

**GOVERNMENT OF TRIPURA
OFFICE OF THE SUB-TREASURY OFFICER
PANISAGAR.NORTH. TRIPURA**

No.F.3(6)/SDM/PNS/2012-13 (A)

Date 24/11/2017

**Notice Inviting Quotation for Procurement of Computer
And other accessories**

Sub-Divisional Magistrate, Panisagar after partial modification of its earlier notice, vide no. No.F.3(6)/SDM/PNS/2012-13 Dated 15/11/17, invites sealed quotations from bonafide registered supplier / citizen/supply agencies for procurement of Computer Hardware and other accessories for setting up of Sub-Registry Office. The interested Company/ Supplier/Agency may submit their technical and financial quotation documents in prescribed format in separate sealed cover. Details of Specification of Computer Hardware and other accessories are as follows:-

Item-A					
Sl. No	Name of item	Specification	Qty	Unit price (not more then)	Brand
01	Desktop	HP Core i3 or better configuration	1	Rs.40000	HP
02	Laser Printer	1200x1200 dpi, min, 300 sheets input tray, Automatic duplexer USB Interface cable and driver software	1	Rs.16248	HP
03	Scanner	Flatbed, 4800x4800 dpi, Scan Size 21.6x35.6cm, 25PPM with ADF Capacity of 50 sheets, interface cable & driver software	1	Rs.30584	HP
04	UPS	2 KVA Online with minimum 60 Min Backup	1	Rs.45000	E&C ACCE NTA
05	Server	Inter Xerox (Quad Core) E5410 or higher two processor support for dual multi core processor,16 GB DDR2-533 FB DIMM or higher ECC memory, SVGA video Controлле with 16 MB RAM, SAS Raid Controller having 128 Mb buffermemory with battery backup and support RAID 0, 1 and 5. Dual Gigabit Server Ethernet Controller with Teaming, load balancing and auto fail over feature, 5x146 GB SAS HS HDD, IDE DVD ROM Drive, 17" TFT Colour Monitor, 104 Keys Keyboard, OEM Optical Mouse with (N+1) hotswap Redundant Hot Swap Power Supply.	1	Rs.250000	HP
06	Biometric Device	Biometric Device	1	Rs.15000	Secugen
07	Webcam	Logitech HD C270 Webcam	1		
08	16 Port Switch	16 Port Switch D-LINK 16 PORT 10/100 UMANAGED SWITCH DES-1016A	1	Rs.5000	D-Link
09	Networking	Cat 6	1	Rs.4000	D-Link

	cable				
10	USB Hard Disc	1 TB Ultra portable 500 GB or higher USB 2.0 HDD with necessary software having capability to use drive as abackup device and sync feature.	1	Rs.10000	
11	Kiosk	For citizen view of CLR	1	110000	HP
12	IO Box		1	Rs.323	D-Link
13	PatchCord(7 ft)		1	Rs.219	D-Link

Intending eligible quotationer may obtain quotation document free of cost from the **OFFICE OF THE SUB-DIVISIONAL MAGISTRATE, PANISAGAR, NORTH TRIPURA** between 10.00 AM to 3.00PM up to 4th December, 2017.

Technical & Financial documents sealed in separate covers and marked with Technical/Financial must be delivered to the Sub-Divisional Magistrate, Panisagar, up to 05-12-2017 till 3.00PM. All sealed quotations received till then will be opened on the same day, in the office at 4.00 P.M if possible.If the last date of tender dropping/opening of tender Box paralyzed due to unforeseen reason(s), then it shall be done on the next Government working day.The undersigned reserves the right to accept or reject any or all the tenders without citing any reason whatsoever.

Sd/-

**Sub-Divisional Magistrate,
Panisagar, North Tripura**

Tender Documents for Purchase of Computer
Hardware and other accessories
for The Office of Sub-Divisional Magistrtate, Panisagar North Tripura

01. Sealed tenders are invited from reputed Companies / supply agencies for procurement of Computer Hardware including Printer, UPS and scanner. The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Computer Hardware including Printer, UPS and scanner are as follows:-

Sl. No	Item	Specification	
01	Computer Desktop	Intel Core i3 or better Configuration	
		CPU	Intel Core i3 or better Configuration
		Memory	4 GB RAM or higher
		Monitor	47 cm or larger LED
		Keyboard	104 keys with rupee symbol involve
		Mouse	Optical with USB interface
		Ports	6USB Ports (with at least 2 in front), Audio Ports for Microphone and headphone in front
		Operating System	Windows 7 or10 Professional
		Warranty	Comprehensive onsite warranty 3 Years
		Others	The operating system must be factory preloaded. Under no circumstances the vendor will be allowed to install it. A manufacturer certificate indicating Serial Number of Desktop and Serial Number of preloaded operating system should be submitted for each desktop.
02	Printer	1200x1200 dpi, min, 300 sheets input tray, Automatic duplexer USB Interface cable and driver software	
03	Scanner	Flatbed, 4800x4800 dpi, Scan Size 21.6x35.6cm, 25PPM with ADF Capacity of 50 sheets, interface cable & driver software	
04	UPS	2 KVA Online with minimum 60 Min Backup	
05	Server	Inter Xerox (Quad Core) E5410 or higher two processor support for dual multi core processor,16 GB DDR2-533 FB DIMM or higher ECC memory, SVGA video Controlle with 16 MB RAM, SAS Raid Controller having 128 Mb buffermemory with battery backup and support RAID 0, 1 and 5. Dual Gigabit Server Ethernet Controller with Teaming, load balancing and auto fail over feature, 5x146 GB SAS HS HDD, IDE DVD ROM Drive, 17" TFT Colour Monitor, 104 Keys Keyboard, OEM Optical Mouse with (N+1) hotswap Redundant Hot Swap Power Supply.	
06	Biometric Device		

