

**TRIPURA INFORMATION COMMISSION  
PANDIT NEHERU COMPLEX, AGARTALA**

**NO. F. 1(4)/SCIC/TIC/2016/10450**

**Dated, 20<sup>th</sup> May' 2023**

**NOTICE INVITING TENDER**

Notice Inviting Tender in sealed cover is hereby invited from the interested registered car provider / travel agencies/owner for hiring of 1(one) No. Vehicle (LMV) for the office use of the Secretary, Tripura Information Commission. The interested bidder shall quote rate as per format given below. The tender will be received (in the tender Box) from 11.00 AM to 3.00 PM in all working days w.e.f. **23/05/2023 to 06/06/2023** in the office Room of the Personnel Assistant of Tripura Information Commission and tender will be opened **on 06/06/2023 at 4.00 PM.**

The specification for hiring of vehicle (LMV) and ceiling limit of rates as per DFPRT, 2011 [See Rule9(3) amended 2019, vide Finance Department No.F.9(5)-FIN(EXPENDITURE-I)-2019 Dated 29<sup>th</sup> November' 2019.

**Format for quoting Rate**

Sl. No.	Type of vehicle	Rate for detention charge per day in Rs. (in Figures & Wards)	Rate per KM Rs. (in Figures & Wards)		
			Petrol	Diesel	CNG
1	2	3	4		
1.	Tata Indigo ECS / Tata Manza/Maruti Swift/Other equivalent model				

**Terms & Conditions**

1. The rate should be quoted for detention per day and per KM as per format as mentioned above.
2. The vehicle should absolutely be in good & running conditions.
3. The bidder must submit valid documents like Insurance, Pollution Certificate, Commercial Registration, Road tax, Road permit, latest IT Return and GST Registration along with the tender.

**Contd...P/2**

( M I TIC )

4. Permit of the vehicle must be commercial in nature.
5. The vehicle should not be older than **2020** model.
6. Providing fuel, lubricants, dusters and maintenance etc. for the vehicle will be the responsibility of the supplier/owner.
7. The vehicle should be placed within 03 (three) days from the date of issue of final order.
8. The Driver should be given prescribed Liveries by the supplier.
9. In case of need, the Driver has to be changed within 24 hours of being informed and if the car is not available on any day no payment (detention charge) would be made for the day and also for the next day.
10. In case of repair, a similar vehicle shall have to be provided by the supplier as replacement during repair.
11. Payment of hiring charges will be on monthly basis against bills raised by the supplier supported by the appropriate signature of Log Book from the user.
12. Necessary tax will be deducted from the bills as per rule.
13. The Owner concerned shall arrange the garage of the vehicle locally at his own cost & responsibility.
14. An amount of Rs. 5,000/- (Rupees five thousand) should be deposited as earnest money in favour of the Secretary, office of the Tripura Information Commission in the shape of D-Call/Demand Draft from any Nationalized Bank / Tripura Gramin Bank / Tripura State Co-operative Bank.
15. The undersigned reserves the right to reject or accept any quotation without assigning any reason.
16. Interested bidders, their representative may remain present during opening of the tender.
17. No tender will be received or accepted after the due date and time as mentioned above.
18. The vehicle will normally be engaged in Government working days, if required the vehicle may be engaged on holidays also.
19. The vehicle must be fitted with kilometer reading meter in good condition.
20. In case any issue the undersigned has the right to terminate the contract by giving 07-days prior notice.
21. All disputes resulting from this Tender notice and action there on shall be under the Jurisdiction at Agartala Court only.

( M. L. Das )  
Secretary

Tripura Information Commission

( M. L. Das )  
Secretary,

Tripura Information Commission.

Copy to :-

Notice Board