

**Government of Tripura**  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Rural Development Department

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**F. No.3(48)RD(TRLM)/2019/ 69-73**

**Date: 13.04.2022**

**ADVERTISEMENT**

Applications are invited from bona fide Indian Nationals for empanelment of State Resource Persons(SRP)/ Retainer Consultant(RC) in Tripura Rural Livelihood Mission (TRLM). Their services will be utilized by TRLM on part time/ requirement basis.

**1. Details are given below**

SN	Name of the Post	Work domain	No. of position
1	Financial Inclusion (FI) and digital finance	Bank linkage, Financial Literacy, Credit Linkage, Bank Sakhi, BC Model, etc.	2
2	Farm Livelihoods	Agriculture/ Horticulture/ Value chain Development and Marketing, etc.	2
3	Non-farm Livelihoods	Micro enterprise promotion/ Bamboo/ Handloom & handicraft/ Food & beverages/ Packing/ Food processing, innovative livelihoods etc.	2
4	Livestock		
a.	Piggery, Goatery, Poultry	Extension and package of practices, policy	2
b.	Dairy	Extension and package of practices, value chain development	1
5	Pisciculture	Extension and package of practices	2
6	Bamboo sector expert	Incenses stick cluster, handicrafts, bamboo utility products, bamboo value chain development, marketing	2
7	Skill Development	Skill mela, Job mela, setting up of migration support centers, inspection of centers, skill gap analysis, identifying new and innovation areas etc.	2
8	Audit Expert	Expert in auditing specially Social Audit of community development activities	3
9	Agribusiness and value chain development expert	Value Chain Development, agribusiness, cluster development	2
10	Marketing Expert	Marketing planning , targeting, positioning, market linkages	2
<b>Total</b>			<b>22</b>

2. Detailed particulars for each category and eligibility criteria are given in Annexure- A.

3. Application format is available in Annexure- B. Only PDF copy of the filled up and signed application is to be submitted through email to: [srp.trlm@gmail.com](mailto:srp.trlm@gmail.com). The application should not contain more than two pages.

4. Applications will be received till 5.30 PM on 30.04.2022.

5. Applications of candidate without having the required qualification & experience etc. shall be summarily rejected. Candidates without relevant experience / educational qualification need not to apply.

6. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.

7. The applicant should be physically and mentally fit enough to take up the strenuous job involved in the responsibility including extensive travelling.

8. Proficiency in Computer and fluency in both spoken/ written English and Bengali or Kokborok for all categories is essential. The candidate should have his or her computer for consultancy.

9. Empanelled candidates will have to work and stay in rural areas of the State as and when required by the TRLM. The candidates should be willing to travel regularly inside and outside the state, as and when required by the TRLM.

10. The candidates should be willing to attend the training, new learning and implementation of such knowledge in the field. If any candidate is unwilling to receive trainings as per the norms of the Mission then the empanelment shall be discontinued with immediate effect. The training components shall be related to communication, community development, behavioural aspects, financial inclusion, livelihoods etc.

11. The candidate should be sensitive enough related to the rural issues and problems/ problems associated with women/ gender issues/ issues associated with ST, SC, PwD or any other vulnerable section of the society.

12. The candidates should be willing to accept different guidelines, advisories and protocols.

13. Candidates should have the patience to listen different issues and initiatives of the rural poor community.

14. The candidates from the State of Tripura shall be preferred. In case of the candidate outside State no TA/ DA for travelling to State of Tripura from the native place shall be provided by TRLM.

For attending training/ meeting/ workshop at outside State shall be provided by TRLM as per the policy of the retainer consultant of TRLM. For within the state travel, TA/DA shall be provided as per the TA/DA guideline of retainer consultant mentioned in the HR manual of TRLM.



## **15. Honorarium**

In case of field or desk assignments for policy development

A+ Grade SRPs - Rs. 6000 per Day (Experience is more than 15 years).

A Grade SRPs - Rs. 5000 Per Day (Experience is more than 10 Years and below 15 years).

B+ Grade SRPs - Rs. 4000 Per Day (Experience is more than 6 and upto 10 years).