07	Webcam	Logitech HD C270 Webcam
08	16 Port Switch	16 Port Switch D-LINK 16 PORT 10/100 UMANAGED SWITCH DES-1016A
09	Networking cable	Cat 6
10	USB Hard Disc	1 TB Ultra portable 500 GB or higher USB 2.0 HDD with necessary software having capability to use drive as abackup device and sync feature.
11	Kiosk	For citizen view of CLR
12	IO Box	
13	PatchCord(7 ft)	

Terms & Conditions

02. Delivery Place:

Bidder will supply and deliver the materials in requisite number at the office of Sub-Divisional Magistrate, Panisagar North Tripura

03. Qualification Conditions:

- a) Bidder should be authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.
- b) Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. Certificate/GST and other taxes (whichever applied)

04. Bid Price:

- b) All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.
- c) Each bidder shall submit only one quotation in the format supplied. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Format.

05. Submission of Quotations/Bid:

- a) Each bidder should submit sealed quotations (in two separate part i.e. Technical (Part – I) and Financial (Part – II) in separate sealed envelopes.
- b) The following documents will form the Technical part (Part –I) of the bid (Photo copy duly self-attested to be compulsorily enclosed)

06. Credentiality Certificate

1. Specification of Item(as applicable)
- c) The Financial part (Part – II) of the bid shall consists of only Rate/Price on the company's /Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise Rate.
- d) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

08. Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed;&
- b) Confirm to terms, conditions, specifications and qualifications and qualifications conditions.

09. Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

A) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

B) The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases.

10. Other Terms & Conditions :

- (a) Sub-Divisional Magistrate, Panisagar North Tripura reserves the right to preponed/postponed/cancelled the bid, the bidder will have to abide with the decision.
- (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). Personnel In Charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.
- (c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
- (d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied.
- (e) No payment will be made for any damage of goods supplied.
- (f) Liquidated damages provisions for damages shall be included in conditions of the contract

When delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency. You are requested to send your offer during working hours on or before 3.00 PM of the 05.12.2016 in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical – (Part – I) and Financial (part – II) bids /quotations to the Sub-Divisional Magistrate, Panisagar North Tripura. Sealed quotations received till then will be opened in the office on the same day i.e. 05.12.2016 at 4:00 PM. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Purchaser:

**Sub-Divisional Magistrate,
Panisagar, North Tripura**

PROFORMA FOR TECHNICAL BID (PART - I)**Annexure : I**

	Particulars	To be filled in by the tenderer
1	Name of the supplier/Agency	
2	Date of establishment of the agency/firm	
3	Detailed office address of the supplier/Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
4	PAN/TAN Number(copy to be enclosed)	
5	Sales Tax/VAT/ GST Registration Number (copy to be enclosed)	
6	Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT/Service /GST Tax if applicable. (copy to be enclosed)	
7	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to attached in this regard.)	
8	Experience in dealing with Govt. Departments attach copies of supply orders placed on the agency)	
9	Whether bid document of all pages of the terms and conditions duly signed in token of acceptance of the same, is attached.	
10	Whether agency profile is attached?	
Date	:	Signature of the Bidder Office Seal
Place	:	

FORMAT OF FINANCIAL BID (Part - II)**Annexure : II**

Name of the Firm/Agency/Supplier: _____

**Quotation for Purchase of Computer
& Other accessories**

Sl. No	Name of Item	Specifications	Brand	Quantity	Rate per Unit (including GST)	Amount (in Rs.)
01	Desktop	HP Core i3 or better configuration Windows 7 or 10 Professional	Hewllet Packard (HP)	1		
02	Printer	1200x1200 dpi, min, 300 sheets input tray, Automatic duplexer USB Interface cable and driver software	Hewllet Packard (HP)	1		
03	Scanner	Flatbed, 4800x4800 dpi, Scan Size 21.6x35.6cm, 25PPM with ADF Capacity of 50 sheets, interface cable & driver software	Hewllet Packard (HP)	1		
04	UPS	2 KVA Online with minimum 60 Min Backup		1		
05	Server	Inter Xerox (Quad Core) E5410 or higher two processor support for dual multi core processor,16 GB DDR2-533 FB DIMM or higher ECC memory, SVGA video Controlle with 16 MB RAM, SAS Raid Controller having 128 Mb buffer memory with battery backup and support RAID 0, 1 and 5. Dual Gigabit Server Ethernet Controller with Teaming, load balancing and auto fail over feature, 5x146 GB SAS HS HDD, IDE DVD ROM Drive, 17" TFT Colour Monitor, 104 Keys Keyboard, OEM Optical Mouse with (N+1) hotswap Redundant Hot Swap Power Supply.	Hewllet Packard (HP)	1		
06	Biometric Device		Secugen	1		
07	Webcam	Logitech HD C270 Webcam		1		
08	16 Port Switch	16 Port Switch D-LINK 16 PORT 10/100 UMANAGED SWITCH DES-1016A	D-Link	1		
09	Networking cable	Cat 6	D-Link	1		

10	USB Hard Disc	1 TB Ultra portable 500 GB or higher USB 2.0 HDD with necessary software having capability to use drive as abackup device and sync feature.		1		
11	Kiosk	For citizen view of CLR	Hewllet Packard (HP)	1		
12	IO Box		D-Link	1		
13	PatchCord(7 ft)		D-Link	1		
	Total					
Total Amount in Rs. _____only.						

1. I/We agree to supply the above mentioned items in accordance with technical specification for a total contract price of ` (in words Rupees) including taxes, Transportation etc. within five days of the issue of supply order.

2. I/We also confirm that the normal commercial warranty/guarantee shall apply to the supplied items.

3. I/We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Date:

Address:

Contact No.: