



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

No.F.3 (6)/PAC/Store/NAZ/07(Loose)/ 673-75,

Dated, Agartala, the  
29<sup>th</sup> April, 2022.

**NOTICE INVITING QUOTATION**

Sealed Quotations are invited from the authorized Distributers/ Dealers/ Suppliers of reputed brands for supply of 3 Nos. of AIO Desktop Computers as per terms & conditions and specification mentioned below:

1. Rate should be inclusive of all Taxes /GST etc. for Tripura;
2. The quantity of items is likely to be increased or decreased.
3. Warranty period for 3 (three) years is essential;
4. Accidental Damage Protection (ADP) warranty, if any also be indicated with specifying period;
5. The sealed Quotation should be submitted mentioning the name of the tender as "**Quotation for AIO Desktop Computers**" on the envelope;
6. Quotation should be submitted by 2.30 p.m. on or before 28<sup>th</sup> May, 2022;
7. The said Quotation shall be opened in the Chamber of Secretary, Police Accountability Commission, Tripura on 28<sup>th</sup> May, 2022 at 3.30 p.m., if possible in presence of the Quotationers who may desire to be present. Suppose the opening date fall on holiday, it will open on the next working day at 3.30 p.m.;
8. The date of opening of the quotations may, however, be changed if required at the discretion of the Authority with notice to the Quotationers;
9. The Police Accountability Commission, Tripura reserves the right to accept or reject any quotation including the lowest one without assigning any reason therefor;
10. Quotationer in whose favour the work order/ supply order will be issued will have to complete the supply within 21 (twenty one) days of the issuance of the work/ supply order and in case of failure to supply the articles within the specified period, the new work order/ supply order may be re-issued to another firm as per decision of the Authority after cancelling the previous one;
11. The Quotationer shall annex the copy of the letter of the company showing that he is the authorized Distributer/ Dealer/ Supplier of that company of Tripura;
12. Bidders are required to deposit a refundable Earnest Money Deposit (EMD) for an amount of ₹ 10,000/- (Ten Thousand only) alongwith their Bid. The EMD may be submitted in the form of Demand Draft (DD)/ Banker's Cheque in favour of Secretary, Police Accountability Commission, Tripura payable at Agartala;


**Contd./P-2.**



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA


Page -2.

13. No additional charge for supply of the articles will be borne by the Police Accountability Commission, Tripura;
14. The Quotationer shall clearly mention whether there is any Company Authorized Service Center in Agartala, Tripura for maintenance/ repair of the AIO desktop computers. If the bidder unable to specify the service center at Agartala, the Quotation shall not be considered;
15. Specification of the AIO Computer is at **Annexure - "A"**. The bidder is required to meet all the requirements as at Annex - A. If any of the 20(twenty) requirements as mentioned at Annex - A is not met, the bid shall not be considered.
16. Check List for Bidders / Applicants, Bidders Profile (**Annexure-B**), Bid Price Form (**Annexure-C**), Bid Proposal Letter as well as Bidder's Authorisation Certificate are to be submitted alongwith Bid.
17. The cost evaluation of L-1 (lowest) shall be done on sum total of all parameter (AIO) and not on individual parameters of Annex- A (AIO).
18. The cost of Supply of materials is **Rs.1,70,000/-** approximately.

  
(S. Bhattacharjee)  
Secretary,  
Police Accountability Commission,  
Tripura, Agartala.

**COPY TO:**

1. For uploading in the [tripuratenders.gov.in](http://tripuratenders.gov.in), state portal, local newspapers and also our website - [pac.tripura.gov.in](http://pac.tripura.gov.in)
2. Notice Board, PAC, Tripura.
3. Acctt. Section, PAC.

  
Secretary,  
Police Accountability Commission,  
Tripura, Agartala.





**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

**Annexure - A.**

**TECHNICAL SPECIFICATION/CONFIGURATION OF ALL-IN-ONE DESKTOPS**

*Bidders must submit compliance as per the specification given below :-*

Sl.No.	AIO Desktop		Yes	No
1.	Desktop Computer Type	Business (for work) segment.		
2.	Processor	Intel Core i3 (10 <sup>th</sup> Generation)		
3.	Operation System Preloaded	Windows 10 Professional.		
4.	System Architecture	64-bit.		
5.	Application Software	MS office 2019.		
6.	RAM	8 GB DDR4.		
7.	Graphic Processor	Intel UHD Graphics.		
8.	Memory	32 GB memory.		
9.	Hard Disk	1TB SATA or HDD.		
10.	Optical Disc Drive	ODD.		
11.	Screen Size & Type	21.5 inch, FHD display.		
12.	Resolution	1920 x 1080 Full HD		
13.	HD Rotation Speed	7200 RPM		
14.	Wireless Type	Bluetooth & Wi-Fi		
15.	Port	4 USB Port.		
16.	Other Port	1HDMI port 1 Combo Audio Jack.		
17.	Device Interface	USB optical mouse.		
18.	Keyboard	USB standard 104 keys.		
19.	Warranty	3 years onsite.		
20.	Service Center	Must have company authorized service centre in capital city at Agartala.		

**NB:** Bidders must submit compliance on the above specification/configuration mark as "Yes", in case of mark as "No" against any one of the above which shall not be considered by PAC.



