

Request for Proposal

Government of Tripura
Directorate of Skill Development
Department of Industries & Commerce
Indranagar, Agartala-799006
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No.F.5(19)/TSDM/2016/

Dated: 2/03/2019

Applications are invited by the Directorate of Skill Development, Government of Tripura from the potential organization for imparting skill development training under Border Area Development Project, West Tripura, Directorate of SC and ST Welfare funded schemes in Tripura. The complete RFP document may be downloaded from the website of the Directorate of Skill Development www.skill.tripura.gov.in and State Government portal www.tripura.gov.in

Last date of submission of RFP is 7th March, 2019 by 5:00 P.M.

Sd/- (Smitha Mol M.S, IAS)

Director, Skill Development,
Government of Tripura

**Government of Tripura
Directorate of Skill Department
Department of Industries and Commerce
Indranagar, Agartala-799006**

Phone: (0381) 2353166, Fax- (0381) 2353167, email: skilltripura@gmail.com

NO. F.5(19)/TSDM/2016/ 7101

Dated .../03/2019

Directorate of Skill Development, Government of Tripura invites 'Request for Proposal (RFP)' from the interested Training Providers for submission of Proposal for conducting skill development Training under different schemes during FY 2018-19.

The objective of this RFP is to organize skill development training for unemployed Youths through Government/Private Training Partners (TPs) in the State of Tripura. The skill development trainings shall be in compliance with the Standard Operating Procedure issued by Directorate of Skill Development, Govt. of Tripura.

Interested Training Provider may submit the sealed proposal to the office of the undersigned, super scribed with 'Project Application for conducting Skill Development Training for unemployed Youths of Tripura under SC Welfare Funded Programme/Border Area Development Project/Tribal Welfare Funded Programme'. The Training providers are expected to submit the project proposal in the prescribed Project Application Form (PAF) enclosed in Annexure-I. The soft copy of the same document shall be sent to skilltripura@gmail.com marking a copy to programme.officer.pma@gmail.com. The project proposal would be presented in front of Project Approval Committee (PAC). The PAC reserves all the rights to reject any proposal /allocate any number of target to any participated Agency

The RFP is open to all entities that fulfil the eligibility criteria as prescribed in Annexure-II. The proposal will be evaluated based on the eligibility criteria and preferences as mentioned in Annexure-II. **The last date of submission of proposal is 7th March, 2019**

Please be informed that submission of this application does not mean or indicate any commitment of approval/allocation of target for the said project.

Directorate of Skill Development reserves all the rights to cancel the application/ penalize the Project Implementing Agency (PIA), if any information is found to be incorrect/ false during and after project execution, at its sole discretion and without assigning any reason. DSD also reserves right to cancel the RFP at any point of time without providing any explanation.

Sd/-

The Director,

Skill Development

ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)

Tel: (+91) 381-235-166; Fax: (+91) 381-235-167, E-mail: skilltripura@gmail.com



Annexure I:

Project Application Form (PAF)

APPLICANT PROFILE

Provide a brief profile of the Applicant in the format mentioned below:

1.1 Name of the organization	
1.2 Type of the organization (Government Institute / Company/ Firm/ Society/ Trust/ Proprietorship)	
1.3 Name and contact details of the Authorised Signatory of the Organization	
1.3.1 Relevant years of experience in skill development training domain	
1.4 Address of head office	
1.5 Any other Office Location in State, if any	
1.6 Brief description of areas of operation of the Organization /Organization profile (in not more than 100 words)	
1.7 Name of the SPOC	
1.8 Contact details of SPOC	Contact no.: Email ID:
1.9 Office address of SPOC	

EXPERIENCE IN SKILL DEVELOPMENT PROGRAMS

Provide a brief description of organization's past experience in conducting skill development programs in last three (3) financial years.

Financial Year	Govt. Funded scheme		Corporate Social Responsibility(CSR) scheme		Self-Paid scheme	
	Trained	Certified	Trained	Certified	Trained	Certified
2016-17						
2017-18						
2018-19						

PROJECT PLAN:

- a. Objectives:
- b. Proposed Target Group : Candidates should be mobilised from the SC category /ST category /Border Area Blocks (West Tripura) only based on the scheme applied for.
- c. Proposed Project outcome

d. Job role proposed

S. no.	Sector	Job Role	Duration in hours	Proposed Target	Course curriculum (detailed course material and session plan to be attached with the proposal)

e. Mobilization Strategy (Specify the strategy for mobilization of candidates in each identified location)

f. Proposed Placement/Entrepreneurship Plan: (specify the strategy to be followed for each job role separately)

g. Details of Proposed Training Centre for conducting the Training:

S. no.	TC name	Training centre address	Proposed job role	Whether all equipments are present in the centre (centre will be physically inspected before target allocation)

Certificates to be Submitted:

- Certified that provisions of the RFP have been fully understood and we will take the responsibility for successful completion of the project in a time bound manner, if targets are allocated by Directorate of Skill Development under SC Welfare Funded Programme/Border Area Development Project/Tribal Welfare Funded Programme.
- Certified that there is no duplication of efforts with existing schemes of other Ministries/ Departments if any project is sanctioned under Directorate of Skill Development

Enclose:- Self attested photocopies of the following documents to be attached with the proposal:

- Organization Registration Certificate
- Experience Document (Work Order)
- Rent/Lease Agreement copy of the proposed training centre

Note:

- All the pages should be numbered and properly indexed. If any of the RFP proposals is found to be without proper signature, page, numbers and index, it will be liable for rejection.
- Training Provider has to submit separate proposal for SC welfare, ST Welfare and BADP, West Tripura project and should mention on the sealed Envelope. Applications are liable to get rejected unless submitted separately for scheme.