B Grade SRPs - Rs. 3000 Per Day (Experience 2 years or more and upto 6 years).

In case of trainings the honorarium shall be as per given below -

### **A+ Grade**

Full day training - 100% of the full days assignments as per grade.

Half day training- 50 % of the half-day assignments as per grade.

1 class of 90 minutes - Rs. 1500 Per Class. (In case of more than 2 classes half day honorarium shall be considered and 4 classes full day honorarium shall be considered).

### **A Grade**

Full day training - 100% of the full days assignments as per grade.

Half day training - 50 % of the half-day assignments as per grade.

1 class of 90 minutes - Rs. 1250 Per Class. (In case of more than 2 classes half day honorarium shall be considered and 4 classes full day honorarium shall be considered).

### **B+ Grade**

Full day training - 100% of the full days assignments as per grade.

Half day training - 50 % of the half-day assignments as per grade.

1 class of 90 minutes - Rs. 1000 Per Class. (In case of more than 4 classes full day honorarium shall be considered).

### **B Grade**

Full day training - 100% of the full days assignments as per grade.

Half day training - 50 % of the half-day assignments as per grade.

1 class of 90 minutes - Rs. 750 Per Class. (In case of more than 4 classes full day honorarium shall be considered).

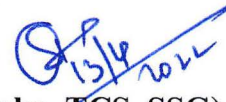
16. State Resource Person (SRP)/ Retainer Consultant (RC) shall be utilised as and when required by the TRLM, this empanelment does not provide any assurance of daily/ weekly/ monthly assignments.

17. Selection Process: Based on the criteria mentioned at Annexure - A, candidates shall be shortlisted @ 1:5 for the Personal Interview. Minimum qualifying score after personal interview shall be 60%. The final merit list shall be prepared @ 1:3 for each required category. Candidates having experience in relevant area may be preferred in case of tie of score in the personal interview.

18. Candidates must be willing to undergo residential training and exposure visits, both inside and outside the State, as and when required.

19. The lien of the SRPs shall be attached with the concerned thematic verticals, the empanelled SRP shall act as per the plan of the thematic head or the programme head.

20. Empanelment of State Resource Person (SRP)/ Retainer Consultant (RC) does not make one eligible for permanent/ contractual employment in TRLM or any of the establishment of RD Department or any of the establishment of Government of Tripura.

 15/4/2022

(S. C Saha, TCS, SSG)

Addl. Chief Executive Officer  
Tripura Rural Livelihood Mission

Copy to:

1. PS to the Hon'ble Deputy Chief Minister, RD Department for kind information of the Hon'ble Deputy Chief Minister.
2. PS to the Secretary, RD Department for kind information of the Secretary.
3. The Joint Secretary and Mission Director, DAY- NRLM, MoRD, Govt. of India for kind information.
4. The Director, Information Technology with a request to arrange display of the advertisement on website *rural.tripura.gov.in* and *tripura.gov.in* and *trlm.tripura.gov.in*
5. National Mission Manager, (MIS/ ICT), NMMU, NRLM with a request to display the advertisement on website *aajevika.gov.in*

 15/4/2022

Addl. Chief Executive Officer  
Tripura Rural Livelihood Mission

## Terms of Reference for State Resource Person (SRP)/ Retainer Consultant

Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
1	Financial Inclusion (FI) and Digital finance	<p><b>Qualification:</b> Graduate/ Post Graduate in any discipline from recognized academic Institutions.</p> <p><b>Experience:</b> Minimum 2 years or more experience in rural banking/ Retired bank manager. Candidates having experience in digital finance at the final stage of empanelment shall be preferred.</p>	Advocacy for credit linkage, capacity building of staff and system, strategic planning, demonstration and execution for achieving different targets and goals under financial inclusion of TRLM.	68 years	2	As per requirement and not more than 20 days per month.



Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
2	Farm Livelihoods	<p><b>Qualification:</b> Graduate/ Post Graduate in Agriculture/ Horticulture/ Agriculture Economics/ Management/ Rural Development/ Agri. Business/ from recognised academic institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.

Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
3	Non-farm Livelihood	<p><b>Qualification:</b> Post Graduate in any economics/ commerce/ Management/ Rural Development/ Engineering/ any other discipline with relevant experience.</p> <p><b>Experience:</b> 2 years or more experience in similar field or any relevant experience.</p> <p>Or,</p> <p>Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.

2

SI No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
4.a.	Livestock (Piggery/ Goatery/ Poultry)	<p><b>Qualification:</b> Graduate/ Post Graduate in Veterinary Science from recognised academic institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.

2



Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
4.b.	Livestock (Dairy)	<p><b>Qualification:</b> Graduate/ Post Graduate in Veterinary Science/ Dairy from recognised academic institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field shall or any relevant experience.</p> <p>Or,</p> <p>Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	1	As per requirement and not more than 20 days per month.

Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
5	Pisciculture	<p><b>Qualification:</b> Graduate/ Post Graduate in Fishery from recognised academic institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.

2

Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
6	Bamboo sector expert	<p><b>Qualification:</b> Graduate/ Post Graduate in forestry/ any discipline from recognised academic institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.

2



Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
7	Skill Development	<p><b>Qualification:</b> Graduate/ Post Graduate in any discipline from recognised academic Institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	2	Maximum 10 days per month/ as per requirement

Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
8	Audit Expert	<p><b>Qualification:</b> Post Graduate in Commerce/ Sociology/ MSW/ Rural Development/ any discipline from recognised academic Institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or, any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM for audit of community institutions including social audit, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	3	Maximum 10 days per month/ as per requirement

Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
9	Agribusiness and Value Chain Development	<p><b>Qualification:</b> Graduate/ Post Graduate in Agriculture/ Horticulture/ Agriculture Economics/ Management/ Rural Development/ Agri. Business/ from recognised academic institutions.</p> <p><b>Experience:</b> 2 years or more experience in similar field or, any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM, proposal development, partnership development for TRLM, training and capacity building, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.



Sl No.	Category	Educational Qualification & Experience	Job Description	Age limit	Proposed no. of person required	Required days per month
10	Marketing expert	<p><b>Qualification:</b> Post Graduate Marketing Management.</p> <p><b>Experience:</b> 2 years or more experience in similar field or, any relevant experience. Or, Retired person (of maximum 68 years) having similar qualification/ Graduate/ PG in any discipline and experience in the same fields, willing to travel throughout the State can also apply.</p>	Strategic and implementation support to the TRLM for product development, marketing planning, promotion of rural sector products, managing e-commerce platform, GeM, proposal development, partnership development for TRLM, training and capacity building, convergence, field demonstration, strategic support for system development and innovation.	68 years	2	As per requirement and not more than 20 days per month.
<b>Total</b>					22	

**APPLICATION FOR EMPANELMENT OF STATE RESOURCE PERSON (SRP)/  
RETAINER CONSULTANTS (RC) IN TRLM**

1. Name of the Candidate :

2. Father's Name / Husband's Name / Mother's Name :

3. Date of Birth :

Affix recent  
passport size  
photograph

4. Area of Interest (please tick) : FI & Digital Finance/ Farm Livelihoods / Non Farm Livelihood/ Livestock (Piggery, goatery, poultry)/ Livestock (dairy)/ Pisciculture/ Bamboo sector expert/ Skill Development/ Audit Expert/ Agribusiness and value chain development expert/ Marketing expert.

5. Address for correspondence :

6. Contact Phone Number :  
(The phone number must be an active one)

7. Contact email id :  
(The email id must be an active one)

8. Whether in service in any organization. If so details of the organization is to be given

9. Educational qualification(write only highest qualification & % of total marks):

10. Details of Experiences :

Organization	Position held	Job profile	Duration (in years & months)	Details of experience

Declaration:

I do hereby declare that, all the information given above is true to the best of my knowledge and belief. I also understand that my candidature/ selection shall be liable for cancellation in case any of the information is found to be incorrect/ false.

Signature of the Candidate

Date:

Place:

If required, for highlighting detailed experience, an additional page (not more than one page) can be added.