

**Government of Tripura**  
**Directorate of Skill Development**  
**Department of Industries & Commerce**  
**Indranagar, Agartala-799006**

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NO. F.2 (12)/TSDM/2020/ 13,320

Dated: 13<sup>th</sup> / 10 /2020

**Directorate of Skill Development invites Request for Proposal from reputed and experienced Agencies for conducting “Sectoral Skill Gap Study” and “Skill Development Impact Analysis Study” in all 8 Districts of Tripura.**

**BACKGROUND:**

Directorate of Skill Development (DSD), Govt. of Tripura intends to conduct “Sectoral Skill Gap Study” in all 8 Districts of Tripura to evaluate the aspiration of unemployed youth. Also it is desired to conduct and “Skill Development Impact Analysis Study” for analyzing the impact of various skill development training conducted in Tripura in last 3 years under various schemes like PMKVY, DDU-GKY, NULM, SCA to TSS and Article 275, SCA to SCSP funded programme, Seekho aur Kamao, NBCFDC funded programme etc. DSD therefore invites Proposals from reputed and experienced Agencies for conducting “Sectoral Skill Gap Study” and “Skill Development Impact Analysis Study” in all 8 Districts of Tripura. The interested agencies are requested to submit Proposals strictly conforming to the schedule and terms and conditions given in these documents including Annexure and formats attached.

**SCOPE OF RFP / WORK:**

- a) **Name of Work:** Selection of Agency by Directorate of Skill Development, Tripura for conducting “Sectoral Skill Gap Study and Youth Aspiration Mapping Study” in all 8 Districts of Tripura. The work includes collection of display content from DSD, printing of display content and display of hoardings.

The scope of this study shall include but not necessarily be limited to the following:

- i. Review the district-wise socioeconomic profile, focusing on demography, economic profile and the state of education.
- ii. Identify developmental opportunities on the basis of Skill Gap availability and Sectors specific demand with respect to each block at the District level.
- iii. Identify specific developmental initiatives that have impact on employment generation taking into account the aspirations of the youth.
- iv. Identify the skill gap in the following sectors Block wise, District wise and at the State Level.

Agriculture	Logistics	Textiles
Automobile	Banking & Financial Service	Chemical & Plastics
Green jobs	Media & Entertainment	Food Processing
IT / ITES	Construction	Tourism & Hospitality
Apparel	Retail	Health Care
Leather	Electronics	Handicraft and Handloom

Beauty & Wellness	Telecom	Management
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\*Add any other Sector identified by the Sector Skills Councils by NSDC or which have considerable job potential in the District.

The study should cover the details about the available skill, the exact skill requirement and action to address the skill gap.

- v. Identify the sector wise current and future (next 10 years) skill and manpower requirements by industry, and the existing and projected skill gaps.
- vi. Assess the existing skill training infrastructure, both private and Government.
- vii. Suggest suitable, specific and actionable interventions or recommendations to address the skill gap
- viii. The Field Level survey conducted by the Agency should be video graphed and documented with necessary photos and tabulations.
- ix. All the survey tools such as questionnaire, method of survey and sampling procedures is subject to prior approval of Directorate of Skill Development, Tripura

b) **Name of Work:** Selection of Agency by Directorate of Skill Development, Tripura for conducting “Impact Assessment Study of Skill Development Training” in all 8 Districts of Tripura”.

The scope of this study shall include but not necessarily be limited to the following;

