agency should provide IT Return Document for the last 3 financial years, 2020-2021, 2021-2022 & 2022-2023.
6) **Attach all Documents(self attested), without which the Bid shall be rejected.**

For each above mentioned document, the Bidders shall scan in 100 dpi resolution into PDF and upload them.

Signed by Neeraj Kumar Chanchal
Date: 29-02-2024 12:45:21
Reason: Approved

(Dr. N.K. Chanchal, IFS)
Director
Animal Resources Development Deptt.
P.N. Complex : Agartala

Director of ARDD, Government of Tripura

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Annexure-I

TENDER FORM

To

The.....,

.....

.....

(Office Address of the Tendering Authority).

Dear Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the Undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in Envelop No.2 which is made part of this tender.

2. We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

3. If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

4. We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

5. Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you
may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature & stamp of Tenderer

Director of ARDD, Government of Tripura

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ANNEXURE-II

AUTHORISATION FORMAT
(To be furnished with the Technical bid)

To

The.....,

.....

.....

(Office Address of the Tendering Authority).

Ref: Tender No. _____ dated _____

Dear Sir,

We, ---------- are the Resourceful/Registered Dealer/Supplier/Producer/Local Authorized Distributor of ---------- ---------- (name of item(s)).

1. Messrs ---------- (name and address of the agent) is our authorized distributor for sale of ---------- (name of item(s).

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs ----------

(Name & address of the Dealer/Supplier/Producer/Local Authorized Distributor)

Seal:

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ANNEXURE-III

TECHNICAL SPECIFICATION

THE SCHEDULE REFERRED TO THE TENDER FOR SUPPLY OF LIVESTOCK AND POULTRY FEED INGREDIENTS TO THE DEPTT. OF ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF TRIPURA FOR THE YEAR 2024-2025

CEREAL GRAINS, BYPRODUCTS AND OTHER AGRO-INDUSTRIAL BY PRODUCTS :-

The material should be as a whole and must not contain sand/silica/insect/mite and shall be free from any extraneous or foreign materials like dirt, etc./adulteration and should be free from Aflatoxin. The material shall also confirm to the requirement Specification as specified below :-

BAJRA -

Ideal Specification (Standard)	Required level	Rejection level	Approx. quantity for the period in question	Earnest Money to be deposited
Moisture(H2O)	9% (Max.)	11%	50 MT	42,000/-
Crude Protein(CP)	10%(Min.)	7%		
Crude Fiber (CF)	3% (Max.)	5%		
Crude Fat	5% (Min.)	4%		
Acid Insoluble Ash(AIA)	0.4%(Max.)	1%		

Signed by Neeraj Kumar Chanchal
Date: 29-02-2024 12:47:09
Reason: Approved

(Dr. N.K. Chanchal, IFS)
Director
Animal Resources Development Deptt.
P.N. Complex : Agartala

I/73125/2024

ANNEXURE –IV

DECLARATION FORM

I / We .....having my /our.....Office at.....do declare that I / We have carefully read all the terms & conditions of Tender of the Animal Resources Development Deptt., Government of Tripura for the supply of..... The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender paper Reference No.....

I/We do hereby declare I/We have not been convicted by any court of Law nor I/We are derecognized/black listed by any State Govt. /Union Territory/ Govt. of India/Govt. Organization/ for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply. I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and blacklist me/us for a period of 3 years, if any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender Terms & Conditions.

I/We further declare that I/We possess valid Authorized Distributor/ Trader License bearing No. .....Valid unto..... I/We.....do hereby declare that I / we will supply the ..... as per the Terms, Conditions & specifications of the Tender Document.

Signature of the bidder:

Date:

Director of ARDD, Government of Tripura

I/73125/2024

ANNEXURE – V

AGREEMENT BOND REGARDING SPECIFICATIONS AND TERMS & CONDITIONS FOR SUPPLY OF BAJRA

'Specification and condition' referred to in the Tender relating to the supply of BAJRA (**FOR**) at Feed Mixing Plant, R.K. Nagar for the year 2024-2025.

1. Any article stored /stocked by me / us (**Tenderer**(s) within the boundary of the State of Tripura prior to delivery to Government will be stored/ stocked at my / our (**Tenderer**(s) own risk.

2. I / we agree to deliver the articles as per specification mentioned in the Scheduled of Tender (**ANNEXURE - III**). If the analyzed Feed Ingredients delivered by me/us (**Tenderer**(s) is not according to the specification of schedule, I/ We agree to take back the rejected ingredients within three days from the date of the notice of such rejection from the stores/ farm premises, at my own cost failing which Government may impose the clause in **Para 5 (i)** and **(ii)** of Agreement Bond for the supply of livestock and Poultry feed ingredients.

