

Government of Tripura  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Agartala, Tripura

No. F. 5 (30)-RD (TRLM)/2020/ 886-88

Dated, Agartala, 06/05/2020

**Notice Inviting Quotation**

Sealed quotations are hereby invited for hiring of Advertising Agency/ firm/ printing house for printing and mounting of 25 nos of Hoardings (20ft×10ft.) star print for 6 (six) months at prominent location of 4 (four) District of Tripura namely 1) West Tripura 2) Sepahijala 3) Gomati 4) South Tripura. The Hoardings shall be mounted for 6 (six) months at the said locations. Quotations will be received in the SMMU ~~to~~ 17/05/2022 upto 3 PM in the office of the Chief Executive Officer, TRLM, Bholagiri, Agartala and to be opened on the same day, if possible.

Terms and condition are given below:

1. An earnest money (EMD) amounting to ₹10,000/- (Rupees Ten thousand only) in the form of Deposit at call or Draft drawn in favour of “**Tripura Rural Livelihood Mission Society**” payable at Agartala from any Nationalized bank/ Tripura Gramin Bank/Tripura State Cooperative Bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidders who would be offered the work and will be refunded only after successful execution of the work. For others earnest money shall be refunded.
2. The agency shall ensure quality (star print) of the hoardings & display. The hoardings in the durable iron structure & also shall maintain the hoardings for 6 (six) months, so that during this 6 (six) months period the hoardings are displayed properly on 24\*7 hr. Basis.
3. After installation of the hoardings, the cost of printing of hoardings along with 1<sup>st</sup> month mounting charges will be paid after submission of the bills. Thereafter, the payment will be made on monthly proportionate basis and after submission of the bill.
4. The organization must have a valid trade licence related to Advertising Agency/Firm.
5. The organization shall have submitted the self-attested copies of Agency Registration certificate, PAN card, GST registration certificate.
6. Adverting Agency should be located in Tripura and shall have hoarding's location within the above mentioned Districts of Tripura.
7. The content of the hoardings and other details will be provided to the agency by the concerned officials of the TRLM after issuance of the work order.

8. The agency shall install the said hoardings at prime location like in front of Secretariat building, Office Head Quarters, Bus stand, Major market area, Railway station, major Tourist spots and other prime location where footfall is more.
9. Minimum 2 (two) years of experience is required for said related work.
10. The bidder who will fulfil all the above-mentioned criteria will be eligible for the bid. Selection will be based on the L1 (Lowest one) basis.
11. The bidder in whose favour the work order will be issued will have to complete the work of advertisement within stipulated time frame mentioned in supply/ work order.
12. Rate should be inclusive of all Taxes as applicable. Applicable taxes shall be recovered from the bill. Rate should be quoted both digit and words.
13. The undersign reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
14. The number of hoardings may increase or decreased based on the requirement.
15. All disputes lie within the jurisdiction of Agartala only.

*Vishal Kumar*

**(Dr Vishal Kumar, IAS)**

Chief Executive Officer

Tripura Rural Livelihood Mission

Copy to:

1. The Director, Directorate of Information & Technology with a request to upload the NIQ in the website of Tripura State Portal ([www.tripura.gov.in](http://www.tripura.gov.in)) Rural Development Department ([www.rural.tripura.gov.in](http://www.rural.tripura.gov.in)) and Tripura Rural Livelihood Mission ([www.trlm.tripura.gov.in](http://www.trlm.tripura.gov.in))
2. The Accounts Section, SMMU, TRLM for information & necessary action.
3. Notice board, SMMU. TRLM, Agartala.

**Quotation for supply and installation of 25 nos of Hoardings at prime location of 4 (four) districts of Tripura under SMMU, TRLM**

1. Name & Address of the bidder:
2. PAN:
3. GST reg. No:
4. Contact No:
5. Quoted rate:

Sl no	Particulars	Quantity (unit)	Amount per unit (in ₹)	Total Amount (3×4)
1	2	3	4	5
1	Making/printing of 20×10 ft. Hoardings	25		
2	Installation of Hoardings for 6 months	25		

Total amount in words (Excluding GST):

Total amount in words (Including GST):

I have gone through the terms & conditions stipulated in the quotation notice and agree to supply and installation of 25 nos of Hoardings at 4 districts in Tripura under SMMU, TRLM by abiding all terms & condition mentioned in the NIQ.

Place:

Date:

Signature

with seal