Authorized signatory of the Organization

With seal Name/Designation/Address

Date:

Annexure-II

A. Approved Action Plan for conducting Short Term Training under SC Welfare funded programme:*

Sector	Tentative Job role	Duration in Hrs	Training Target	Entry Qualification
Leather	Leather Footwear & Sports Shoes Maker	450	30	Class VIII Pass Preferably
Soft Skill	Digital Literacy and Soft Skill Training	240	60	Matric Pass
BFSI	Accounts Assistant using Tally	200	40	Matric Pass
Handicraft	Bag Maker-Raxin	360	40	Class VIII Pass Preferably
Handicraft	Bag Maker-Paper	150	40	Class VIII Pass Preferably
Food Processing	Cook	210	30	Class VIII Pass Preferably
Total			240	

B. Approved Action Plan for conducting Short Term Training under ST Welfare funded programme:*

List of Job roles not aligned with PMKVY Scheme	Duration in Hrs	Training Target	Entry Qualification
Bamboo Room Divider Maker	300	30	Class V Pass Preferably
Assistant Electrician	200	25	Class VIII Pass Preferably
Plumber	170	25	Class VIII Pass Preferably
Training On Zig Zag Technology for brick kiln workers	375	30	Class V Pass Preferably
Poultry Farmer	200	40	Class V Pass Preferably
Piggery Farming	120	40	Class V Pass Preferably
Floriculturist	200	40	Class V Pass Preferably
Toy maker	240	40	Class V Pass Preferably
Accounts Assistant using Tally	200	30	Matric Pass
Pre Induction training for paramilitary force recruitment	50	100	Matric Pass
Wall Painter	260	40	Matric Pass
Digital Literacy and Soft Skill Training	240	100	Matric Pass
Bag Maker-Paper	150	80	Class V Pass Preferably
		620	



C. Approved Action Plan for conducting Short Term Training under Border Area Development Project, West Tripura:*

Block	Sector	Job role	Duration in Hrs	Target
Old Agartala	Agriculture	Vermicompost producer	80	20
	Food Processing	Cook	210	20
	Handicraft	Bag Maker-Paper	150	30
	Agriculture	Pickle Making Technician	240	30
	Total Target			
Dukli	IT&ITES	Stenographer	240	25
	Soft Skill	Digital Literacy and Soft Skill Training	240	25
	Food Processing	Cook	210	30
	Handicraft	Bag Maker-Paper	150	30
	Handicraft	Toy maker	150	30
	Total Target			
Bamutia	Security	Pre Induction training for paramilitary force recruitment	50	60
	Construction	Assistant Electrician	200	30
	Soft Skill	Digital Literacy and Soft Skill Training	240	30
	Food Processing	Pickle Making Technician	240	40
	Total Target			
Mohanpur	BFSI	GST Accounts Assistant	140	60
	ARDD	Piggery Farming	120	30
	Soft Skill	Digital Literacy and Soft Skill Training	240	40
	Food Processing	Pickle Making Technician	240	30
	Total Target			
Hezamara	Handicraft	Bamboo Utility Handicraft Assembler	240	30
	ARDD	Piggery Farming	120	40
	Agriculture	Vermicompost producer	80	40
	Handicraft	Bag Maker-Paper	150	40
	Handicraft	Toy maker	150	40
	Total Target			
Total target				750

**Note: The approved Action Plan may be changed based on the local demand and opportunities, which may vary time to time basis*

Annexure-II

Eligibility criteria for applying the Request for Proposal for conducting Short Term training under CSSM component of PMKVY-2.0

- a) Any Institute (Government/Private)/organizations/ Company/Firm/ Society/Trust/ Proprietorship, who have their skill development training centre in Tripura for the job roles as specified in Annexure-I can only apply.
- b) Training Provider should have their training centre ready for physical inspection, which would be checked before final target allocation.

Preferences for short listing of Training Provider:

In case of multiple applications received for the same job roles the following preferences will be applicable to approve the training proposal.

- a. Detailed Execution plan for the proposed training
- b. Arrangement/Strategy for Placement/Entrepreneurship development
- c. Local Training Partners would be given preference
- a) Training Centre at rural Areas or far flung areas
- b) If centre is Government Institute
- c) Past monitoring feedback by the Department/Organization under any Govt. funded scheme