

TENDER FORM (STONE AGGREGATE)

**GOVERNMENT OF TRIPURA
RURAL DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
R. D. TELIAMURA DIVISION
(Phone NO- 03825-262095)
Email:- eerdltm.2009@rediffmail.com**

1. PNIT NO. : PT-03/EE/RD/TLM-DIV/2019-20, Dated: 21-06-2019
2. DNIT NO. : DT-07/STONE/EE/RD/TLM-DIV/2019-20 Dated: 21-06-2019
3. Name of Item : Procurement of **1st category stone aggregate** for any work site under the jurisdiction of R. D. Teliamura Division, (Comprising of 2 Municipal areas and 6 Blocks areas) of Khowai District.
4. Earnest Money : **Rs. 75,000.00** (Rupees Seventy Five thousand) only.
5. Cost of tender Form : **Rs. 500.00** (Non refundable) in the form of DD.
6. Inspection : Departmental inspection.
7. Tender form : Tender form is to be downloaded from the website www.tenders.gov.in and <http://rural.tripura.gov.in/> by eligible bidders.
8. Last date of dropping of tender : 3.00 PM of 11/07/2019.
9. Probable date of opening of Tender : 4.00 PM of 11/07/2019 (if possible). Interested bidders or their representatives may remain present during opening of the tender.
10. Tender dropping place : In the specified tender box, kept in the office of the **Executive Engineer, R. D. Teliamura Division.**
11. Sample : To be submitted as and when asked by the tendering authority.
12. Declaration of Informal and formal bid : During opening Formal or informal will not be declared. After detailed scrutiny it will be declared.
13. Total no. of written pages including this page : 15 (Fifteen) nos. including this page.

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SALIENT POINTS OF TENDER / INSTRUCTION TO BIDDER

- 1) **Eligibility of bidder :-** Supplier/contractor having relevant valid license from appropriate authority.
- 2) **Enclosures /complete tender :-**
 - (i) Tender form (without tender form duly signed by the bidder, bid will be rejected).
 - (ii) Valid attested copy of Valid license / document from appropriate Government Department (Forest Department) in support of their eligibility condition.
 - (iii) Attested copy of GST registration certificate.
 - (iv) Attested copy of Valid PTCC/Tax Clearance certificate.
 - (v) Attested copy of PAN card & Aadhar card.
 - (vi) EMD (in the shape of Demand Draft).
 - (vii) Cost of Tender form (in the shape of Demand Draft).
- 3) **Tender form :-** To download tender form from the website www.tenders.gov.in and <http://rural.tripura.gov.in/> by eligible bidders. No tender form will be sold. Any subsequent corrigendum will be available in the website.
- 4) To go through specification, terms and conditions of DNIT.
- 5) To sign each and every page of tender form.
- 6) EMD and cost of tender form are to be deposited separately.
- 7) **Earnest money :-** To deposit EMD (Rs. 75,000.00) in favour of the Executive Engineer, R. D. Teliamura Division on any nationalized/scheduled bank in the shape of demand draft along with tender. Without EMD in appropriate shape the tender will summarily be rejected.
- 8) **Cost of tender form :-** To deposit cost of tender form (Rs. 500.00) in favour of the Executive Engineer, R. D. Teliamura Division on any nationalized/scheduled bank in the shape of bank demand draft along with tender.
- 9) To get ready attested copy of all required documents.
- 10) To fill up each and every point of bidder's sheet.
- 11) To fill the rate quoting sheet **Figure and word distinctly.**

- 12) To write DNIT number and date, name of item, bidder's name and address in the envelope containing complete tender and to seal the envelope by wax or self adhesive tape (cello tape). The sealed envelope must be addressed to the Executive Engineer, R. D. Teliamura Division, Teliamura, Khowai District, PIN-799205.
- 13) The full fledged and sealed tender may be dropped in the tender box kept in the office of the Executive Engineer, R. D. Teliamura Division, Khowai District within 3.00 PM of 11/07/2019 or may be sent to the tendering authority by post (registered with A/D only) to reach *within 3.00 PM of 11/07/2019* .
- 14) The copy of the DNIT may be inspected from the office of undersigned up to 09/07/2019 (office date and hour only) by interested bidders.

DECLARATION

I do hereby declare that I have personally gone through the relevant Draft Notice Inviting Tender and understood all the clauses, specifications of tendered items, instruction of the DNIT and having been fully satisfied, I have quoted the rate of item. This is further to certify that I have suppressed no facts in the tender which could debar me to participate into the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other stern action against me as per term condition of the tender. I do affirm that all the term conditions of DNIT are unconditionally accepted by me. I have no objection if any extra term condition, mutually accepted by me and purchaser is incorporated into the agreement.

