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No. P13
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CHIEF SECRETARY
GOVERNMENT OF TRIPURA
AGARTALA-799001

F.No.2(1)/CS/GA(P&T)/2020
Dated, 28th August, 2020

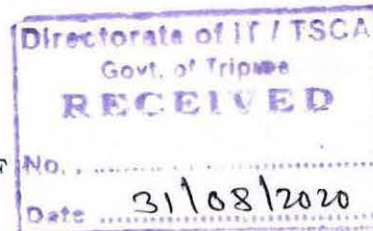
ORDER

In order to break the chain of transmission of COVID-19 pandemic, the Government of Tripura has decided the following regarding attendance in government offices located in Agartala Municipal Council area:

1. All Group – 'A' & Group – 'B' category employees will attend offices regularly.
 2. **Only 50% of Group-'C' and Group-'D' category of employees will attend offices and rest will work from home.** The Head of Office of all departments will prepare daily roster of Group-'C' and Group-'D' employees. The employees on roster may finish their pending works, if required by extending the office hours. The employees will not leave station and they can be called for emergency requirements.
 3. All the departments providing essential services like Health, Power, Drinking water, Municipal Services, Police, Home Guards, Civil Defence, Fire Services, courts, Prisons and District Administration & Treasury will function in full strength.
 4. All the employees will wear face cover / mask in offices and do work maintaining social distancing.
 5. The Head of department / office will ensure limited entry of visitors in the offices and use of sanitizer for all at the entry points of offices. Premises of all offices should also be sanitized on regular basis.
2. This order will take effect from 29th August, 2020 until further order.

To

- All Secretaries-in-Charge
- Director General of Police / PCCF
- All Heads of Department



MO
28/8/20
(Manoj Kumar)

Copy for information to:

1. Principal Secretary to Hon'ble Governor, Tripura.
2. Special Secretary to Chief Minister for information.
3. PS to Dy. Chief Minister, Tripura.
4. PS/PS to all Hon'ble Ministers

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