



**GOVERNMENT OF TRIPURA
OFFICE OF BLOCK DEVELOPMENT OFFICER
TELIAMURA RD BLOCK: KHOWAI DISTRICT**

F.2(6)/BDO/TLM/Accts/2020-21/19539

Dated 02/03/2021

SHORT NOTICE INVITING TENDER

Sealed quotations are invited from the ISO certified authorized and eligible dealers for **"Supply, installation, assembling, fitting, fixing of Conference Table, Executive Chairs and PA System for Conference Hall of Teliamura RD Block During 2020-21 FY"** in the Conference Hall of Teliamura R.D. Block Building located at Teliamura, Khowai District, Tripura. This SNIT has reference to the approvals of Finance Standing Committee of Teliamura Panchayat Samiti and BAC meeting vide No.F.2(4)/Chairman/TLM/Panch/2020-21/1218-1221 dated 10-07-2020 & No.F.6(10)/BDO/TLM/Panch/BAC/2019-20/4151 dated 11-02-2021 respectively

The dealer so selected shall have to supply and complete installation of the Conference Hall table & chair **within 30 days** from the date of issue of supply order. Accordingly, ISO Certified registered dealer with all necessary credentials are hereby requested to offer their rates with specification and booklet of the items, as sought for **latest by 10th February, 2021 positively** in the Office of the Teliamura R.D. Block.

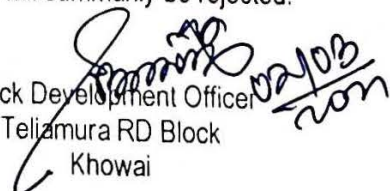
The items and specifications are given hereunder that may also be seen in the website www.tripura.gov.in or <https://khowai.nic.in> or may be obtained from the Office of the undersigned on any working days during the bidding period. The intending bidder shall quote rates as per the following format:

SI No.	Name of item	Brand	Specification	Total Requirement	Unit Price (in words)	Total Price (in figure)
1	PVC Laminated membrane Medium Density Fibreboard (MDF) made U-Shape Conference Table	Kitply/ Greenply/ Century ply	34ft by 6.5ft	1 no.		
2	Conference Room table mounted Gooseneck Microphone System for public speaking	Ahuja/ Bosch	Standard	33 nos.		
3	ergonomic designed conference hall medium back no wheel still executive chairs with armrest and cushion	Nilkamal/ Pepperfry	standard	60 nos.		

The tender box under lock & key will be kept open for dropping of tender by the intending bidder in the office of the undersigned from 02-03-2021 to 10-03-2021 from 10:00 am to 3:00 pm except Govt. holidays and the box will be opened on the last day i.e 10-03-2021 at 4:00 pm, if possible in presence of the interested suppliers who have participated in the quotation. If the last date of tender dropping/ opening of tender is paralyzed due to any unforeseen reason, the next working day will be the last date of dropping/ opening of tender box.

Security Deposit in the shape of Earnest money of Rs.10,000 (Ten thousand only) in the form of Cheque or Demand draft should be deposited in favour of the **Block Development Officer, Teliamura R.D. Block** from any scheduled bank guaranteed by the RBI, Earnest money in cash & any other form will not be accepted and without earnest money, the submitted rate quotation shall be summarily rejected.

The quality of articles should be in good condition. The intending bidder should quote the rate as prescribed format given below along with copy of CRC/PRTC, PAN Card, GST Registration, tax clearance as evidence of valid bidder and permanent resident of Tripura. Any incomplete tender will summarily be rejected.


Block Development Officer
Teliamura RD Block
Khowai

The Following Terms and Condition shall apply:-

1. The intending bidders are requested to pay visit to this office before submission of bid to clearly realize and understand the orientation of the conference room and the requirement for which the bid is invited and get the product/item specifications confirmed; failing which if any confusion/dispute arises later on, the decision of the undersigned shall be final.
2. The lowest quoted unit price against each item will be taken into account for selection of the bidder.
3. The sealed quotation should reach to the O/O the Block Development Officer, Teliamura RD Block, West, Tripura on or before 3.00 pm of 10-03-2021. The applicant/agency should be a reputed manufacturing company/ supplier of the items sought above.
4. The rate contract shall be valid upto 31-03-2021.
5. The rate should include supply of materials as per specification including transportation cost, service charge for supply the materials to Block HQ.
6. The sealed cover envelop shall be superscripted by the expression "**Supply, installation, assembling, fitting, fixing of Conference Table, Executive Chairs and PA System for Conference Hall of Teliamura RD Block During 2020-21 FY**".
7. The agency must be registered under GST. Copy of GST registration should be submitted. The agency must have PAN linked bank account which is preferably AADHAR seeded. All these mandatory document should be invariably submitted which shall be checked for authenticity at the time of opening tender.
8. Rate should be quoted in both figure and words inclusive of all inevitable taxes, transportation charges & other service charges, if any.
9. Materials must be supplied with delivery challan.
10. Supply of materials including assembling and placing of items in full quantity with full satisfaction of the undersigned should be completed within 30(thirty) days from the date of receipt of supply order or placing of supply order. In case, the quality of the said items supplied are found sub- standard / inferior, the supplier shall be liable to replace such materials at their own cost.
11. The rates once approved shall not be increased for any reason whatsoever or under any circumstance during the contract period.
12. Payment will be made on presentation of bills in triplicate after successful completion of supply within the stipulated date.
13. The undersigned reserves the right to reject or accept part or full quotation including the lowest one without assigning any reason.
14. Any tender not complying with required terms & conditions as stated above will be treated as informal.
15. Necessary taxes would be deducted as applicable as per govt. norms.
16. In case of legal dispute the jurisdiction will be the High Court of Tripura.
17. The Security Deposit will be forfeited if above terms and conditions are not complied with, without assigning any reason.

Block Development Officer
Teliamura RD Block, Khowai District

Copy to:-

1. The District Magistrate & Collector, Khowai District for kind information
2. The Sub Divisional Magistrate, Teliamura/Khowai kind information and with a request to arrange displaying the above notice in the notice board.
3. The Executive Engineer R.D. Division Teliamura for kind information and with a request to arrange displaying the above notice in the notice board.
4. The Block Development Officer, Khowai/Padmabil/Tulashikhar/Mungiakami/Kalyanpur for kind information and with a request to arrange displaying the above SNIT in the notice board.
5. The Director I.C.A Dept. Gandhighat, Agartala, Tripura for kind information with a request to kindly arrange to publish it in three local daily newspaper (icadirector.tripura@gmail.com/advtica15@gmail.com)
6. The District Information Officer (DIO), Khowai District for information with request to arrange to float the tender in District portal (<https://khowai.nic.in>)
7. E mail to portal.tripura@gmail.com with a request to floating the Tender in www.tripura.gov.in
8. The Account section/ Cashier of this Block.
9. Notice board of Teliamura R.D. Block. for information of all concerned
10. The Store In- Charge, Teliamura R.D. Block for information.

Copy also forwarded to:-

The Chairperson/ Vice-Chairperson of Teliamura Panchayat Samiti & BAC for kind information

Block Development Officer
Teliamura RD Block