

MOST URGENT

GOVERNMENT OF TRIPURA
GENERAL ADMINISTRATION (AR) DEPARTMENT

No.F.2(4)-GA(AR)/2018(P-I)/2566

Dated, the 9th December, 2020

M E M O R A N D U M

Subject:- **Submission of Annual Property Return/Immovable Property Return - reg.**

In pursuance of Clause(ii) of sub-rule(1) of Rule 18 of the Tripura Civil Service(Conduct) Rules, 1988, every Government employee belonging to any service or holding any post included in Group A, B & C shall submit an Annual Property Return(APR)/Immovable Property Return (IPR), as the case may be, in such form as may be prescribed by the Government in this regard giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person.

2. Now, attention of all Heads of Departments is invited to the Memo vide No.F.2(4)-GA(AR)/2018/2223 dated 29th October, 2018 issued by the GA(AR) Department, Government of Tripura in connection with submission of IPR through online at **www.sparrow.tripura.gov.in**. It has been decided by the State Government that all officers of all cadre services shall submit their IPRs through online for the year, 2020, that is, as on 31st December 2020 from 1st January, 2021 onwards and the closing date of filing of IPR will be 31st January, 2021.

3. Vigilance Clearance shall be denied to those employees who will be failing to submit their IPRs within 31st January, 2021.

4. All Heads of Department shall ensure that all employees belonging to cadre services of Group A, B & C submitted their IPRs through online at **www.sparrow.tripura.gov.in** for the year 2020 from 1st January, 2021 onwards and the closing date of filing of IPR will be 31st January, 2021. Besides, all Group A, B & C employees belonging to Non-Cadre services shall also submit their APR/IPRs in hard copy to their respective Heads of Department for the same period within the stipulated period as stated above.

By order of the Governor,


(P. Debnath)


Under Secretary to the
Government of Tripura

To

All Heads of Department for kind information and necessary action. They are requested to take necessary steps to ensure that all employees submit Annual Property Return/ Immovable Property Return, as the case may be, in time. The Nodal officers of the department may also be requested to send bulk sms to all concerned employees and to submit progress report indicating how many employees submitted APR/IPR to GA(AR) Department and reminders issued through sms to remaining employees who are yet to submit APR/IPRs as the may be, so that they can submit in stipulated times.

Copy to:-

- 1) PS to the Chief Secretary, Tripura for kind information of the Chief Secretary.
- 2) The PS to the all Principal Secretaries / Secretaries / Special Secretaries for kind information.
- 3) The All DM & Collectors, North/Unakoti/Dhalai/Khowai/West/ Gomati/Sepahijala/South District
- 4) The Director, IT, ITI Road, Indranagar, Agartala with request to upload the same in the State Portal.
- 5) The SIO & Director, NIC, Tripura for information and to take necessary steps, so that system is made user friendly and any technical issue, if any, regarding online submission of IPR may be sorted out well in advance.


09.12.2020

(P. Debnath)

Under Secretary to the
Government of Tripura