



Office of the DDRO
District Disability Rehabilitation Centre
(Under Ministry of Social Justice & Empowerment, Deptt. of Empowerment of PwD, Govt. of India)
Durgapur, Paiturbazar, Kailashahar. Unakoti Tripura.
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Winner of National Award - 2014
Best District in Providing Rehabilitation Service

No.3 (9)/DDRC(U)/Veh./2009/112-14

Dated, Kailashahar, the 17th August, 2024

NOTICE INVITING TENDER


Sealed Quotations are invited in a plain paper for hiring of one Bolero or equivalent vehicle for office use of DDRC, Kailashahar, Unakoti Tripura for 01(one) year. The uses of selected vehicle will be restricted to maximum of 22 (twenty two) days in a month within the area of activity of this office. The ceiling of hiring cost will be guided by the latest rates of Finance Dept., Govt. of Tripura.

The intending vehicle owner may drop their quotation in the Office of the DDRO, District Disability Rehabilitation Centre, Durgapur, Paiturbazar, Kailashahar. Unakoti Tripura, during office hours 10:00 am to 05:00 pm in the section of DDRO, DDRC, Kailashahar, Unakoti Tripura.

Tender will be open from02-09-2024..... at 10.30 am.

Last date of receipt of Tender is on.....07-09-2024..... at 03:00 pm

Opening of Tender 03:30 pm on09-09-2024....., if possible or later.


(Dr. Nirmal Debbarma)
DDRO, DDRC(U)
Kailashahar, Tripura

Rate quotations should be submitted as per format given below:-

| Particulars of vehicle with Preferably commercial Regd. No. | Year of manufacturing & date of purchase of the vehicle. | Name & address of the owner. | Rate (To be quoted in words & figure, both) | | Particulars of earnest money. Rs.3000/- Bank D.call /DD No & Date |
|---|--|------------------------------|--|-------------------|---|
| | | | Detention charge per day | Charge per KM run | |
| 1 | 2 | 3 | 4 | 5 | 6 |
| | | | | | |

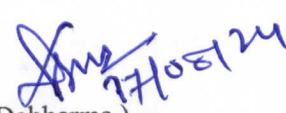
TERMS & CONDITION:-

1. Rate quotations will be received till ...07-09-2024.... up to 3.00 PM and will be opened on ...09-09-2024..... at 3.30 PM. If possible.
2. The rate for vehicle should be quoted both in figures and words clearly for detention charge per day and for per Km run as asked in the above mentioned format.
3. The quoted rate should not exceed the Finance Department's upper ceiling limit.
 - a. Detention charge Rs.1200 /- only Per day.
 - b. K.M. Charge Rs.11 /- only Per K.M

The rate should be submitted in sealed cover duly superscripted as "RATE QUOTATION FOR HIRING OF VEHICLE" to the OFFICE OF THE DDRO DISTRICT DISABILITY REHABILITATION CENTRE, Unakoti, District, Kailashahar.

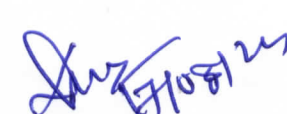
4. The vehicle should have valid commercial registration preferably and documents (road tax clearance, insurance papers etc.) as per Motor Vehicle Act. Copies of which are to be attached along with the sealed quotation.
5. The vehicle should be in good running condition and manufactured not before 31st march 2020.
6. Hiring of Vehicle shall be valid initially for 01 (One) Year.
7. Earnest money amounting Rs.3000/- to be deposited in the shape of Bank D.Call /DDO at the Time of participating tender in favour of undersigned.
8. Hiring of Vehicle may be discontinued at any time with a short notice, if service not satisfactory.

9. Vehicle owner will be responsible for making provision of Fuel/Lubricant etc. and Necessary repairing / maintenance, as and when required.
10. Vehicle owner shall have to provide minimum accessories & dusters and Liveries for the driver.
11. Vehicle should be placed within 05(five) days from the date of issue of final order.
12. The owner/Driver shall have to place the vehicle on demand during holiday/Sunday.
13. Quotation should be supported by the relevant valid documents of the vehicle.
14. Quotationers or their representative may remain present at the time of Opening of tenders.
15. Driver having valid license should be placed with the vehicle and all Expenditure of the driver should be borne by the owner. Photo copy of driving license of the driver should be furnished to the undersigned before reporting for the duty & also in subsequent cases, if the driver is changed / replaced.
16. Log book in the prescribed format is to be maintained by the owner and Day to Day journeys etc. are to be entered with the signature of the Controlling officer.
17. Any kind of fuel not to be issue from this end.
18. Bill in duplicate in favour of the **OFFICE OF THE DDRO, DISTRICT DISABILITY REHABILITATION CENTRE, Unakoti District, Kailashahar**, along with the log book is to be submitted to the undersigned for releasing payment on monthly requisition.
19. Taxes etc. as admissible will be deducted from the bill at sources. TDS Certificate will be issued on submission of requisition.
20. If last day of quotation dropping become suddenly holiday or normal activities of office work get disrupted due to any strike / natural calamity the last date of dropping may be differed to next working date as per decision of the tendering authority. In this regard decision of the issuing authority to defer or not defer is final . if deferred , this will only be available in office notice board
21. The undersigned reserves the right to accept or reject any quotation including any lowest rate without assigning any reason.


 (Dr. Nirmal Debbarma)
DDRO, DDRC(U)
 Kailashahar, Tripura

Copy to:-

1. The D. M. & Collector, Unakoti District, the Chairman, DMT.DDRC(U) Kailashahar, Tripura for favour of kind information please.
2. The DIA, NIC, Unakoti Tripura for information and with a request to float the Short Notice Inviting Quotation at www.unakoti.nic.in with a request to arrange for floating the Notice Inviting Quotation in www.tripura.gov.in
3. Notice Board of this office.


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 Kailashahar, Tripura