- i. Sample Selection: The agency should draw a representative sample as per standard research methodology from the candidates trained under each scheme. Within this sample following parameters should be well represented:
  - a. Gender ratio
  - b. Caste distribution
- ii. Field Study: Meeting the relevant stakeholders. Following are some of the key stakeholders in the program
  - a. Officials of Directorate of Skill Development
  - b. District Administration and PRI Bodies
  - c. Officials of Other Line Departments
  - d. Employers/ Industry owners
  - e. Training partners
  - f. Trainers
  - g. Assessors
- iii. Data points to be captured: Following data points for the sample defined and through stakeholder’s meetings to be captured. (Note: the list is not exhaustive, other appropriate parameter to be included)
  - a. Total no. of candidates enrolled, trained and certified under a program
  - b. Candidate profile: Gender, Education Qualification, Age, Social Group, Income etc.
  - c. Wastage reduction: Pre and post Program implementation
  - d. Time motion analysis: pre and post program implementation
  - e. Income change (if any)
  - f. Feedback
  - g. Candidates feedback on effectiveness of training
  - h. Employer feedback on improvement observed in work post training
  - i. Employer feedback on adherence to health and safety practices
  - j. Supervisor feedback on work regularity

- k. Develop appropriate questionnaires/ forms/templates for data collection
- l. Data Cleaning and Entry: Data cleaning and data entry
- m. Group Discussion
- n. Prepare case studies: Identification of champions among the candidates trained and capture their lives transformation in form of a case study.
- o. The agency will be responsible to work out at least 2 case studies per district.
- p. These case studies should showcase the impact stories of the program.
- q. Data Analysis: Analysis of data using appropriate tools and software.
- r. Preparation of Reports: Preparation of reports and presentation in the desired format to Directorate of Skill Development, Tripura.

**GENERAL TERMS AND CONDITIONS:**

**c) Key Events & Dates:**

The schedule of activities for the purpose of the Tender is outlined below.

Download of Tender document	Tender document can be downloaded from website: <a href="http://tripura.gov.in">http://tripura.gov.in</a> .
Last date for submission of bid	Up to 5 P.M, 28 <sup>th</sup> October 2020. All pages of proposal must be signed by the tenderer while submitting the same otherwise the same shall not be considered.
Pre selection Meeting	Eligible Agencies to present on the methodologies on 4 <sup>th</sup> November 2020.
Security Deposit	Security Deposit of Rs.50,000 (Rupees Fifty Thousand) for the work in the form of Demand Draft/Bank Guarantee drawn on any nationalized bank in favour of "DDO, Directorate of Skill Development" payable at Agartala . The earnest money shall be valid for a period of forty five (45) days beyond the validity period of tender. The Security Deposit will be released after validity period of contract in case of successful tenderer and that of unsuccessful tenderer, will be released after final selection of tender (within 45 days after selection of final agency).
Venue	Directorate of Skill Development, ITI Road, Indranagar, Agartala, West Tripura-799006
Query	In case of any query, may be written to <a href="mailto:skilltripura@gmail.com">skilltripura@gmail.com</a>

- d) Tenders will be received by Speed Post/Registered Post/Courier Services/ by hand in sealed cover addressed to the Director, Skill Development, Tripura, ITI Road, Indranagar, Agartala, West Tripura-799006 up to 17:00 hrs on 28th October, 2020. The Directorate of Skill Development will not be responsible for any postal delay.

## **ELIGIBILITY AND QUALIFICATION OF THE BIDDER:**

### **a. Technical Capacity**

- The Applicant should be a Private/ Public limited company /partnership firm / expert institution/ Limited Liability Partnership (LLP) firm with operations in India, partnership/consortium/joint venture having experience as per requirement may also apply for the project
- The Applicant should have, over the past 3 (three) years undertaken a minimum of 5 (five) eligible General Assignments and 3 (three) Eligible Specific Assignments as specified in the document below.
- Organization with experience in conducting any such activity in North East India in last three years shall be preferred.
- The Applicant (Bidder) should not have been blacklisted by the Central Government, any State Government, a Statutory Ministry, or a Public-Sector Undertaking, from participating in any consulting assignment.
- The Company/Firm must be registered with appropriate authority on all applicable statutory duties/Taxes.
- As on date of submission of proposal, the Agency must have on its pay-roll at least 20 technically qualified personnel in the area of consulting/ advisory/ research services.
- Must have local office with sufficient staff to execute the project.
- The agency has to submit two reports of similar study conducted in any State.
- The Agency has to submit a detailed route plan along with team size for conducting the study.
- The Agency may submit any working experience with Sector Skill Councils/NSDC/SSDMs.