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

**ANNEXTURE – B.**

BIDDERS PROFILE		
Sl No	Particulars	Details to be Furnished
<b>Details of the Bidders(Firm/Company)</b>		
1	Name of the firm	
2	Address	PIN : <input type="text"/>
3	Contact details	Phone : <input type="text"/> Fax: <input type="text"/>
		Email ID (if any) : <input type="text"/>
		Website(if any) : <input type="text"/>
<b>Details of Authorized Person</b>		
4	Name:	
5	Address	
6	Telephone :	
<b>Information about the company</b>		
7	Status of company ( <i>Public Ltd/Pvt. Ltd., Provide Ref e.g. Roc Ref#</i> )	Date: <input type="text"/>
		Ref: <input type="text"/>
8	Number of Professionals	
9	Location and Address of Offices( <i>in Tripura, if any</i> )	
10	Service Tax Registration Number	
11	Income Tax Registration Number (PAN)	
12	Sales Tax Registration Number (VAT/GST)	

\_\_\_\_\_  
*Signature of the Bidder*

Tele. No. (0381) 235-0056/ 235-0083 (O)/ Fax: (0381) 235-0083/ Chairperson (0381) 235-0125 (O)

Email: [tripurapolicecommission@rediffmail.com](mailto:tripurapolicecommission@rediffmail.com)

Website : [pac.tripura.gov.in](http://pac.tripura.gov.in)



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

**ANNEXURE - C.**

**Bid Price Form (BOQ)**

**RFP for Supply, Installation, Maintenance of AIO Computers to  
the Police Accountability Commission, Tripura.**

**Bidder's Name & Address :**

**To  
The Secretary,  
Police Accountability Commission,  
Tripura, Agartala - 799006.**

**Format for Commercial Proposal/BOQ**

SL No	Item Description	Cost per unit (inclusive of all charges)
IT Hardware for the Officers Police Accountability Commission, Tripura.		
1.	AIO (All-in-One) Desktop Computers [Make & Model : .....]	
<b>Total Cost</b>		

**Note:** The cost per unit will be valid for SIX MONTHS from date of issue of Letter of Intent, for additional Procurement, if any, inclusive of all taxes and three years onsite warranty cost of both the items.

**Total Amount in Rupees: ₹ \_\_\_\_\_**

**(In figures) \_\_\_\_\_**

**(In Words) \_\_\_\_\_**

**Authorized Signatory**





# THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA

(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)

SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

## CHECK LIST FOR BIDDERS / APPLICANTS

1. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. The following documents shall form part of the BID and should be submitted with BID:

Sl.No.	Documents to be submitted	Documents Submitted	
		Yes/No	Page No. at which Document Attached
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.		
2.	Statement indicating experience of supplying such items & working with Govt. Ministries/ Departments/ PSUs, etc.		
3.	General Power of attorney in favour of the signatory signing the BID documents. It is not required in case of proprietary firm if the proprietor himself signs the documents.		
4.	Copy of Article or Memorandum of Association or partnership deed or proprietorship registration as the case may be.		
5.	Copy of GST/Service TAX Registration number, if applicable.		
6.	Copy of PAN and Aadhaar card.		
7.	Deposition of Earnest Money (EMD) in favour of Secretary, Police Accountability Commission, Tripura.		
8.	Copy of return for last month/quarter as the case may be submitted towards GST if applicable.		
9.	Copies of IT returns/acknowledgement receipt for the financial year 20-2021 filed by the agency		
10.	Bank Account No. of the Firm with IFS code & Bank Branch Name.		
11.	Bid Forms		

*Signature of the Bidder*



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

**BID PROPOSAL LETTER**

To  
The Secretary,  
Police Accountability Commission,  
Tripura, Agartala - 799006.

**Subject:** Request for proposal for Supply, Installation and Maintenance of AIO Computers in the Police Accountability Commission, Tripura.

Sir,

1. We, the undersigned Bidders, having read and examined in detail the Specifications and all the bidding documents as specified in the Bidding documents No.F.3(6)/PAC/Store/NAZ/07(Loose)/673-75 dt. 29/04/2022.

**2. PRICE AND VALIDITY**

All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 180 calendar days from the date of opening of the Bids. We are an Indian firm and do hereby confirm that our Bid prices inclusive all taxes.

**3. Unit Rates**

We have indicated in the relevant schedules enclosed the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to/decrease from the Scope of Work under the contract.

**4. EMD**

We have enclosed a Demand Draft in favour of Secretary, Police Accountability Commission, Tripura for a sum of INR 10,000(Rupees Ten thousand) only. This EMD is liable to be forfeited in accordance with the provisions of Bid documents. We declare that all the Services/Works shall be performed strictly in accordance with the Scope of Work.

**6. Bid Price**

We declare that our bid prices are for the entire scope of the work as specified in the technical specification and bid documents. These prices are indicated in Annexure attached with our proposal as part of the Commercial Bid.

**Yours faithfully,**

(Signature)

Printed Name and Designation

Seal:

Date :

Place :

Business Address:





# THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA

(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)

SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

## BIDDER'S AUTHORISATION CERTIFICATE :

To  
The Secretary,  
Police Accountability Commission,  
Tripura, Agartala - 799006.

<Bidder's Name> \_\_\_\_\_, <Designation> \_\_\_\_\_

\_\_\_\_\_ is hereby authorized to sign relevant documents on behalf of the company in dealing with Question of reference No.F.3(6)/PAC/Store/NAZ/07(Loose)/473-75 dated 29/04/2022. He/She is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said tender.

Thanking you,

*Authorized Signatory.*

<Company Name>

Seal