

**Office of the Block Mission Manager
Block Mission Management Unit
Tripura Rural Livelihood Mission
Rajnagar RD Block, Belonia,
South Tripura District**

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F.No.17-2(10)/BMMU/RJN/TRLM(TENDER)/2020-2021/382 Dated:- 12/06/2024

Notice Inviting Tender for supply of cooked food & drinking water

Sealed quotations are hereby invited from the bonafide and resourceful SHG/VO/CLF and contractor/suppliers/service providers for supplying and serving of cooked Food like Tiffin, Lunch, Dinner and Drinking water to the Office of the Block Mission Manager (BDO), Block Mission Management Unit, Tripura Rural Livelihood Mission, Rajnagar RD Block, South Tripura during the purpose of trainings/ meetings/ Seminar/ Workshop etc. for the period of 1 (One) year or sum amount of ₹ 4,99,999/-, whichever is less, as per menu enclosed at ANNEXURE- I, II & III.

The sealed quotation will be received in the Office of the Block Mission Manager (BDO), BMMU, TRLM, Rajnagar RD Block from 13th June, 2024 to 26th June, 2024 in between 11:00 AM and 3:30 PM on or before 26th June, 2024 on all working days from the bidders in person/by Regd. post and shall be opened at 4 PM on 26th June, 2024 by the Committee members of LPC in presence of tenderes or their Authorized representatives, if possible. If necessary they may directly contact with BMM, BMMU, TRLM Rajnagar R.D. Block.

Instruction to bidder and general terms and conditions for supply and serving of Tiffin/ drinking water/ lunch/ dinner:-

1. An earnest money amounting to ₹10,000/- (**Rupees Ten Thousand**) only will have to be deposited in the shape of D-Call from any Nationalized Bank/Tripura Gramin Bank/Tripura State Co-operative Bank in favour of the "**BDO Rajnagar RD Block**" payable at **Tripura Gramin Bank, Rajnagar** with the sealed quotation. The said earnest money will be converted to security money for successful bidder. For others the earnest money would be refunded, after finalisation of the work order.
2. Priority will be given to SHG/VO/CLF during the tender process.
3. The bidders should submit valid Registration Certificate of the firms, PAN card, and GST registration.
4. Any overwriting/penned through etc. in any figure/name in the quotation will be disqualified on the part of the bidders and the quotation shall be liable to be rejected unless it is noted separately with signatures and seal (if any).
5. If the selected party fails to supply and serve Tiffin, Drinking water, Lunch, Dinner as per demand of the undersigned in-time vide annexure- I,II,III a penalty will be imposed which will be charged double the rate paid by this office for purchase of indented items through other Agency.
6. Quality and Quantity aspects of all cooked food must be strictly adhered to. If any genuine complaint is received for quality/quantity etc. from any corners, the undersigned may impose a penalty of ₹10,000/- (**Rupees Ten Thousand**) only per case on the concerned bidder.
7. Cooked food items must be supplied as per choice of the undersigned and by changing of menu (within the accepted price) basis.
8. All the raw materials should be fresh and without pest and cooked food must be fresh, hygienic, hot palatable within the rate quoted by the party.
9. Improved diets in a month must be of good quality and as per choice of the undersigned for which no extra payment to be made.



10. Rate must be quoted inclusive of all charges & taxes allied to that. Service provider has to comply all the rules and regulation of the undersigned and Govt. as applicable for similar type of work.
11. Rate should be quoted both in digits and words.
12. Applicable all taxes shall be recovered from the bill.
13. Quality and regular supply are the essence of supply and the undersigned will cancel the order unilaterally if the above are not complied with and violation of any terms and conditions. Penalty of ₹ 10,000/- (Rupees Ten Thousand) only per case to be levied to bidder.
14. Contract is valid from the date of signing of formal acceptance by the undersigned.
15. The contractor's performance regarding quality, quantity of food as well as other aspects will be reviewed by Officer-In-Charge on a monthly basis, and subject to termination on being unable to cater to the standards and expectations of the authority.
16. The undersigned reserves the right to accept or deny the lowest or any other quotations without assigning any reason and to distribute the entire supply to more than one bidder.
17. If the contractor fails to comply with the relevant provisions of the above mentioned Acts, then the Administration has got every right to withhold the bills or even terminate the work order.
18. Utensils for cooking, servicing, preservation etc. have to be arranged in sufficient numbers by the contractor at his own cost.
19. Tenderer must take all the local conditions into consideration before filling up the bid documents.
20. The undersigned reserves the right to terminate the contract within the period of agreement by giving notice of 15 days (Fifteen days) without citing any reason whatsoever.
21. The undersigned will not entertain any request to change the rate of any item during the whole contract period.
22. The delivery of food is to be made to the place/location which will be mentioned in the supply order, at your own cost.
23. No advance will be given to the bidder in this regard.
24. The actual quantity of supply of food items may vary from the tentative quantity.
25. Payment shall be made as per the actual quantity supplied and undersigned may impose fine for any sub standard supply or violation of any norm.
26. Bill may be raised in duplicate to the undersigned for arranging payment after completion of satisfactory supply.
27. Above NIT may be cancelled any times with or without giving any prior notice by the undersigned.
28. **Quoted rate should be per unit including all Tax/GST.**