### **b. Financial Capacity:**

- The Applicant shall have received a turnover of Rs. 3 Crores in last 3 consecutive (three) financial years and should have a positive Net Worth as on 31st march, 2019.
- At least worked in three development projects worth minimum 50 Lakhs in last 3 years.

### **c. Conflict of Interest**

An Applicant shall not have a conflict of interest that may affect the Selection Process or the Consultancy (the "Conflict of Interest"). Any Applicant found to have a Conflict of Interest shall be disqualified.

## **COMMENCEMENT OF WORK:**

- a. The date of receipt of Work order shall be considered to be the date of commencement of work. In case of failure to commence the work within 15 (Fifteen) days of issue of Work order, the award of work shall be cancelled. The agency shall submit the detailed execution plan within 1 month from the received of the work order.
- b. **Time period for completion of work:** The work should be initiated within 10 days of issuance of work order. The work shall be completed in all aspects (data collection, data analysis, draft report submission) within 4 months from the issue of this work order. In receipt of 1<sup>st</sup> Interim report within 2 months one meeting involving District Administration, Line Departments would be conducted to review the report, where the selected agency shall have to present the observations in front the chair.

- c. The agency within next 1month shall submit the 2<sup>nd</sup> Interim report to DSD after doing necessary modifications and incorporating all the feedback and inputs received in the meeting. After final review of the 2<sup>nd</sup> Interim Report by DSD and Other Departments the Agency shall incorporate the modifications and submit the Final Report to DSD within 4 months from the date of issuance of work order. Agency shall submit at least 5 hard copies of final Reports and Power Point Presentation to DSD.
- d. The whole Report has to be original and solely prepared based on the freshly collected information by the selected agency.
- e. Selected agency shall handover all the excel sheets, raw data (Primary and Secondary) collected from various channels, pictures taken during the study to DSD along with final report and presentation
- f. A penalty @ 1% of the total value shall be charged for every day or part thereof for delay beyond stipulated date of submission of reports and presentation for a maximum period of 04(four) weeks after which order shall be deemed to be expired and SECURITY DEPOSIT value would be forfeited. However relaxation will be entertained only in special circumstances (Natural calamities, war or any other situation beyond human control).

#### APPROVED RATE FOR CONDUCTING STUDY:

Activity	Approved Cost	Remark
District Wise Skill Gap Study	40,00,000	<ul style="list-style-type: none"> <li>• This Study shall cover all the districts (8)</li> <li>• Cost is inclusive of all applicable taxes</li> </ul>
Impact evaluation study	5,60,000	<ul style="list-style-type: none"> <li>• No additional cost would be given to the agency at any point of time</li> <li>• Scheme wise sample analysis would be conducted on trained candidates for at least last 3 years for the schemes like PMKVY and other project implemented by DSD</li> </ul>
<b>Total (inclusive all taxes)</b>	<b>45,60,000</b>	

#### TENDER CONTENTS:

- a) The interested agencies shall submit separate proposal as per scope of work super scribed with "Proposal for conducting sectoral Skill Gap Study and Youth Aspiration Mapping Study" in all 8 Districts of Tripura/ "Proposal for conducting "Impact Assessment Study of Skill Development Training" in all 8 Districts of Tripura" in a sealed envelope.
- b) Proposal shall contain all details regarding the item offered by the bidder, compliance of terms and conditions, submission of documents etc.
- c) The proposals in three parts, namely "Part – A "General Proposal", Part – B "Proposal for conducting Sectoral Skill Gap Study and Youth Aspiration Mapping Study" and Part – C Impact Assessment Study of Skill Development Training" shall be submitted by the interested bidders clearly mentioning the organization name and address on the sealed envelope. 3(three) Proposals should be put in 3(three) separate sealed envelopes, indicating on the cover as to which one is the Part A proposal and which one is the Part B and Part C. The 3 envelops shall thereafter, be placed inside a large sealed cover and the same may be submitted to the office of the undersigned.

d) The SECURITY DEPOSIT Draft, general experience, General project Application shall be kept in general proposal envelopes. Specific Experience related documents along with technical project applications shall be kept in respective envelop (Part B and C).

