

Election Department**(Office of the Chief Electoral Officer, Tripura : Agartala)**

Old Secretariat Complex, Akhaura Road, Agartala, West Tripura-799001

Email : tripuraelection@gmail.com, Phone No.0381-232-3691

11982/2023

No.F.15(3)-CEO/STORE/2023 / 6071-72**Dated, the 5th October, 2023****NOTICE INVITING TENDER**

Sealed tenders are hereby invited on behalf of Chief Electoral Officer, Tripura, Agartala from the registered Traders/Suppliers/Manufactures/ Co-operatives for supply of approx **7000 nos** Voting Compartments in connection with General Election to Lok Sabha-2024.

The specification of Voting Compartment is as following:-

Voting Compartments to be made of only corrugated plastic sheet (flex-Board) of steel grey color, which is opaque and reusable of thickness of minimum 3mm.

The Voting Compartments shall be in 3 (three) fold having dimension of 24"x24"x30" (Length x Width x Height) as per specification of Election Commission of India.

Sl. No.	Specification of paper	Quantity required	specification	Remarks
1.	Voting Compartment -type I	7000	24"x24"x30" (Length x Width x Height)	
2.	Voting Compartment -type II		36"x24"x30" (Length x Width x Height)	

2. The Tender should be submitted in two sealed covers for both the parts separately.

(a) The first sealed cover super scribed as "**Technical Bid**" should contain the following items.

- Acceptance of terms and conditions at **Annexure-I**.
- The Proforma at **Annexure -II**, duly filled in, along with relevant Documents.
- Earnest Money Deposit (EMD)

(b) The Second Sealed envelope super scribed "Financial Bid" as at Annexure-III should contain only rates per unit.

3. Both the covers should be placed in the main sealed envelope super scribed "**Tender for Supply of Voting Compartment in connection with Lok Sabha, 2024**". Tender should be addressed to the Additional Chief Electoral Officer, Tripura Agartala, Election Department, Old Secretariat Complex, Akhaura Road, Agartala, West Tripura Pin 799001. The tender is to be dropped in the Tender Box kept in the office chamber of the Deputy Chief Electoral Officer (IT) (HOO), **by 3 P.M on before 03-11-2023**.

4. The Tender should be accompanied with a refundable deposit of earnest money of Rs-50,000/- (Rupees Fifty Thousand) only in the shape of Deposit at Call (D-Call)/ Bank Draft issued by any Nationalize Bank in favour of the Deputy Chief Electoral Officer (IT). The tender without the earnest money is liable to rejected.

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5. The bidder shall have to submit sample of the Voting Compartment as per specification along with the Tender Form. The sample should be sealed and the name & address of the bidder should be written on it clearly.

6. The Sample of the Voting Compartment will be available for inspection in the office of the Chief Electoral Officer, Tripura in all working day from **11.00 AM to 3.00 PM**.

7. Sealed Tenders will be received by the Chief Electoral Officer, Tripura, Agartala up to **3 PM of 3rd November, 2023**. Tenders may be opened in the same date, at **3.30 PM**, if possible in presence of Bidders. If the bid opening process is suspended due to any unforeseen reason, the same will be opened on subsequent office working day. Quotations received after the stipulated time & date will be rejected forthwith.

8. At first the Technical bids will be opened, there after the financial bids of technically qualified bidder only will be opened on the chamber of the Deputy Chief Electoral Officer (IT) (HOO) in presence of the participating bidders, who wish to remain present.

9. The party/ parties shall be selected on the basis of the lowest rate quoted and other valid consideration as mentioned in the terms & conditions.

10. If 1st lowest bidder fails to supply materials or disagree subsequently to supply materials, the tendering authority reserves right to take decision about the supply of materials to 2nd lowest or any other Agency/Agencies for supply the Voting Compartment in the lowest rate/ 2nd lowest rate.

11. All the bidder are requested to read and understand the terms and conditions of the contract as detailed above and in the Annexure-I before submission their bid, as no chance or violation of the terms and condition are permissible once the bid is received by the undersigned.

12. The undersigned reserves the right to amend any of the terms and condition contained in the tender documents or rejects any or all applications without giving any notice or assigning any reason thereof. The decision of Competent Authority in this regard will be final and binding. The undersigned also reserves the right to cancel the bid without showing any reserves to any of the parties or third parties.

13. The tender document can be collected from the office of the Department or may downloaded from the State Portal (<https://tripura.gov.in/>) and website of the Chief Electoral Officer, Tripura (<http://ceotripura.nic.in/>).

Yours faithfully,

Signed by Usajen Mog

Date: 05-10-2023 11:49:30

(U. J. Mog)

Reason: Approved
Addl. Chief Electoral Officer,
Tripura

Copy to:-

1. The Dy. CEO(IT) with a request to publish the same in CEO's website.
2. Notice Board of the Chief Electoral Officer, Tripura.