

MOST URGENT

**No.F.2(4)-GA(AR)/2018/3201
GOVERNMENT OF TRIPURA
General Administration (AR) Department**

Dated, Agartala, the 15th October, 2019.

MEMORANDUM

Subject:- Implementation of Sparrow for 15(fifteen) others cadre services for online Submission of Annual Immovable Property Return(IPR).

The undersigned is directed to refer to this Department's Memorandum No.F.2(4)-GA(AR)/2018/3171 dated, 11th October, 2019(copy enclosed) and to inform that a workshop with Nodal Officers & Technical Assistants of the under mentioned services will be held 24-10-2019 at 11:00 AM in the Conference Hall No.III of Secretariat Building, Capital Complex, Agartala to acquaint with the subject matter:-

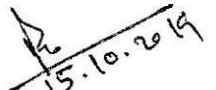
1	GA(SA) and GA(P&T) Department	i). Tripura Secretariat Services ii). Tripura Govt Stenographer Services
2	Power Department	i). Tripura Power Engineering Services
3	PWD	i). Tripura Engineering Services
4	Health	i). Tripura Health Services ii). Tripura Dental Services iii). Tripura Ayurvedic Services iv). Tripura Homeopathic Services v). Tripura Medical Education Services
5	Fisheries	i). Tripura Fisheries Service
6	Agriculture	i). Tripura Higher Agriculture Services ii). Tripura Agriculture Field Services
7	ARDD	i). Tripura Dairy Services ii). Tripura Veterinary Services
8	Audit(Finance)	i). Tripura Audit & Accountant Service


2. The Chief Engineer, PWD(R&B) is requested for allowing to use the Conference Hall No.III for the aforesaid workshop.

3. The Technical Director, NIC and Director, IT Department are requested to take necessary steps for conducting workshop with the Nodal officers and Technical Assistants for getting them acquainted with the subject matter for smooth completion of work for online submission of IPRs and APARs.

4. All the Administrative Departments of the aforementioned cadre services are hereby requested to make sure of attendance of the Nodal Officers & Technical Assistant in the said workshop.

Enclo:- As stated above.


(P. Debnath)
Under Secretary to the
Government of Tripura

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To

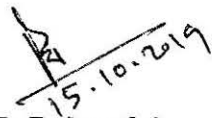
1. The Secretary, GA(SA) Department, Govt of Tripura
2. The Secretary, Health Department, Govt of Trpura.
3. The Chief Engineer, PWD(R&B) Govt of Tripura.
4. The Joint Secretary, Power Department, Govt of Tripura.
5. The Joint Secretary, GA(P&T) Department Govt of Tripura.
6. The Joint Secretary, Finance Department, Govt of Tripura.
7. The Director, ARDD, Gorkharbasti, Agartala.
8. The Director, Fisheries, Gorkhabasti, Agartala
9. The Director, Agriculture, Krishibhawan, Agartala.
10. The Director, Health Services/ Preventive Medicine & FW/Medical Education.
11. The Director, Audit (Finance Department).
12. The Director, IT Government of Tripura, Indranagar, Agartala.
13. The Technical Director, NIC, Tripura, Agartala.

Copy to:-

The State Informatics Officer, NIC, Tripura, Agatala.

Copy also to:-

The Addl Chief Secretary to the Hon'ble Chief Minister, Tripura for favour of his kind information.


15.10.2019
(P. Debnath)
Under Secretary to the
Government of Tripura

**GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (AR) DEPARTMENT**

NO.F.2 (4)/GA (AR)/2018/ 3171

Dated, Agartala,
The, 11th October, 2019.

MEMORANDUM


Subject:-Implementation of Sparrow for 15 (fifteen) others cadre services for online submission of annual IPRs & APARs from 2020.

The undersigned is directed to communicate to all concerned Deptts that, the authority has decided for implementation of Sparrow for 15 (fifteen) others cadre services for online submission of annual IPRs & APARs from 2020 onwards and for implementation of ERS portal. Accordingly, a preparatory meeting in the matter under the chairmanship of the Pr. Secretary, GA (AR) Deptt was held on 10th October, 2019 with the officials of all concerned Deptts. Record note of the meeting held on 10th October, 2019 were circulated to all concerned departments vide this office letter of even number dated 10th October, 2019 for information and necessary action.

2. As per standing order of the Govt. annual IPRs & APARs is to be submitted through online by 31st January, 2020, therefore, for smooth and timely implementation of the project, the following timelines were workout in the meeting for taking necessary action by the concerned Deptts.


- i. Opening of Government e-mail/ NIC e-mail by name by the concerned officials of the cadre services within **31st October, 2019.**
- ii. Sri Bantip Ryngksai, Consultant, IT (M-9168048899), Nodal Officer for the project shall extend necessary support to the concerned officer who need guidance for opening of Government e- mail/ NIC e-mail etc.,
- iii. Seeding of AADHAR number with their mobile number of the concerned officials of the cadre services by **31st October, 2019.**
- iv. Uploading of bio-data in ERS portal by the concerned officers of the cadre services by **15th November, 2019.**
- v. Appointment of Nodal Officers and Technical Assistants by the concerned administrative Department and furnishing names, contact numbers and designation to Sri Sushil Debbarma, OS, GA (AR) Deptt, Secretariat Complex (Nodal Officer) by **17th October, 2019.**
- vi. Workshop with the Nodal Officers & Technical Assistant will be held on 24th October, 2019 at 11.00 AM in the Conference Hall-III of the Secretariat Complex to acquaint with the subject matter.

3. It has also been decided that all DM & Collectors shall issue necessary instruction to the DIOs, NIC of the concerned Districts so that, all concerned


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officers posted in the districts are provided support by the NIC for opening of Government e-mail/ NIC e-mail.

4. All the concerned Departments/ Head of Departments are kindly requested to issue necessary instruction for complying the above timelines by the concerned officers under their administrative control so that, the project is implemented timely and smoothly.


11.10.2019
(P. Debnath)


Under Secretary, GA (AR)

To

All Deptts/ Head of Depttsfor information and necessary action.

Copy to:-

1. The PS to the Addl. Chief Secretary, Power Deptt. Govt. of Tripura for kind information of the Addl. Chief Secretary.
2. The PS to the Pr. Secretary, PWD for kind information of the Pr. Secretary.
3. The Secretary, Agriculture for kind information.
4. The Secretary, Fisheries Deptt for kind information.
5. The Secretary, Health for kind information.
6. The Secretary, GA (SA) Deptt for kind information.
7. The Secretary, GA (Pol) for kind information.
8. The Secretary, Finance for kind information.
9. The Spl. Secretary, ARDD for kind information.
10. The DM & Collectors, North / Unakoti / Dhalai/ Khowai/ West/ Sepahijala/ Gomti / South District for information.
11. The SIO & Director, NIC, Tripura for information.
12. All DIOs, NIC, Agartala for information.
13. The SIO & Director, NIC, Agartala for information.
14. The Jt. Secretary, GA (P&T) Deptt, Govt. of Tripura for information.


11.10.2019
(P. Debnath)

Under Secretary, GA (AR)