



TRIPURA FISHERIES DEVELOPMENT BOARD

(A Government of Tripura Undertaking)

Head Office : COLLEGE TILLA, AGARTALA, WEST TRIPURA DISTRICT, PIN 799004,

Email ID: tfdb.contact@gmail.com

File No. No. F. 1(11)/ TFDB/ Admin/2024-25/ 79

Dated, 02/11/2024.

NOTIFICATION FOR WALK-IN-INTERVIEW

Engagement of 04 (four) nos. positions under CSS-PMMSY programme for placing them in the Department of Fisheries, Tripura on Contractual basis

A Walk-in-interview will be held on **12.11.2024** at **11:00 am** in the office of the Tripura Fisheries Development Board (TFDB), Collegetilla, Agartala, West Tripura for short term engagement of the following 04 posts on purely contractual basis for a period of 11 months for placing at Department of Fisheries, Tripura in connection with setting up of a State Programme Unit (SPU) in the Directorate of the Fisheries, Govt. of Tripura & District Programme Unit for 2 potential Districts viz. Gomati & South Tripura under Central Sector Scheme (CSS) "Pradhan Mantri Matsya Sampada Yojana (PMMSY)" - a scheme to bring about Blue revolution through sustainable and responsible development of fisheries sector in India" as per schedule Date, time & venue as mentioned below:

Item No	Name of Position	Monthly Remuneration	Number of Post	Date, time & venue of reporting
1	State programme Manager	Rs.70000/-	1 no.	12.11.2024 at 11:00 am in the Office of the TFDB, Collegetilla, Agartala. Reporting time at the venue 9.00 am to 10.00 am.
2	State Data cum MIS Manager	Rs.50000/-	1 no.	
3	District Programme Manager	Rs.45000/-	2 nos.	

1. General Terms and Condition:

- I. This engagement is purely Contractual in nature for a term of 11 (Eleven) months. It will not entitle any candidate to claim for regular/permanent employment in the Department of Fisheries or in TFDB.
- II. Contract may be terminated by giving one month notice by either side. If performance during contract period is not found satisfactory the contract may be terminated without any notice.
- III. Only Indian Nationals are eligible to apply.
- IV. Those working in Govt. / PSUs may apply through proper channel or submit NOC at the time of Interview or should submit proper relieving letter from present employer in the event of selection in State Programme Unit (SPU) in the Directorate of the Fisheries, Govt. of Tripura or District Programme Unit for 2 potential Districts viz. Gomati & South Tripura under Central Sector Scheme (CSS) "Pradhan Mantri Matsya Sampada Yojana (PMMSY)".
- V. TFDB reserves the right to cancel/ amend the advertisement and/or the selection process at any time and any stage without prior notice or any further clarification thereof.
- VI. Candidates should ensure that they fulfil the eligibility criteria prescribed for the post they have applied. In case it is found at any stage of selection process or even after engagement that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature / services will be summarily terminated.

- F-1117/TFDB/A011117/2/2024-23 17/200911/2024
- VII. No TA/DA will be paid to the candidates for attending the walk in interview.
VIII. The candidates shall be selected through walk in interview on purely merit basis. The decision of TFDB / Department of Fisheries will be final.

IX. **How to Apply:**

The date time and venue of walk-in interview is 12.11.2024 at 11:00 am in the office of the Tripura Fisheries Development Board (TFDB), Collegetila, Agartala, West Tripura. **The interested candidates must report the venue between 9.00 am to 10.00 am** with application duly filled/ signed as per the prescribed format along with copies of all certificates/ testimonials in original, attested true copies and two passport size photographs. Candidate appears after due date and reporting time will not be entertained. For any kind of delay in reaching the venue within due time and date, TFDB will not be responsible.

2. Eligibility criteria, Job responsibilities, age criteria & Remuneration:

Detail criteria of experience / Skill, Job Description, Age and Remuneration of the aforesaid posts are given at **Annexure-B**.

3. Confidentiality of data and documents:

In any case, no one shall utilize or publish or disclose or part with, to third party, any part of the data or statistics or proceedings or information / deliverables collected / produced for DoF. The consultants are bound to hand over the entire set of records of assignment to the Department before the final payment are released by DoF.

**Signed by Nanda Gopal
Noatia**

Date: 02-11-2024 10:41:48

(N. G. NOATIA)
GENERAL MANAGER,
TFDB

APPLICATION FORMAT
(Fill in the proforma in Block letters)

(All fields are mandatory. Fill up the application document carefully. Candidates may add extra sheets for providing more relevant information /details).

Affix a self-attested Passport Size colour photograph

(Do not staple)

APPLICATION FOR THE POST OF _____
Item No _____

1. Name of the candidate

MR. / MS. / DR.

2. Father/Spouse's Name

3. Gender (Male /Female /Other)

4. Mobile no

5. Email ID

6. Present Address / Correspondence Address

City / Village :

PIN :

7. Permanent Address

City / Village :

PIN :

8. Category

SC / ST / UR

9. Date of birth

10.AADHAAR No.

11.Age as on 31/10/2024

12. Professional/ Technical/ Educational Qualification (Supportive documents to be enclosed) :

Sl No.	Name of the Graduate/PG degree(s) Passed	Board/ University	Duration & (Full time/Part time/distance), Year of Passing	Class & % Of Marks	Remarks (Awards If Any)

13. Particulars of Post Qualification Experience / Previous experience relevant to the Post applied for / Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient. (Enclose self attested copies) (Supportive documents/Certificate/Certificates to be enclosed)

Office/ Institution/ Organisation	Post Held & Scale/ pay drawn	Period : From-To	Experience duration (in months)	Job description /Responsibility areas

N.B:- The following supporting documents (Self attested copies) are required to be submitted along with complete Curriculum Vitae (CV) or resume:

1. Age Proof (Birth certificate / Madhyamik Admit card)
2. AADHAAR Card
3. Proof of educational qualification (Marksheet and certificate)
4. Proof of experience (experience certificate from employer and appointment letter)
5. Other (Please, specify).

