

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
KHOWAI RD BLOCK, KHOWAI DISTRICT, TRIPURA

No.F.5(8)-BDO/KHW/STORE/2018-19/ 13650-65

Date. 12/02/2019

Notice Inviting Quotation

SEALED QUOTATIONS ARE HEREBY INVITED from interested lawful farms, agency or any government certified co-operative for supplying of office stationeries including sanitary items, minor Xerox machine and computer accessories pertaining to daily needs under Khowai RD Block under Khowai District.

The quotation will be received by this office from 13-02-2019 to 21-02-2019 up to 3 PM and accordingly will be opened on 21-02-2019 at 4.00 PM in the office of the undersigned or as feasible according to the situation.

The notice including the quotation forms can be found at www.khowai.nic.in and in the office of the undersigned.

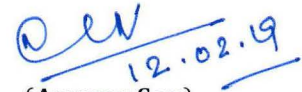
The following terms and conditions will be applicable while preceding the quotation:-

1. Every quotationer/agency/govt. registered co-operative must submit the PTC, GSTIN certificate in favour of the quotationer /agency/co-operative.
2. This Quotation will carry 4(four) pages in category-I and 2(two) pages in category - II.
3. The Quotation Form fee will be 500/- (Rupees Five hundred) only to be deposited thorough TR-5/demand draft (in favour of BDO Khowai).
4. An earnest money deposit (EMD) amounting to Rs.6,000/- (Rupees Six thousand) **per category** only in form of DCall in favour of "BDO Khowai" payable at Khowai from any nationalized Bank (Consider TGB/TSCB as NB), to be submitted alongwith the quotation.
5. The rates should be quoted in both figure and words (inclusive Taxes or excluding Taxes must be mentioned in remarks column).
6. The sealed cover envelop shall be superscripted by the expression "**Quotation for office stationeries including sanitary items and others. - Category-I or Category-II**" (as applicable) followed by the file number.
7. The sealed envelop must contain the DCall, quotation form dully filled, TR-5 or the demand draft (as the cost of quotation form).
8. All the Rates will carry its validation upto next 12 months from the date of signing the agreement. Any appropriation in terms of rate hike of any item will not be entertained.
9. The warranty period should be 12(Twelve) months from the date of delivery for all applicable items.
10. The payments will be paid only to the Agency Concerned (not to anyone by name) through the Electronic Payment System as per the availability of the fund.
11. All Bills must be produced alongwith the delivery challan duly certified by the Najarat Section or anyone authorized by the undersigned.
12. If the Supplier will be unable to deliver the goods by the delivery date(s) stipulated according to the Supply Order, the undersigned will have the right to cancel the contract with the Supplier.
13. Any substandard item will summarily be rejected on spot and no kind of charges will be given for the same.
14. The Supplier (lowest Bidder) is not authorized to advertise anything in the supplied item to the undersigned.



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15. The intending bidder must put his/her signature in all the pages of quotation form before sealing envelop and dropping to the quotation box.
16. Any quotation not complying with the required terms and conditions stated above will be treated as informal and will be summarily rejected
17. The undersigned reserves the right to alter, modify, cancel any of the above terms and has the right to accept or reject any bid including the lowest one and also reserves the power to adjourn or cancel the quotation without stating any reason.
18. No quotations will be received after 3 PM of 21-02-2019.
19. In case of any legal disputes the jurisdiction will be the High Court of Tripura.


12.02.19

(Anurag Sen)

Block Development Officer
Khowai RD Block

Copy forwarded to for kind information and with a request to display a copy of this notice to the notice board at the O/O:

1. The DM & Collector, Khowai District.
2. The Sub Divisional Magistrate, Khowai Sub Division.
3. The Block Development Officer Teliamura/Kalyanpur/Padmabil/Tulasikhar/Mungiakami RD Block.
4. The CEO, Khowai Municipal Council.
5. The Superintendent of Agriculture, Khowai Sub-Division.
6. The Superintendent of Fisheries, Khowai Sub-Division.

Copy forwarded to for kind information to:

1. The Director of Panchayets, Govt. of Tripura.
2. The Director, ICA Department, Gandhighat, Agartala for information with a request to kindly arrange to publish it in 3 (three) local daily newspapers
(icadirector.tripura@gmail.com/advtica15@gmail.com)
3. The Chairman/Vice Chairman, Khowai Panchayet Samity.
4. The District Panchayet Officer, Khowai District
5. The DIO, Khowai District for information with a request to arrange to float the tender in
tripuratenders.gov.in/eprocure.gov.in
6. ICO, ICA, Khowai.
7. Email to portal.tripura@gmail.com with a request to float the tender in www.tripura.gov.in.
8. Notice Board of Khowai RD Block/ Khowai Panchayet Samity.
9. The Accountant/Cashier of this Block.
10. The Nazarat/Store-in-charge, Khowai RD Block


12.02.19

Block Development Officer
Khowai RD Block