

Government of Tripura
Education (Higher) Department
WOMEN'S POLYTECHNIC
Hapania, P.O. - Amtali, Agartala, Tripura West – 799130.

SHORT NOTICE INVITING QUOTATION

No. F. 1 (13)/WP/NEQIP/PROC./2016-17/639

Date: 28/11/2017

Sealed quotation are invited for hiring of one CNG “**Maruti Van**” (Omni) for official use of Women’s Polytechnic, Hapania, P.O.- Amtali, Agartala, Tripura (W), Pin – 799130.

Sl. No.	Name of the quotation	Rate for detention per day in Rs. (in Figures & words)	Rate per Km in Rs. (in Figures & words)
1	2	3	4
	Hiring of “ Maruti Van ” CNG (OMNI) for Women’s Polytechnic, Hapania, Tripura (W).		

TERMS AND CONDITIONS:-

1. The Hiring Charges of ‘**Mruti Omni**’ (CNG) vehicle will be guided by the Finance Deptt., Govt. of Tripura’s order.
2. Vehicle owner should submit a copy of valid commercial permit of the vehicle. In case Commercial Permit is not available, successful bidder should submit copy of valid commercial permit within 1 (one) month of issuance of Letter of Intent (LOI). Work order will only be issued on receiving the valid commercial permit.
3. The bidder must submit self attested valid Insurance, Pollution Certificate, Registration Certificate; Tax Clearance Certificate & Driving Licence etc. along with the quotation.
4. Rate should be quoted only as per format mentioned above.
5. Only the owner of the vehicle can submit quotations.
6. The vehicle in good road worthy condition having commercial registration run by CNG and should not be older than 01-01-2013.
7. Last date of dropping of quotation is **01/12/2017 upto 2.00 P.M.** in the office of the **Principal, Women’s Polytechnic, Hapania, P.O.- Amtali, Agartala, Tripura (W), Pin – 799130.**
8. Date of opening the quotation is **01/12/2017** at 3.00 P.M. (if possible) at office of the Principal, Women’s Polytechnic, Hapania, P.O.- Amtali, Agartala, Tripura (W), Pin – 799130.
9. Interested bidders, their representative may remain present during opening of the quotation.
10. No quotation will be received or accepted after the due date and time as mentioned above.
11. Quotation should be dropped in the specific box provided in the office chamber of the undersigned.
12. Overtime would be paid as per the Government approved rate.
13. The vehicle should be absolutely in good running conditions.
14. The vehicle will be normally engaged in Government working days but if required, office of the Principal, Women’s Polytechnic, Hapania, may engage the vehicle on holidays also.
15. The vehicle must be fitted with kilometre reading meter in good condition.

16. The running maintenance and repairing of the vehicle shall be done by the owner at his own cost and risk.
17. In case of failure of placement of the vehicle on any day(s) by the owner, office of the Principal, Women's Polytechnic, Hapania, P.O.- Amtali, may hire another vehicle for the day(s)/period as the case may be. The cost involved in this case will be recovered from the owner of the contracted vehicle.
18. A log book in the Government prescribed form will have to be maintained with the vehicle in which the day to day journey will be recorded. A copy of the said log book should be submitted along with the bill for payment.
19. All expenditure of the driver including their pay etc. will have to be borne by the owner of the vehicle.
20. The vehicle if required will have to halt any place / station for one or more days and no extra payment will be made for that.
21. Cost of fuel/lubricants etc. of the vehicle and payment of driver of the vehicle will have to be borne by the owner of the vehicle.
22. GST & Income Tax as per rate will be deducted from monthly bill.
23. The quoted rates shall remain valid for 1 (one) year from the date of acceptance of the quotation.
24. The undersigned has the right to terminate the contract by giving 15 (fifteen) days notice.

Sd/-
28/11/2017
(Prof. D. L. Roy, FIE)
Principal
Women's Polytechnic,
Hapania, Tripura (W).

Copy to:-

1. The Member Secretary, IPU, NEQIP Project, Women's Polytechnic, for information.
2. The Member Secretary, Purchase Committee, Women's Polytechnic, for information
3. The DDO, Women's Polytechnic, for information.
4. The Convener, Website Maintenance Committee of www.wptripura.nic.in
5. www.tripura.gov.in