#### MOST IMMEDIATE

# GOVERNMENT OF TRIPURA GENERAL ADMINISTRATION (AR) DEPARTMENT

NO.F.2 (4)/GA (AR)/2018/3557

Dated, Agartala, The, 29th November, 2019.

#### MEMORANDUM

Subject:-Submission of annual IPRs.

Attention of all Head of Deptts. / Deptts. is invited to the Memo vide No.F.2 (4)/GA (AR)/2018/2225 dated 30th October, 2018 (copy enclosed) issued by the GA (AR) Deptt, Govt. of Tripura i/c with submission of IPRs "through online". The process of submission of IPRs through online was introduced from the year, 2018 for officers of TCS/ TPS/ TFS and officers of other cadre services were exempted during the year, 2018. It has now been decided by the State Govt. that, officers of all cadre services under State Govt. shall also submit their IPRs through online for the year, 2019 i.e. as on 1st January, 2020 and the closing date of filing of IPRs will be 31st January, 2020.

- 2. Vigilance clearance shall be denied to those employees who fail to submit their IPRs within the deadline.
- 3. All Head of Deptts/ Deptts. shall ensure that all employees belonging to cadre services of Gr-A, B & C submit their IPRs through online for the year, 2019 i.e. as on 1st January, 2020 and the closing date of the filing of IPR will be 31st January, 2020. Besides, all Gr-A, B & C employees belonging to non-cadre services shall submit their IPRs in hard copy to their respective Head of Deptts./ Deptts for the same period within the stipulated period as stated above.

By order of the Governor,

Encl:-As stated above.

(M. Rema)

Under Secretary, GA (AR)

To

All Head of Deptts / Deptts ......for information and necessary action.

Copy to:-

- 1. The PS to the Addl. Chief Secretary, Finance, Power Deptt., Forests, Govt. of Tripura for kind information of the Addl. Chief Secretary.
- 2. The PS to the Addl. Chief Secretary, Agriculture, Fisheries Deptt., Govt. of Tripura for kind information of the Addl. Chief Secretary.
- 3. The PS to the Addl. Chief Secretary, GA (P&T) Deptt, Govt. of Tripura for kind information of the Addl. Chief Secretary.
- 4. The Director General of Police, Tripura.

- 5. The PCCF, Tripura.
- 6. The Pr. Secretary, PWD & IT,
- 7. The Pr. Secretary, Revenue
- 8. The Secretary, GA (Pol),
- 9. The Secretary, ICA Deptt.
- 10. The Secretary, Finance, TW Deptt.
- 11. The Secretary, Education
- 12. The Secretary, Health.
- 13. The Secretary, Industries & Commerce, UDD
- 14. The Spl. Secretary, SWSE
- 15. The Spl. Secretary, Co-Operation.
- 16. All CEOs/ MDs of PSUs / Autonomous Bodies
- 17. All DM & Collectors, North / Unakoti / Dhalai/ Khowai/ West/ Sepahijala/ Gomti / South District.
- 18. The Director, IT
- 19. The SIO & Director, NIC, Tripura.
- 20. All DIOs, NIC, Agartala.
- 21. The Jt. Secretary, GA (P&T) Deptt, Govt. of Tripura.

(M. Rema)

Under Secretary, GA (AR)

No.F.2(4)-GA(AR)/2018/2225 GOVERNMENT OF TRIPURA General Administration (AR) Department

Dated, Agartala, the 30th October, 2018.

## MEMORANDUM

Subject:- Submission of Property Return.

In supersession of this Department's earlier Memorandum No.F.2(1)-GA(AR)/88(S) dated, 27<sup>th</sup> September,2005 and as per the provisions under the Principal Rule 18 (1)(i) of the Tripura Civil Services (Conduct) Rules, 1988 and the provisions under Rule 18 (1) (ii)&(iii), as amended by the Tripura Civil Services (Conduct)(Seventh Amendment) Rules,2018, vide Notification No.F.2(4)-GA(AR)/2018/2223 date 29<sup>th</sup> October,2018, all Group-"A", Group-"B" & Group-"C" employees shall on first appointment to any service or post submit movable & immovable property return as per the revised Form prescribed in Schedule-I. The Annual Return regarding immovable property meant for All Group-"A", "B" & "C" employees, shall submit as per the revised Form prescribed in Schedule-II, through online.

- 2. The period of filing Annual Immovable Property Return in Schedule-II for a particular year (as on 1<sup>st</sup> January of the following year) will be from 1<sup>st</sup> January to 31<sup>st</sup> January of the following year [say Annual IPR for the year 2017 i.e. as on 01-01-2018]. The opening date for filing Annual IPR through Online Portal will be the 1<sup>st</sup> January of the following year and the closing date of filing the same will be the 31<sup>st</sup> January of the following year, after which the Officer will become a defaulter.
- 3. The Government servants who will make default to submit the Annual Immoveable Property Return within the stipulated time, shall be denied to grant vigilance clearance.
- 4. All Departments / Heads of Departments are requested to obtain Property Returns in the enclosed Form and to take necessary steps to introduce online submission of Annual immoveable property Return.

By order of the Governor

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Secretary to the

Government of Tripura

### Copy forwarded to:-

- 1. The Principal Secretary to the Governor, Tripura, Raj Bhawan, Agartala.
- 2. The Principal Secretary to the Chief Minister, Tripura.
- 3. The PS/PA to all Ministers.
- . The Private Secretary to the Chief Secretary, Tripura.
- 5. The Private Secretary to the Additional Chief Secretaries, Tripura.
- 6. The Principal Secretaries/Secretaries/Special Secretaries to the Government of Tripura.
- 7. The Director IT Department, Govt of Tripura for necessary action.
- g. The Director, SIPARD, AD Nagar, Agartala.
- g. All Heads of Department.
- 30. The Manager, Tripura Government Press for publication of the Notification in the next issue of Tripura Gazette.

(N. Darlong)
Secretary to the
Government of Tripura

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