DECLARATION BY THE CANDIDATE

I have carefully gone through the vacancy circular/advertisement, and I understand the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee. I certify that particulars furnished above by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility detected before or after the test, my candidature/appointment is liable to be cancelled.

Place:

Date:/...../2024

Full Signature of the candidate

Name of Candidate :

Detail criteria of experience / Skill, Job Description, Age and Remuneration of the aforesaid posts

Sl No	Name of Position	Qualification required	Proposed Role and responsibilities
1.	State programme Manager	<p>Essential:</p> <p>a) Masters in Fisheries Science / M.Sc. in Zoology /MSc. In Marine Sciences/ MSc. In Marine Biology/Masters in Fisheries Economics/</p> <p>Industrial Fisheries/Fisheries Business Management</p> <p>Desirable: (i) Doctorate in the above disciplines. (ii) A degree in Management . Preference will be given for Agri Business Management(iii) Knowledge of Information Technology(IT)/Computer Applications</p> <p>Experience: a) Minimum 7 years domain experience in any area of Fisheries and Aquaculture in respect of State programme Manager Age : Not more than 45 years</p> <p>Remuneration per month: Rs. 70,000/-</p>	<p>The SPM will have the following responsibilities:</p> <ul style="list-style-type: none"> • SPM coordinates with the State Government administration in all the matters relating to implementation of the PMMSY in the State. • SPM will coordinate with the State Department of Fisheries, all District offices and DPU's and will ensure timely consolidation and submission of the draft State Annual Plan, draft vision Documents to DoF, Tripura. • SPM will assist the State Government in regular monitoring, review and evaluation of the progress in implementation of the PMMSY in the State, preparation of presentation, collection of report from District offices for preparation of consolidated reports to be submitted to the DoF, Tripura for onwards submission to the GOI/ NFDB. • Draft content development for training manual, departmental achievement reports, IEC materials etc time to time • Design, Develop, manage, implementation of Fisheries projects. • Field Demonstration • Capacity building of field level staffs of Fisheries and livelihood cadres on forward and backward linkage of produce in general also farmers in particular. • On field technical support to the farmers, livelihood cadres on entrepreneurship. • Provide training and conducting workshop as and when necessary. • Any other role and responsibilities assigned by the State Government as per the need of the Department of Fisheries, Tripura.
2.	State Data cum MIS Manager	<p>Essential: a) M.Sc / MA in Statistics / Mathematics/ Masters in Fisheries Economics</p> <p>b) Minimum a Diploma in Information Technology (IT) / Computer Applications.</p> <p>Experience: Minimum 5 years domain</p>	<ul style="list-style-type: none"> • State Data cum MIS Manager will have the following responsibilities • State Data cum MIS Manager will be fully responsible for preparation / updating / preparation of physical and financial progress reports regularly as per the specified intervals for submission theDoF /NFDB. • (ii) State Data cum MIS Manager will also responsible uploading of the physical and financial progress reports, compilation of success stories in fisheries in the State and uploading of such reports

		<p>experience in the area of large-scale data processing and management .</p> <p>Age: Not more than 45 years.</p> <p>Remuneration per month: Rs. 50,000/-</p>	<p>to the PMMSY portal, MIS and DBT portal as per the instructions.</p> <ul style="list-style-type: none"> • (iii) State Data cum MIS Manager will assist the State in compilation of the State specific available data with respect to the deliverables and outcomes envisaged under PMMSY. This includes fish production, productivity, employment generation, reduction in post-harvest losses and others, if any. • iv) Any other role and responsibilities assigned by the concerned State Government and also by DoF, GoI from as per the needs.
3.	District Programme Manager	<p>Essential: (a) Masters in Fisheries Science / M.Sc. in Zoology/Msc in Marine Sciences/ M.Sc. in Marine Biology/ Masters in Fisheries Economics/Industrial Fisheries/Fisheries Business Management (b) Minimum a Diploma in Information Technology (IT)/ Computer Applications</p> <p>Desirable: A degree in Management. Preference will be given for Agri Business Management</p> <p>Experience: Minimum 3 years domain experience in any area of Fisheries and Aquaculture.</p> <p>Age : Not more than 35 years</p> <p>Remuneration per month: Rs. 45,000/-</p>	<ul style="list-style-type: none"> • (i). Propagation of details of PMMSY action plan, project, report etc. in the District. • (ii). Assisting the District Fisheries Office in preparation of district fisheries development plan on annual basis. • (iii) Assisting the District Level Committee (DLC) for approval of district fisheries development plan, monitoring, evaluation of fisheries developmental projects taken up in the District under PMMSY. • (iv) Coordination with all Sub Division offices as well as concerned stakeholders and submission of physical and financial progress reports to the States Programme Unit and State government as the case may be regularly at the specified intervals. • (v) Assisting the District Fisheries Officials / DLC in taking up fisheries development activities in convergence with other fisheries related programmes / Schemes implemented in the Districts, wherever feasible. • (vi)Draft content development for training manual, departmental achievement reports, IEC materials etc time to time. • (vii)To assist in the effective implementation, facilitating in credit linkage camps, monitoring and feedback analysis of different activities of the Department converging together for whole Fish Value Chain Development. • (viii)Any other duties/ responsibilities assigned by the District Fisheries Officers and DLC as per the local needs.