AND

I do hereby also declare that I am not blacklisted by any department / agency of central or state regarding quality compromise or any other reason in connection with similar work and there is no ongoing litigation with any department / agency of Central/State Government as on closing date of tender. If subsequently it is revealed after opening of the tender that my declaration is false, my tender /concerned agreement will be cancelled, deposited earnest / security money will be forfeited and other penalty to be decided by the tendering authority will be imposed.

Signature of bidder

(Full name & Seal)

FORMAT – A**PRESS NOTICE INVITING TENDER NO:** PT-03/EE/RD/TLM-DIV/2019-20

DT- 21.06.2019

On behalf of the Governor of Tripura, The Executive Engineer, R D Teliamura Division, R D Department, Teliamura, Khowai Tripura invites item rate (single bid) sealed quotation from the eligible Contractors /Firms/Agencies /Paint dealers/owners of factory of appropriate class up to **3.00 P.M. on 11/07/2019** for the following items:-

<i>Sl. No.</i>	<i>DNIT No.</i>	<i>Name of Work</i>	<i>Earnest Money</i>	<i>Cost of Tender Form (downloaded)</i>	<i>Time for Completion of work</i>	<i>Last date of Dropping tender & Time</i>	<i>Time and date of opening of tender</i>	<i>Place of dropping of tender documents</i>	<i>Eligibility of Bidders</i>
1.	DT-07/STONE/EE/ RD/ TLM-DIV/ 2019-20 dt. 21/06/2019 .	Procurement of 1st category stone aggregate for any work site under the jurisdiction of R. D. Teliamura Division, (Comprising of 2 Municipal areas and 6 Blocks areas) of Khowai District.	Rs. 75,000.00	Rs 500.00	07(Seven)Days on receiving of order	Up to 3.00 PM on 11/07/2019	At 4.00 PM on 11/07/2019 (if possible)	Office of the Executive Engineer, R D Teliamura Division	Owner of stone crushers/ manufacturers/ Importer/Supplier/ contractor/ Gross seller / Retail seller/ Distributors of tendered item.

The tender forms and other details can be seen in the O/o **The Executive Engineer**, R D Teliamura Division up to 3.00 pm on **11-07-2019** on any working days during office hours and the Tender Form can also be **downloaded** from the websites www.tenders.gov.in & <http://rural.tripura.gov.in/> and in that case the cost of the Tender Form as specified above should be deposited separately along with tender through **'Demand Draft'** (Non-Refundable) from any schedule bank guaranteed by Reserve Bank of India drawn in favour of the Executive Engineer, R.D Teliamura Division, Teliamura,Khowai. For details along with alteration/modification if any, please visit: www.tenders.gov.in & <http://rural.tripura.gov.in/>.

(Sd/- Illegible)
Executive Engineer
R D Teliamura Division
Teliamura, Khowai

Copy to the:

- 1) District Magistrate and collector, Khowai Tripura District for kind information.
- 2) Superintending Engineer R D 1st Circle, Gurkhabasti, Agartala for kind information.
- 3) Director ICA Agartala requesting to publish in 5 local daily news paper.
- 4) Executive Engineer, Ambassa Division (RD), Manu Division (RD), Teliamura Division (RD), Bishramganj Division (RD), Udaipur Division (RD), Satchand Division (RD), Amarapur Division (RD), Santirbazar Division (RD), Kumarghat Division (RD), Kanchanpur Division (RD), Division-I (PWD), Division-II (PWD), Division-III (PWD), Division-IV (PWD), Store Division (AD Nagar, PWD), WR Division-I (Battala), WR Division-II (Battala), Division -I (DWS), Division-IV (DWS) with a request to display in the notice board.
- 5) All Block Development Officers under Khowai Tripura District with a request to display the notice in the notice board.
- 6) All Assistant Engineers, Junior Engineers, Technical Assistant, Head Clerk, Accountant, Cashier, Store keeper, Work assistant, Mechanic, Tender Section of this division. They are requested to take necessary action for wide publication of the same.
- 7) Contractor Association, Teliamura,
- 8) Contractor Association, Khowai
- 9) M/S / Sri _____
- 10) Tender File - NO.1(86)/PNIT/EE/RD/TLM-DIV/2019-20.
- 11) Office notice board.

Copy also to the:

1. Officer-in-charge, Teliamura Police Station with request to arrange frequent police patrolling around this office up to the period of last date of dropping of the tender to avoid any untoward incidents regarding the tender.

(Sd/- Illegible)
Executive Engineer
RD TeliamuraDivision
Teliamura, Khowai

BIDDER'S SHEET (TO BE FILLED BY BIDDER)

Bidders are requested to provide wanted informations in this sheet. All the points may not be required for all bidders. They should select their relevant points and fill up accordingly. Other points, which are not related, may please be marked as Not Applicable.

1. Name and detailed mailing address of the Bidder (Firm/agency) who has participated in the tender, along with phone, mobile number, fax number with STD code & email etc.

2. PAN number of bidder :-

3. Name of person (proprietor) who have signed the tender paper :-

Mobile, Phone, Fax No :-

E-mail address :-

4. Details of Earnest money deposit (amount, bank name, branch name, form of deposit, no and date) :-

5. Details of cost of tender form (amount, bank name, branch name, form of deposit, no and date) :-

6. Experience of bidder (if any) :-

7. List of enclosures :-

1		4	
2		5	
3		6	

8. Total number of vehicle owned by the bidder:-

9. Any other information if any:-

Signature of Bidder

Special Terms and Conditions of Stone Aggregates

1. Specification of the tendered item:

- a) The Stone aggregates should be as per relevant IS specification.
 - b) The stone aggregate should be obtained after crushing matured boulders. Their surface should be irregular in shape and should be free from dust & clay.
 - c) Specific gravity of stone aggregate should be between 2.3 and 2.5.
 - d) The quality of materials should be such that there should not be other foreign matter which may endanger the quality of the concrete/ mortar. Stone aggregate should be free from dust and dirt.
 - e) If required materials may be tested in any institution like NIT, Agartala, TIT, Narsingarh/ Govt. Department.
2. The size of the supplied stone aggregates should be actual size for which the supply order is placed; otherwise, supplied stone aggregates will not be accepted.
 3. Carrying cost of materials will be borne by the Supplier/Contractor. Rate should include GST / ST, IT, loading/unloading, carrying, weighing, stacking etc. complete up to work site.
 4. Materials should be measured in the truck at the work site in presence of the concerned I/O. After the measurement the materials should be placed in the work site as per direction of the Engineer – in- charge. Materials should be stacked in the work site in measurable shape as per direction of the Engineer- in -charge.
 5. If any supplied item is rejected by the Engineer- in- charge, this should be replaced by the supplier at his/her own risk and cost within 48 hours from rejection.
 6. If any bidder suppress any fact in the tender and subsequently it his unearthed, their tender will be rejected and necessary punitive action including total forfeiture of EMD/Security money/ Rescind of agreement/Cancellation of supply order /barring from participation of future tender will be taken against them.
 7. Supply order will be issued by the Tendering Authority, but the supply should be materialized in consultation with the concerned Implementing Officer of the work and the bill should be raised thought the concerned I.O only.
 8. Bidder should submit sample as & when asked by the authority which is non refundable. If any supplied items quality differs from the submitted sample lesser payment or rejection will be made.
 9. Before dropping tender, bidders may have a clear pictures of entire jurisdiction of R.D Teliamura Division and others 6(six) Blocks like, Khowai/Padmabil/Tulasikhar/Kalyanpur/ Teliamura, Mungiakami and Khowai & Teliamura MC areas their road connectivity, condition of road, availability of laborers for un loading in the work site etc in details so that they can quote rates considering all above facts.
 10. Any bidder can participate for more than area against single EMD. But if any bidder surrenders rates of one area only his tender for other area will also cancelled. But if his /her rate for more than one area is accepted he/she shall have to deposit separate security money block wise. In that case separate agreement with respective authorities should be signed.
 11. Any incomplete bid should be summarily be rejected.
 12. If required 1st lowest bidder may have asked to submit additional paper/test certificate during negotiation/clarification.
 13. Any clause not mentioned but subsequently mutually accepted will be a part & parcel of the agreement. Further any specification not inconformity of our requirement but subsequently mutually accepted may also be a part & parcel of the agreement
 14. TP / Forest clearance certificate must be enclosed along with each consignment / bill.

General Terms and Conditions

1. Eligible and interested bidders should drop complete and sealed tender in the tender box as stated in the 1st page of DNIT. Each and every page (including blank pages) of tender format should be signed by the bidder which will be part and parcel of the tender. Attested photocopies of valid documents as per direction of tender should invariably be enclosed with the tender and otherwise the tender will be rejected. **However after opening of tender, tendering authority reserves the right to ask 1st lowest bidder to submit required paper if not enclosed / asked along with tender.** No unwanted paper should be enclosed with tender.