3. Indents for quantities of article(s) required in any month during the currency of this contract will be sent at me/ us as far as practicable **15 days** advance of the date in which the quantities is /are required. I/ We agree to supply the requirements within **30 (Thirty) days** on receipt of the indent for the same and execute the required documents on top priority for such quantities within one day of receipt of indent.

4. I / We will give delivery of all article(s) by the Government Metric system of weights at the place that may be indicated to me/ us by the Government or their authorized representative. If I/ we am /are unable to attend weighing by own person, I/ we shall depute my/ our Agent(s) for this purpose.

5. I / We shall deliver materials for weigh men as per Government norms on full working days during office hours.

6. I / We agree that the empty bags in which the materials are supplied will not be returned to me/ us. No payment is required to be made against empty bags and supply will be made on **net weight basis of the goods**.

7. In the case of the commodities, the prices of which are controlled or may be controlled hereafter during the currency of my/ our contract or which are purchased by me/ us from the local district authorities I / We agree to deliver such commodities if required at the rate charged by the local authorities plus commission at **7%** to cover incidental and other charges and I / we shall have no objection if such commodities are purchased by the Govt.

8. Sales Tax or any other tax on the articles supplied under this contract shall be payable by me/ us and the Government shall not entertain any claim whatsoever in this respect.

9. (i) I / We agree to supply that the Feed Ingredients as per the standard notified to me/us by the Department of Animal Resources Development vide **'ANNEXURE –III'.**

....Contd. P/2.

Director of ARDD, Government of Tripura

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(ii) I / We agree that the sample of such consignment to be drawn in my presence or in the presence of my / our representative and the sample to be sent to the State Feed Analytical Laboratory of State Disease Investigation Laboratory, Abhoynagar.

(iii) In case my / our consignments found to be substandard quality as per the report of the State Feed Analytical Laboratory of State Disease Investigation Laboratory, Government of Tripura regarding the quality of Ingredients the Report of the said Laboratory shall be final.

(iv) I / We shall accept prorata deduction in my / our bills.

(V) Prorata deduction in respect of moisture may be compensated with the higher protein percentage of supplied to feed item that of the standard.

Signature (s) of the Tenderer (s) :

1st Witness

Address .....

.....

.....

.....

2nd Witness

Address.....

.....

.....

.....

Director of ARDD, Government of Tripura

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ANNEXURE-VI

TENDER FOR THE SUPPLY OF BAJRA TO THE OFFICE OF THE DY. DIRECTOR OF ARDD(FC), R.K. NAGAR FOR THE YEAR 2024-2025.

AGREEMENT BOND

TO
THE GOVERNOR OF TRIPURA,
THROUGH THE DIRECTOR OF ARDD
GOVERNMENT OF TRIPURA
P. N. COMPLEX : AGARTALA.

1. I/ We the undersigned agree on the acceptance of this tender deliver to the Governor of Tripura (here in after referred to as, Govt.) Which expression shall include those duly authorized to act of or /him in accordance with such acceptance may /must, many of the articles services specified in the schedule a attached here to as the Director of Animal Resources Development Department, Govt. of Tripura, may require during the year 2024- 2025.

Letter dt.....at the rates mentioned in the Annexure schedule and subject to the conditions and stipulated specifications and conditions contained therein and attached here to in the acceptance or in the "**Call for Tender**" all of which constitute and are herein after referred to as the contract which constitute and are herein after referred as the contract.

2. The quantities stated in the schedule as '**Approximate Requirement'** are only given as rough guide and no claim for compensation will be made by me/us in case those quantities are overdrawn or under drawn therein be within or in excess or the 'Approximate Requirement' in case necessary.

3. I/.We deliver the supply at my/our expense in such quantities as such time, in such manner, to such person and such place (within the area covered by the contractor as specified in the schedule) as the Government may direct. Further in consideration of your agree to take from me/us the entire amount as supplies which the Government may requires (Other than such as the Government may themselves supply) within the period of contact. I/We bind me /our self not to revoke my/our tender during the above-mentioned period.

4. All money compensation payable by me/us to the Government under the terms of the contract may be deduct from the security deposit or from the interest arising from or any sum, which may be due or may become due to me/us by the Govt. under this or any other account. If insufficient, the balance shall pay on demand.

5.(i) I/We agree to receive payment for the ingredients supplies by me/us on prorata basis (proportionate payment on basis of units of approximate principles contained in the sample) basis of the ingredients short /excess in analytical Composition be only to acceptance level, as decided by the Government.

