

MOST URGENT

GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (AR) DEPARTMENT

No.F.2(4)-GA(AR)/2018(P-II)/ 6221

Dated, 19th November, 2021

M E M O R A N D U M

Subject:- **Submission of Annual Property Return/Immovable Property Return - reg.**

In pursuance of Clause(ii) of sub-rule(1) of Rule 18 of the Tripura Civil Service (Conduct) Rules, 1988, every Government employee belonging to any service or holding any post included in Group A, B & C shall submit an Annual Property Return (APR)/Immovable Property Return (IPR), as the case may be, in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person.

2. Now, attention of all Head of Departments is invited to the Memo vide No.F.2(4)-GA(AR)/2018/2223, dated 29th October, 2018 issued by the GA (AR) Department, Government of Tripura in connection with submission of IPR through online at www.sparrow.tripura.gov.in/IPR. It has been decided by the State Government that all officers of all cadre services shall submit their IPRs through online for the year, 2021, that is, as on 31st December, 2021 from 1st January, 2022 onwards and the closing date of filling of IPR will be 31st January, 2022.
3. Vigilance Clearance shall be denied to those employees, who will be failing to submit their IPRs within 31st January, 2022.
4. All Head of Departments shall ensure that all employees belonging to cadre services of Group A, B & C submit their IPRs through online at www.sparrow.tripura.gov.in/IPR for the year 2021 from 1st January, 2022 onwards and the closing date of filling of IPR will be 31st January, 2022. Besides, all Group A, B & C employees belonging to Non-Cadre services shall also submit their APR/IPRs in hard copy to their respective Head of Department for the same period within the stipulated period as stated above.

By order of the Governor,


(D. Choudhury)

Under Secretary to the
Government of Tripura

Contd.....P/2

Page-2

To

All Head of Departments for kind information and necessary action. They are requested to take necessary steps to ensure that all employees submit Annual Property Return/Immovable Property Return, as the case may be, in time. The Nodal officers of the department may also be requested to send bulk sms to all concerned employees and to submit progress report indicating how many employees submitted APR/IPR to GA(AR) Department and reminders issued through sms to remaining employees who are yet to submit APR/IPRs, as the case may be, so that they can submit within stipulated times.

Copy to:-

- 1) PS to the Chief Secretary, Tripura for kind information of the Chief Secretary.
- 2) The PS to the all Principal Secretaries/Secretaries/Special Secretaries for kind information.
- 3) All DM & Collectors, North/Unakoti/Dhalai/Khowai/West/Gomati/Sepahijala/South Tripura.
- 4) The Director, IT, ITI Road, Indranagar, Agartala with request to upload the same in the State Portal.
- 5) The SIO & Director, NIC, Tripura for information and to take necessary steps, so that system is made user friendly and any technical issue, if any, regarding online submission of IPR may be sorted out well in advance.


(D. Choudhury)

Under Secretary to the
Government of Tripura