(Dr. Santanu Datta)

Block Mission Manager (BDO)
Tripura Rural Livelihood Mission
Rajnagar R.D. Block, South Tripura

Copy to:

1. The CEO, TRLM, R.D. Department, Agartala in favour of your kind information.
2. The DMM (DM & Collector), DMMU, South Tripura favour of your kind information.
3. The Addl. DMM (ADM & Collector), DMMU, South Tripura for kind information.
4. The Director, Information & Technology with a request to arrange display the notice in the website of Tripura State Portal (tripura.gov.in) and Rural Development Department (rural.tripura.gov.in) and Tripura Rural Livelihood Mission (trlm.tripura.gov.in).
5. The BDO, Satchand/ Jolaibari/ Hrishyamukh/ BC Nagar/ Poangbari/ Rupaichari/ Bokafa for information.
6. The Superintendent of Agriculture, Rajnagar, South Tripura for information.
7. The Superintendent of Fishery, Belonia, South Tripura for information.
8. The Assistant Accounts Officer (AAO), Rajnagar RD. Block for information.
9. The Junior Engineer, Store In-charge, Rajnagar RD Block for information.
10. The Head Clerk, Rajnagar R.D. Block with an instruction to arrange for display in the Notice Board of Rajnagar R.D. Block, Belonia, South Tripura.
11. The BMC, TRLM Rajnagar BMMU, Belonia, South Tripura for information and necessary action.
12. The Accounts Assistant TRLM Rajnagar BMMU, Belonia, South Tripura for information and necessary action.

Copy also forwarded to:

1. The Chairperson, Rajnagar Panchayet Samiti for kind information.


(Dr. Santanu Datta)

Block Mission Manager (BDO)
Tripura Rural Livelihood Mission
Rajnagar R.D. Block, South Tripura

Statement showing the menu of food which will be quoted by the bidder

1. Chicken (poultry) meal

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml		
iii)	Pokora/Beguni/Kumri/Mixed fry	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Chicken-poultry	200 gm.		

2. Fish meal

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri/Mixed fry	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Fish (Local fish Katal/Carp)	75 gm.		

3. Veg meal

Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri/Mixed fry	2 pieces.		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		

4. Egg meal


Sl. No.	Particulars of food	Minimum Qty. of food after cooking / plate	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Fresh hot/warm Rice	Boiled as per required		
ii)	Dal (Moong/Musur)	150 ml.		
iii)	Pokora/Beguni/Kumri/Mixed fry	2 pieces		
iv)	Seasonal vegetable (Mixed Veg)	150 gm.		
v)	Egg (Boiled)	1 piece		


 (Dr. Santanu Datta)

Block Mission Manager (BDO)
 Tripura Rural Livelihood Mission
 Rajnagar R.D. Block, South Tripura

Statement showing the menu of refreshment which will be quoted by the bidder:

1. Breakfast (Morning)				
Sl. No.	Particulars of refreshment	Qty. Per plate/unit	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Atta Roti/Puri (50gm each)	3 Pieces		
ii)	Sabji (Choley/Dam Alu/Mixed veg)	150 gm.		
iii)	Tea/Coffee (80 ml)	1 Cup		
iv)	Biscuits (Digestive/Bakery)	2 Piece		
2. Evening snacks				
Sl. No.	Particulars of refreshment	Qty. Per plate/unit	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Tea/Coffee (80 ml)	1 Cup		
ii)	Biscuits (Digestive/Bakery)	2 Piece		


(Dr. Santanu Datta)
Block Mission Manager (BDO)
Tripura Rural Livelihood Mission
Rajnagar R.D. Block, South Tripura

Annexure-III

Statement showing the qty. of Drinking water which will be quoted by the bidder:

Sl. No.	Particulars	Rate Quoted within 5 KM radius from Office (In ₹)	Rate Quote for outside of 5 KM radius within 10 KM radius from Office (In ₹)
i)	Packaged Drinking Water with minerals (20 Liters Jar)		
i)	Packaged Drinking Water with minerals (500 ml Bottle)		
ii)	Packaged Drinking Water with minerals (1 Ltr. Bottle)		
iv)	Packaged Drinking Water with minerals (2 Ltr. Bottle)		



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