2. BIDDER MUST WRITE THE NAME OF THE TENDERED ITEM & DNIT NUMBER, BIDDER'S OWN NAME & ADDRESS VERY CLEARLY ON THE COVER OF THE SEALED ENVELOPE. IF ANY BIDDER DO NOT WRITE THE CONCERNED DNIT NUMBER, HIS/ HER TENDER WILL NOT BE ACCEPTED AND OPENED. FURTHER IF ANY BIDDER QUOTE DIFFERENT DNIT NUMBER, HIS / HER TENDER WILL BE OPENED ALONG WITH QUOTED TENDER AND NATURALLY THAT TENDER WILL ALSO BE REJECTED.

3. Tender complete and sealed may be sent to the tendering authority by post (registered with A/D) which should invariably be reached to the tendering authority within specified period as stated in the 1st page of tender form, for postal delayed, the tender will not be accepted and the tendering authority will not be liable.

4. Bidder must deposit required Earnest Money as stated in the 1st page of DNIT in the shape of Demand draft in favour of the Executive Engineer, R.D Teliamura Division, Khowai District Teliamura, from any nationalized Bank of India. Without EMD in appropriate shape the tender will summarily be rejected.

5. The successful bidder (to be told supplier or contractor while supply order/ work order will be issued) shall have to deposit 5% of value of supply order/ work order or Rs.1.0 lac whichever is lesser in favour of the undersigned in appropriate shape as desired by the authority within 3 (three) days from the date of receipt of supply/ work order and sign a formal agreement with the authority within allowed period as per supply/ work order. But in no case security money deposit should not be less than the deposited earnest money. In that case deposited earnest money will automatically be converted into security money.

6. Bidder may be asked once or more by the undersigned for negotiation/ justification/ analysis of quoted rates and verification of original documents after opening of the tender.

7. (i) If any bidder surrender their quoted rate immediate after dropping and before opening, 10% deposited EMD will be forfeited.

(ii) If surrenders after opening but before negotiation call, 25% deposited EMD will be forfeited and the bidder will be blacklisted & not allowed to participate in any future tender of this office for next 2(two) yrs.

(iii) If the bidder fails to respond negotiation call/ justify their quoted rate on the basis of analysis or surrender their rate after negotiation but before finalization, 50% EMD will be forfeited and the bidder will be blacklisted & will not be allowed to participate in any future tender of this office for next 3(three) yrs.

(iv) If surrenders after approval of rates but before issuance of supply/ work order 75% EMD will be forfeited and the bidder will be blacklisted & will not be allowed to participate in any future tender of this office for next 4(four) yrs.

(v) If surrenders after issuance of supply/ work order or fails to sign agreement depositing security money in time, deposited EMD to the full extent will be forfeited and the bidder will be blacklisted & will not be allowed to participate in any future tender of this office for next five (five) yrs.

(vi) If after agreement, supplier/ contractor fails to arrange supply/ complete work as per specification in time, authority who has signed the agreement shall rescind the agreement, cancel the issued work/ supply order and forfeit deposited earnest money / security money to the full extent after allowed period is over without serving any show cause notice to the supplier/ contractor.

(vii) Further, if it is seen that supplier/ contractor supply/ execute the order partially and the authority get the work done engaging other agency at different rate, the difference of amount will also be incurred from the supplier/ contractor's pending bill/ Earnest money deposit/ security money deposit in connection with relevant work or any other work without any correspondence with the supplier/ contractor. In addition to above, punitive action will be taken against errant supplier/ contractor and will not be allowed to participate in any future tender of this office for next 5 (five) yrs.

8. APPROVED RATES WILL REMAIN VALID FOR 1(ONE) YEAR FROM THE DATE OF OPENING OF TENDER WITHOUT ANY PRICE VARIATION CLAUSE.

9. No advance payment will be made and the payment will only be made if supplier/ contractor raise bill to the paying authority in appropriate fashion and if fund in the specific head of account is available with the paying authority only. Necessary statutory deduction (income tax, sale tax, GST) will be deducted from the bill at source and necessary TDS will be provided by the undersigned.

10. Rate must include all taxes and charges and to be quoted in the specified annexure of the tender form. Any overwriting / correction etc should duly be initialed by the bidder. Any clarification/explanation if any regarding the tender should be sought from the undersigned before dropping of tender.

