

Government of Tripura
Directorate of Skill Department
Department of Industries and Commerce
Indranagar, Agartala-799006
Phone: (0381) 2353166/ 2355518, Toll Free No: 18003453683
Email: skilltripura@gmail.com Web: <http://www.skilltripura.in>

NO. F.5 (59)/TSDM/2016/121966

Dated: 10th / 09 /2020

Directorate of Skill Development, Government of Tripura invites 'Request for Proposal (RFP)' from the interested National Skill Development Corporation (NSDC), SMART Portal / Skill India Portal registered Training Providers and all who are currently imparting any training programme under Directorate of Skill Development, Government of Tripura for conducting skill development Training under BADP Scheme in South Tripura District.

The objective of this RFP is to organize skill development training for the unemployed youth of the BADP Blocks of South Tripura through Government/Private Training Providers (TPs) of the state. The skill development trainings shall be imparted on /State vetted course curriculum and in compliance with the Standard Operating Procedure issued by Directorate of Skill Development, Govt. of Tripura.

Interested Training Provider may submit the sealed proposal to the office of the undersigned, super scribed with "Project Application for conducting Skill Development Training for BADP Blocks in South Tripura".

The location wise details of the skill development training which needs to be undertaken are mentioned below:

| Blocks | Name of the Trade | No of Trainees | NSQF Aligned | Duration in Hrs |
|-------------------------------|-------------------------------------|----------------|----------------|-----------------|
| Bharat Chandra Nagar RD Block | Self Employed Tailor | 45 | NSQF | 380 |
| | Bamboo utility Handicraft Assembler | 42 | NSQF | 270 |
| | Light Motor Vehicle Driver | 39 | NSQF | 240 |
| | Paper Bag making | 55 | State Specific | 150 |
| Hrishyamukh RD Block | Latex Harvest technician | 79 | NSQF | 240 |
| | Paper Bag making | 1 | State Specific | 150 |
| | Mushroom Grower | 54 | NSQF | 240 |
| Rajnagar RD Block | Assistant Beauty Therapist | 41 | NSQF | 290 |
| | Self Employed Tailor | 40 | NSQF | 380 |
| | Paper Bag making | 42 | State Specific | 150 |
| | Domestic Data Entry Operator | 50 | NSQF | 440 |
| | Mushroom Grower | 40 | NSQF | 240 |
| Poangbari RD Block | Assistant electrician | 27 | NSQF | 400 |
| | Paper Bag making | 6 | State Specific | 150 |
| | Light Motor Vehicle Driver | 61 | NSQF | 240 |
| Rupaichari RD | Paper Bag making | 40 | State Specific | 150 |

| | | | | |
|-------------------|----------------------------|----|----------------|-----|
| Block | Self Employed Tailor | 28 | NSQF | 380 |
| | Assistant beauty Therapist | 50 | NSQF | 290 |
| Satchand RD Block | Paper Bag making | 15 | State Specific | 150 |
| | Mushroom Grower | 41 | NSQF | 240 |

* The training centre has to be set up in the specified blocks but candidates from one BADP block may attend training in another BADP block as per their interest.

The Training providers are expected to submit the hard copy of the project proposal in the prescribed Project Application Form (PAF) enclosed in **Annexure-I**. The soft copy of the same document may be sent to skilltripura@gmail.com. The project proposals will be evaluated and presented in front of Project Approval Committee (PAC). The PAC reserves all the rights to reject any proposal /allocate any number of targets to any participating Agency.

The RFP is open to all entities that fulfil the eligibility criteria as prescribed in **Annexure-II**. Training centre requirements for specified job roles are mentioned in **Annexure-III**. The last date of submission of proposal is **24th September 2020 by 5.00PM. All proposals are to be submitted in hard copies only.**

Please be informed that submission of this application does not mean or indicate any commitment of approval/allocation of target for the said project.

Directorate of Skill Development reserves all the rights to cancel the application/ penalize the Project Implementing Agency (PIA), if any information is found to be incorrect/ false during and after project execution, at its sole discretion and without assigning any reason. DSD also reserves right to cancel the RFP at any point of time without providing any explanation.

Sd/-

The Director,

Skill Development

ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)

Tel: (+91) 381-235-166; E-mail: skilltripura@gmail.com

Project Application Form (PAF)**I. APPLICANT PROFILE**

Provide a brief profile of the Applicant in the format mentioned below:

| | |
|---|---------------------------|
| 1.1 Name of the organization | |
| 1.2 Type of the organization (Government Institute / Company/ Firm/ Society/ Trust/ Proprietorship) | |
| 1.3 Name and contact details of the Authorised Signatory of the Organization | |
| 1.3.1 Relevant years of experience in skill development training domain in the state | |
| 1.4 Address of head office | |
| 1.5 Name of the SPOC for proposed training centres | |
| 1.6 Contact details of SPOC | Contact no.: Email ID: |
| 1.7 Office address of SPOC | |

II. EXPERIENCE IN SKILL DEVELOPMENT PROGRAMS

Provide a brief description of organization's past experience in conducting skill development programs in last three (3) financial years.

| Financial Year | Govt. Funded scheme (STT) | | | Corporate Responsibility(CSR) scheme | | Social Self-Paid scheme (STT) | |
|-------------------|---------------------------|---------|-----------|---|-----------|-------------------------------------|-----------|
| | Scheme | Trained | Certified | Trained | Certified | Trained | Certified |
| 2017-18 | | | | | | | |
| 2018-19 | | | | | | | |
| 2019-20 | | | | | | | |

III. PROPOSED TARGET GROUPS & JOB ROLE:

| Sl. no. | Target group (Specify) | Sector | Job Role | Duration in hours | Proposed Target | Course curriculum along with detailed session plan to be attached with the proposal |
|------------|---------------------------|--------|----------|-------------------------|--------------------|---|
| | | | | | | |

The details has to be submitted by mentioning the blocks along with the job roles and target applied for

IV. DETAILS OF PROPOSED TRAINING CENTRE:

| Sl. no. | TC name | Training centre address | Proposed job role | Centre readiness (Ready/ Will be ready within 15 days of work order) | | |
|---------|---------|-------------------------|-------------------|--|---------|-------------|
| | | | | Ownership | Trainer | Equipment's |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | | | | |

TPs have to mention the Blocks where the training centre would be set up. Shortlisted TP has to set up training centre (within 15 days) by fulfilling requirements of training centre in the specified locations enclosed in **Annexure-III**.

V. PROPOSED PLACEMENT/ENTREPRENEURSHIP PLAN: Specify the strategy to be followed for each job role separately along with Entrepreneurship classes plan along with placement tie up letters. For entrepreneurship, the TPs have to provide a detailed plan along with the process of supporting the SHGs/Candidates for setting up enterprises. TPs also have to submit the OJT plan/Exposure plan for the candidates for each job roles.

| Sl No | Proposed job role | Entrepreneurship classes session plan | OJT/Exposure shall be conducted with which org | No of placement tie up letters submitted along with copy of the letters |
|-------|-------------------|---------------------------------------|--|---|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |

VI. CERTIFICATES TO BE PRODUCED:

- a. Certified that provisions of the RFP have been fully understood and we take the responsibility for successful completion of the project in a time bound manner, if targets are allocated by Directorate of Skill Development.
- b. Certified that there is no duplication of efforts with existing schemes of other Ministries/ Departments if any project is sanctioned under Directorate of Skill Development.