• **AMENDMENT OF TENDER DOCUMENT**

- a) At any time prior to 5 (five) days from the deadline for submission of the tender, DSD reserves the right to add / modify / delete any portion of the tender document by issuing an addendum, which will be sent to all bidders. In case of amendment of tender document, the directorate may, at their own discretion, extend the bidding period only under exceptional circumstances.
- b) DSD will not entertain any request from any bidder to extend the tendering period.

• **RIGHT TO ACCEPT / REJECT**

- a) No Proposal will be considered unless the Proposal documents are completely filled in. All information that may be asked from a bidder must be unequivocally furnished.
- b) DSD reserves to itself the right to accept or reject any Proposal or annul the RFP process or reject all tenders without assigning any reason thereof, and without thereby incurring any liability to the affected bidders.
- c) The Proposals shall be considered invalid and non-responsive for non-submission of any document stipulated herein.

• **OTHER TERMS AND CONDITIONS**

- a) An SECURITY DEPOSIT of Rs. 50,000/- (Fifty Thousand) only, in the form of a Demand Draft drawn from a any nationalized bank in favor of "DDO, Directorate of Skill Development" payable at Agartala, should be submitted in the hard copy (original) in the office along with proposal
- b) This SECURITY DEPOSIT will be non-interest bearing and refundable. If the selected bidder fails to submit the report along with other requisite document as mentioned in this RFP or to execute the agreement, this SECURITY DEPOSIT will be forfeited.
- c) Return of SECURITY DEPOSIT: The SECURITY DEPOSIT will be released after validity period of contract in case of successful tenderer and that of unsuccessful tenderer, will be released after final selection of tender (within 45 days after selection of final agency).
- d) Income Tax will be deducted from the bill at the applicable rate and TDS certificate shall be issued in due course of time.
- e) The successful Agency shall indemnify and keep indemnified the Directorate against all losses and claims for injuries or damages to any person or property whatsoever which may arise out of or in consequence of the construction and maintenance of works and against all claims, demands, proceedings, damages, costs, charges, expenses, whatsoever in respect thereof in relation thereto
- f) Directorate of Skill Development reserves all the rights to cancel the application/ penalize the Project Implementing Agency (PIA), if any information is found to be incorrect/ false during and after project execution, at its sole discretion and without assigning any reason. DSD also reserves right to cancel the RFP at any point of time without providing any explanation.
- g) Any default or breach of contract or non-execution of supply shall lead to forfeiture of earnest money of successful Agency beside such action as may be considered appropriate by the

Directorate of Skill Development, Tripura including black listing / delisting the Agency for future supply.


- h) Kindly note that the selection of agencies under this RFP does not mean or indicate any commitment of approval/issuance of work order under the said project and DSD will assume no liability or cost towards it. DSD makes no commitments, express or implied, that this process will result in a business transaction between anyone.
- i) In case of legal dispute the jurisdiction will be the High Court of Tripura.
- j) All the documents submitted along with the Proposal should be duly signed by the authorized person.
- k) Clarification, if any, may be written to the official mail i.d of Directorate of Skill Development at [skilltripura@gmail.com](mailto:skilltripura@gmail.com) and [programme.officer.pma@gmail.com](mailto:programme.officer.pma@gmail.com).
- l) All the pages should be numbered and properly indexed. If any of the RFP proposals is found to be without proper signature, page, numbers and index, missing of organization name clearly on the envelop or proper tagging about the project for which the proposal is submitted then it will be liable for rejection.

