

**GOVERNMENT OF TRIPURA
OFFICE OF THE EXECUTIVE OFFICER
PADMABIL BAC
PADMABIL R.D. BLOCK
KHOWAI DISTRICT TRIPURA**

No. F.6 (23-11)/EO/PDL/PDF(BAC)/2019-2020/ 4553-72

Dated 06/01/2020.

NOTICE INVITING QUOTATION

The Executive Officer(BDO), Padmabil R.D. Block invites sealed "QUOTATION"(s) from the person(s)/Register dealer(s)/Co-Operative(s)/Firm(s)/SHG(s) for supplying the "Sports Goods" as per enclosed list as **ANNEXURE-A(1)**.

Quotation sealed in cover will be received up to **13-01-2020** at **3.00 PM** in the Office room of the undersigned and will be opened on the same day at 3.30 PM, if possible. Quotationer shall drop their quotation in the Tender Box which is available in the Office room of the undersigned and they should remain present during the time of opening of the Tender Box as on **13-01-2020** at **3.30 PM**.


Quotationer shall have to submit the following documents with the quotation. In absence of any one of the following documents no quotation will be considered for acceptance.

1. Registration Certificate/Trade Licence.
2. VAT /GST Registration Certificate.
3. PAN Card/I. T. Clearance Certificate.
4. Deposit at call for **Rs.10,000/-**

Terms & Condition

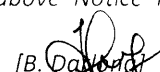
- i) Quotationer will deposit **Rs.10,000/-** (Rupees ten thousand) only in favour of the Executive Officer (BDO), Padmabil R.D. Block in the shape of Deposit at Call (D-Call) of any recognized Bank which will be retained in this office as 'Security Deposit' in case of successful quotationer. In case of failure to submit security deposit, quotation will be rejected.
- ii) The successful quotationer shall have the liability to supply the items within 3(Three) days from the date of receipt of the supply order from this office. If the supplier fails to supply the items as per requirement within due time, the security money as deposited in the shape of Deposit at call will be forfeited.
- iii) Successful quotationer shall have to supply the ordered materials as per specification. No inferior or duplicate materials will be entertained by this office. In case of such supply the D-Call Money (Security Deposit) will be forfeited as usual course.
- iv) The Tender should be submitted in sealed covered duly superscripted as "Tender for supplying the Sports Goods" addressed to the Executive Officer (BDO), Padmabil R.D. Block, Khowai Tripura.
- v) Payment should be made on the basis of bill raised by the supplier supported by certification of Implementing Officers.
- vi) The authority reserves all the rights to reject or accept any quotation even the lowest one also without assigning any reason.
- vii) VAT /GST /IT would be deducted as per stipulated guideline.
- viii) If necessary, total order may be divided amongst more than one bidder at the approved rate.
- ix) Rate must be including of all taxes and charges for necessary loading, uploading at distribution site.
- x) All items should be as per specification of **ANNEXURE-A(1)** and the quantity of items may be increased or decreased. Tender will remain valid for 01(one) year from the date of NIT. In case of purchase of any one or all items mentioned in NIT again within one year the authority reserve the right to call for fresh tender or issued supply order directly to the quotationer with lowest rate.
- xi) The tenders should be provided details address and contact number for easier communication.
- xii) Rate must be mentioned in prescribed format of **ANNEXURE-A(2)**.
- xiii) Rate in any case should not be higher than the existing market rate.

Encl:- Annexure – A(1) & A(2).


Executive Officer(BDO)
Padmabil R.D. Block


Copy to:-

1. The District Magistrate & Collector, Khowai, Tripura for favour of his kind information please.
2. The Sub Divisional Magistrate, Khowai Tripura for favour of his kind information please.
- 3-7. The Block Development Officer, Khowai/Kalyanpur/Tulashikhar/Teliamura/Mungiakami for his kind information & requested to display the above 'Notice' in the Notice Board please.
- 8-16. The Supdt. Agriculture Padmabil/ Supdt. Horticulture, Khowai/ Supdt. Fisheries, Khowai/ The Sub ZDO, Baijalbari Sub-Zonal/The Ranger, Padmabil Forest Range/The VAS, ARDD, Padmabil /The SDO, DWS, Padmabil/The SDO, PWD, Padmabil/The Sr. Manager, TSECL, Padmabil for his kind information & requested to display the above 'Notice' in the Notice Board please.
17. The DIO, Khowai Tripura for information and requested to published to the Website of Khowai District.
18. The ICO, ICAT, Khowai for information & requested to publish in the newspapers.
19. The In-Charge of all 17 ADC Villages for information & requested to display the above 'Notice' in the Notice Board.
20. Notice Board of this office.


Executive Officer(BDO)
Padmabil R.D. Block

ANNEXURE – A(1).

SL No	Description of Items	Quantity	Time for Completion	Total Cost (including Taxes) in Rs.
1	2	3	4	5
1.	<u>Sports Goods:</u> 1. Cricket Bat (Tennis) Standard. 2. Cricket Stumps (Wooden). 3. Tennis Ball 4. Carom Board 32"x32" with 3 inch. 5. Volley Ball. 6. Volley Ball Net (Nylon) 32 feet.	01 No. 01 No. 01 No. 01 No. 01 No. 01 No.	7 days	.


B. Barua
Executive Officer (BDO)
Padmabil R.D. Block
Khowai District Tripura

ANNEXURE – A(2)

To
The Executive Officer(B DO),
Padmabil R.D. Block
Khowai District Tripura

Ref. Quotation No. _____ Dated _____

Sir,

With reference to the above, I would like to inform you that I acknowledge your above Quotation. I intend to participate the Tender for "**supplying Sports Goods**".

Details of Specification / Rate are furnished below:-

SL. No	Name of items	Quantity	Total Cost (Inclusive of all Taxes) in Rs.	Remarks
1	2	3	4	5
1.	Sports Goods: 1. Cricket Bat (Tennis) Standard. 2. Cricket Stamps (Wooden). 3. Tennis Ball 4. Carom Board 32"x32" with 3 inch. 5. Valley Ball. 6. Volley Ball Net (Nylon) 32 feet.	01 No. 01 No. 01 No. 01 No. 01 No. 01 No.		

If my quotation / offer is accepted, I undertake to complete delivery within stipulated period.

I accept all the instructions, Terms & Condition's of the Tender.

I have submitted Rs. 10,000/- (Rupees Ten thousand) only of deposit money.

Dated, the _____ day _____ 2020.

Yours faithfully

Signature with Seal