11. Bidders may use extra sheet to explain specification/ design and enclose after signature with the tender.

12. Quantity as mentioned in the DNIT is most tentative which may be nil/ decrease/ increase. Bidder shall have to execute any ordered quantity.
13. If last date of tender dropping become suddenly holiday or normal activities of office works get disrupted due to any strike/ natural calamity the last date of dropping may be deferred to next working date as per decision of the authority. In this regard decision of the tendering authority to defer or not to defer is final.
14. Interested bidders may inspect the DNIT in the office of the tendering authority up to the specified period as mentioned in the first page of the tender form.
15. Any clause not included in the DNIT but subsequently mutually accepted will be a part & parcel of the agreement. Further any specification not in conformity of our requirement but subsequently mutually accepted may also be a part & parcel of the agreement.
16. If necessary, total order may be divided amongst more than one bidder at the approved rates. It is not the right of bidder who has not been first lowest but discretion of the authority to take decision in this regard is final.
17. Any conditional discount or other extraneous terms & conditions from bidder's end will not be entertained and tender will be declared as informal.
18. Materials should be inspected by the departmental inspection committee / Engineer-in-charge. Decision of committee or Engineer-in-charge to accept / reject the supplied stores is final.
19. Any ordered quantity should be executed positively within 15 days from the date of issuance of supply order. The supplier should have sufficiently ready stock so that materials can be supplied as and when required.
20. Any tender not complying with the requirement / fulfill the terms and conditions of the tender will be declared as informal.
21. Tendering authority reserves the right to accept or reject any tender including first lowest bidder without assigning any reason.
22. The earnest money of unsuccessful bidders will be refunded immediately after final acceptance of tender.
23. Any incomplete bid should be summarily be rejected.

Signature of bidder

ANNEXURE (RATE QUOTING SHEET)

Quoted Rate per unit incl. all taxes & charges (GST/ST, IT, loading, unloading, carrying, stacking, counting charges etc) (Rates are to be quoted in word as well as figure).

Sl. No.	Name of area for which tender is dropped	Name of item	Tentative Quantity	Unit	Quoted Rate per unit incl. all taxes & charges (GST, IT, carrying, loading, unloading, stacking, charges etc) to deliver in any worksite of the area.
1	2	3	4	5	6
1	Any worksite within Khowai block incl. MC area.	1st category graded stone aggregate of size in between 12 mm to 20 mm nominal size (>12 mm to < 20 mm) for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	350	Cum	
		1st category graded stone aggregate of nominal size 40 mm for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	200	Cum	
2	Any worksite within Tulashikhar Block area.	1st category graded stone aggregate of size in between 12 mm to 20 mm nominal size (>12 mm to < 20 mm) for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	350	Cum	
		1st category graded stone aggregate of nominal size 40 mm for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	200	Cum	
3	Any worksite within Padmabil Block area.	1st category graded stone aggregate of size in between 12 mm to 20 mm nominal size (>12 mm to < 20 mm) for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	350	Cum	

Sl. No.	Name of area for which tender is dropped	Name of item	Tentative Quantity	Unit	Quoted Rate per unit incl. all taxes & charges (GST, IT, carrying, loading, unloading, stacking, charges etc) to deliver in any worksite of the area.
1	2	3	4	5	6
		1st category graded stone aggregate of nominal size 40 mm for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	200	Cum	
4	Any worksite within Kalyanpur Block area.	1st category graded stone aggregate of size in between 12 mm to 20 mm nominal size (>12 mm to < 20 mm) for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	350	Cum	
		1st category graded stone aggregate of nominal size 40 mm for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	200	Cum	
5	Any worksite within Teliamura Block incl. MC area.	1st category graded stone aggregate of size in between 12 mm to 20 mm nominal size (>12 mm to < 20 mm) for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	350	Cum	
		1st category graded stone aggregate of nominal size 40 mm for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	200	Cum	
6	Any worksite within Mungiakami Block area.	1st category graded stone aggregate of size in between 12 mm to 20 mm nominal size (>12 mm to < 20 mm) for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	350	Cum	

Sl. No.	Name of area for which tender is dropped	Name of item	Tentative Quantity	Unit	Quoted Rate per unit incl. all taxes & charges (GST, IT, carrying, loading, unloading, stacking, charges etc) to deliver in any worksite of the area.
1	2	3	4	5	6
		1st category graded stone aggregate of nominal size 40 mm for concrete work. Percentage of different sizes will be as per standard specification of concrete work.	200	Cum	

Signature of bidder