

No.F.1(55)-PTG/Vehicle/2013//P.3/
GOVERNMENT OF TRIPURA
GA(PRINTING & STATIONERY) DEPARTMENT

Dated, Agartala, the th July, 2023.

TENDER NOTICE FOR HIRING OF VEHICLE

A sealed tender is invited for hiring of 01(one) no vehicle for official use of the Director, G.A (Printing and Stationery)Department, Agartala from the reputed traders /institutions/organizations to participate in the bidding as per following format:-

Sl No.	Purpose	Types of Vehicle	No. of vehicle
1.	To be used in Directorate of G.A (Printing and Stationery)Department, Government of Tripura	Mahindra & Mahindra Scorpio (Preferably white colour)	01 (one) no.

The details of the terms and conditions may collected from the office of the Directorate of G.A (Printing and Stationery)Department, Agartala on any working day between 11:00 AM to 5:00 PM up to 6th August, 2023 on free of cost.

[Signature]
17/7/2023

Director
G.A (Printing & Stationery) Department
Government of Tripura.

No.F.1(55)-PTG/Vehicle/2013/P.3/ 2026
GOVERNMENT OF TRIPURA
GA(PRINTING & STATIONERY) DEPARTMENT

Dated, Agartala, the 14 th July, 2023.

NOTICE INVITING TENDER FOR HIRING OF VEHICLE

A sealed tender is invited for hiring of 01 (one) M&M Scorpio vehicle for the use of the Director, G.A (Printing and Stationery) Department, Government of Tripura from the reputed traders/ institutions/organizations to participate in the bidding as per following :-

Sl No.	Name of works	Detention charge per day in Rs.(in figures and words both)	Rate per KM in Rs. .(in figures and words both)
(1)	(2)	(3)	(4)
1.	Placement of 1(one) M&M Scorpio Vehicle (White Colour) on hiring basis for use in the G.A (Printing and Stationery) Department, Government of Tripura		

TERMS AND CONDITIONS :-

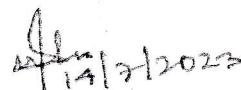
- The agency should produce the record of availability of M&M Scorpio vehicle(White colour) along with the Commercial permit, upto date Pollution, Insurance, Road Tax and Fitness certificates.
- The hiring charge of vehicle should not exceed the ceiling limit guided by the DFPRT-2019 of the Finance Department, Govt. of Tripura.
- The rate to be quoted for the purpose should not exceed the Detention charge @Rs 1,200/-(Twelve Thousand) per day and rate per KM @Rs11/-(Rupees Eleven).
- EMD for Rs.10,000/- (Rupees Ten Thousand) in the form of DD/ Cheque drawable in favour of the Director, G.A (Printing and Stationery) Department, Government of Tripura is to be submitted along with the tender, if 'MSME' registered then the certificate must be produced.
- The bidder shall submit their bid in two sealed envelopes one is Technical bid and other is Financial bid as per instruction as under.
 - TECHNICAL BID:-**The envelop of "Technical Bid" should be properly sealed and subscribed in bold letters on the top as "TECHNICAL BID OF TENDER OF VEHICLE-M&M Scorpio" and in the said envelop the bidder must submit the zerox copys of upto date Pollution, Insurance, Road Tax and Fitness certificates, Pan Card of the firm/agency/bidder, IT return of last 3(three) financial years, copy of GST registration, original copy of the Earnest Money deposit.
 - FINANCIL BID:-**The envelop of the "Financial Bid" should also be properly sealed and subscribed in bold letters on the top as "FINANCIAL BID OF TENDER OF VEHICLE-M&M Scorpio" in which the bidders shall quote their rates both in figures and words for the items as mentioned in col.no.3 and 4 of the above table.
- Both the envelops(Technical and Financial bids) should be put in one sealed big envelop which should be properly sealed and subscribed in bold letter on the top as "TENDER OF VEHICLE-M&M Scorpio" and shall be dropped in the tender box which will be kept available in the office premises from the date of issue of the tender notice and upto the last date of submission of tender i.e 07.08.2023 up to 05 P.M. The tender box will be kept available for dropping the tender during office hours on working day only.

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7. The Technical bid will be opened at first on **08.08.2023** at **12:00 noon** if possible in the office of the Director G.A (Printing and Stationery) Department, Government of Tripura. The Financial bid will be opened only for the bidder(s) who will be found eligible/qualified in the technical bid.
8. Interested bidders or their authorized representatives may remain present during opening of the Tender.
9. No tender will be received or accepted after the date and time as mentioned above.
10. The vehicle should be provided with driver having self driving license.
11. The vehicle should be provided with KM cable in operating condition always.
12. The vehicle will have to run in all weather and on all kind of road like plain and hilly area.
13. The vehicle should not be older than the date of manufacture on 2021.
14. A Log book is to be maintained where journey, location, km run etc. will be recorded by the driver of the vehicle and to be signed by the travelling person after completion of journey.
15. Bill in triplicate along with copy of Log book and work order should be submitted for payment after completion of every 01 (one) month journey.
16. Payment of all Govt. taxes, fitness certificate, road permit, insurance, etc of the vehicle including purchase of fuel, lubricants, tires, tubes etc shall be the responsibility of the owner /firm / agency. The payment of monthly salary/ wages of the driver shall have to be borne by the owner/firm/agency.
17. In case the vehicle needs any maintenance, the owner/firm/agency should place alternative vehicle of equal model/manufacture till it gets fit for journey.
18. The Driver should report to the office within 9:30 A.M everyday with the vehicle except Sundays or Govt. Holidays and shall continue his duties with the vehicle until the day's duty is over. In case of any emergency of office work, the driver may be asked to report early in the morning as and when required. The driver may also be asked to perform duty with the vehicle on Sundays and other Govt. holidays on emergency as and when required.
19. The vehicle may be released after giving 01(one) month notice without assigning any reason.
20. The Detention charge and Rate per Kilometer Charge will be considered as per quotation submitted by the bidders and the lowest rate will be accepted subject to the aforesaid ceiling limits.
21. The lowest bidder will be selected considering the gross value of 23 days (Max) detention charge and 1840KM (Max) run in a month, However, it is clarified that the actual days of duty and coverage of KM/distance may vary as per requirement.
22. No correspondence shall be entertained with any applicant after opening of tender, except with the successful bidder.
23. If the vehicle remains off on the road for more than 2 hours, the concerned agency/owner have to arrange another vehicle by his/her own cost and risk failing which G.A (Printing and Stationery) Department may arrange another vehicle at the cost of the agency/owner of contracted vehicle.
24. Sundays, holidays and not performing the journey shall not be taken into consideration for payment unless engaged.

In case of any deviation in respect of any of above mentioned 'Terms and Condition' may lead to cancellation of the order with holding of payment.



Director

G.A (Printing & Stationery) Department
Government of Tripura.