(ii) The receiving authority on eye estimation may reject or receive the supplies in whole or in part. However, if the item received in eye estimation and later on found on **Lab. Test** to be below the prescribed limit of acceptance, I / We shall remove the said item within 3 days of communication of the test result which is to be communicated within **7 days** of provisional receipt of the goods. If such rejected supplies are not removed by me/us within the stipulated period the Govt. may cause the same to be removed or auctioned at my/our expense and risk. All expenses of sums thereof due to the Government may be deducted from the security deposit or from any amount due to me/ us.

6. I/ We shall furnish the sum of Rs..... (Rupees .....) only as security within 10 days of the issue of the notice of the acceptance of this tender (in whole) towards the fulfillment of the terms of the contract.

7. In the event of rejection of my/ our supplies as desired in **clause 5 (i) & (ii)** above, of my/ our failing declining rejecting or delaying to comply with any demand or otherwise or requisition not executing the same in accordance in the terms of the contract , the Government shall be at liberty without prejudice to any other remedy that may have no account of such breach non-performance of the contract to purchase or to procure or to arrange from Government stocks or otherwise of my or our expenses such may have been rejected or that I/we have failed ,declined, neglected, delayed to supply and any excess cost so incurred over the contracted price together with all incidental charges and
expenses incurred over the contract price together with all incidental charges and expenses incurred in purchasing or arranging from such supplies and in cases where issue in replacement or made from Govt. stocks of supplies, the cost of value of such stocks or supplies together with all incidental charges and expenses shall be recoverable from me/us on demand.

Contd. P/2.

Director of ARDD, Government of Tripura

8. The government may resign this contract by two weeks' notice to me/ us in writing.
i) If I/we decline, neglect or delay to comply with any demand or requisition or in any other way failed to perform or observe any condition of the contract or are in the opinion of the Government which shall be final not likely to carry me/our contract satisfaction.
ii) If, I / We, assign or subject my/our contract without their written approval of I/we attempt to do so.
iii) If, I/ We or any of our partner become insolvent of supply apply for relive as an insolvent debtors make any composition with my /our creditors are attempt to so.
iv) If, I/ we or my/our agents servants shall be quilt or fraud in respect or the contract or any other contract entered into by me/ us with the Government or be directly or indirectly given promise or offer any bribe, gratuity, gift loan requisition regard on advantage pecuniary of otherwise to any way relating to such officer's/office or employment of attempt to do so.
v) It any such Officer or person mentioned clause (iv) become in any directly or indirectly interested in the contract, in such cases my/our security deposit shall stand forfeited and be absolutely at the disposal of Govt. with prejudice to any other remedy or action that the Government may have to take.
9.
(i) Not withstanding anything therein before contained any without prejudice thereto, the Government may recover from me or our compensation such sum as they, at their direction which shall be final.
ii) If any Government property entrusted to me/us under the contract be lost, damaged or depreciated, unless such loss damage or depreciation be due to an act of nature or of the nation's enemies.
iii) If any damage to done to the Government other property from any cases whatsoever arising though the action of my-self or ourselves of either by me/our security deposit shall stand forfeited.
10. Decision as to recovery of the money from me/us in respect of purchase or arrangement or at my/ our expenses or compensation by the Government under clause 7 and 9 above and any order for decision of the contract by the Govt. under clause 9 above shall be final and conclusive.
11. Receipts or supplies delivered will be supplied to me/us the Government at the time of delivery and I/we shall submitted the bill on the first day of the following month in duplicate duly supported by those receipts as sub-vouchers my/our bill in English for all supplies duly accepted and payment will be made to me/us as soon as possible at a Govt. Treasury or otherwise at the desecration of the Govt. after deduction of income Tax payable under **Section 191 C Under I.T. Act 1961, VAT etc.**
12. My/our security deposit or the balance thereof, if any remaining at the end of the contract after the penalties imposed if any under clause 7, 8 above have been adjusted shall not be returned to me/us until I/We have executed the usual "No Demand Certificate".
13. I/we acknowledge that I/we have made myself /ourselves fully acquainted with all the conditions and circumstances under which the supplied under the contract will have to be made or furnished and with all the terms, clause conditions, specification and other details of the contract and I/we shall not plea ignorance of any of these as excuse in case of complaint against or rejection of supplies tendered of any rate agreed to in the contract or to avoiding any of my/our obligation and under the contract.
14. Any dispute of difference arising out of the contract including the interpretation of any clause of this contract, settlement of which is not herein specifically provided for shall be preferred to the arbitration of a person nominated by the Department of Animal Resources Development, Government of Tripura for the time whose decision shall be final and binding on both parties.

Full Residential Address : -

Signature of Tenderer

.....

Father's Name of Tenderer (s) .....

Contact No. (Mob):
(Land):

1. Signature of the 1st Witness
(Station and Date) .....

2. Signature of the 2nd Witness
(Station and Date)

.....

Director of ARDD, Government of Tripura