• **PAYMENT MILESTONE:**

- a) Statutory deductions (if applicable) will be made on applicable rates.
- b) All payments to the successfully selected agency shall be made on, as and when eligible, basis upon submission of invoices along with the sign off of related documents thereof.
- c) DSD will pay the invoice within 60 days from the receipt of the invoice, if complete in all respect and eligible for payment, through NEFT/RTGS in the Bidders account or through cheque.

a) Milestone based Payment:

Sl. No.	Milestone	Percentage of Project Cost
1	Submission of detailed execution plan for both the study along with route plan	20% of the Project Cost
2	On submission of reports of 4 districts	30% of the Project Cost
3	On submission of reports of rest of the 4 districts	30% of the Project Cost
4	On Approval of Final Report and all the raw data that collected from the field, Pictures of GD conducted at different places along with Data analysis sheet in excel format	20% of the Project Cost

  
Sd/-  
The Director, Skill Development  
ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)  
Tel: (+91) 381-235-166; Fax: (+91) 381-235-167, E-mail: [skilltripura@gmail.com](mailto:skilltripura@gmail.com)

**Part-A: General Proposal**

<b>1</b>	Name of the Agency, complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No, Website					
<b>2</b>	Registration number, date of registration, validity of registration. Act under which registered. (document to be attached)					
<b>3</b>	Status of the organization (i.e Company /Partnership firm /Institute/etc) (document to be attached)					
<b>4</b>	Name & designation of Chief functionary with Tel No. /Mobile No and email id					
<b>5</b>	Name & designation of Contact person for this Tender with Tel No. /Mobile No and email id					
<b>6</b>	PAN/TIN, GST registration certificate and Trade License (document to be attached)	PAN No.:				
		TIN No.:				
		TAN No.:				
		Trade License No.		Validity:		
		GST Registration No.		Validity:		
<b>7</b>	No. of years of existence (document to be attached) Max mark 10, 7 years $\geq$ 10 , 5years $\geq$ 7 , 3years $\geq$ 5 , 1 year $\geq$ 2					
<b>8</b>	Whether the organization has any past experience in executing such work (as specified in scope of work in page 5) under any State/ Central Government in last 5 years, if yes then the details thereof. (document to be attached) Max mark 30, executed 7 such study $\geq$ 30, 5 study $\geq$ 20 , 3 study $\geq$ 10 , 1 study $\geq$ 5	Type of Activity	Title of the Project	Name & Address of the Client	Duration of Project (in month) & Year of Start & Completion	Project Cost (Rs. in Lakh)
		1	2	3	4	5
<b>9</b>	Whether the institution/organization is having sufficient managerial and technical capacity for running the project, if yes the details thereof. (at least 10 CVs to be attached ) Max mark 20, having more than 100 employee in pay roll $\geq$ 20. 80 employee $\geq$ 15 . 60 employee $\geq$ 10 . 55 employee $\geq$ 5	No. of full time employees			No. of part time employees	



10	Whether the organization is engaged in the work (specific work as per point no. 3). If yes, whether it is incorporated as one of the objectives in the Memorandum and Article of Association of the Organization (document to be attached) Max mark 10, if mentioned in Article of association=10, if not=0	<ul style="list-style-type: none"> <li>• The Applicant shall have received a turnover of Rs. 3 Crore in last 3 consecutive (three) financial years and should have a positive Net Worth as on 31st march, 2019.</li> <li>• At least worked in three development projects worth minimum 50 lakhs in last 3 years.</li> </ul>		
11	Turnover of last 3 years in Rs. (Audited CA certified document to be attached) Max mark 30, having more than 25 crore ≥ 30, 24.99-20 crore ≥ 25 , 19.9915 Crore ≥ 20 , 14.99-10 crore ≥ 10,9.99-5 Crore ≥ 5	2017-18	2018-19	2019-20
12	Documentary proof of having office in Tripura along with the detailed address			

*Please attach supportive self-attested documents against point no. (2), (3), (6), (7), (8), (9), (10), (11), (12)*

Authorized signatory of the Organization

With seal Name/Designation/Address

Date:

Place:

**Undertaking to be submitted by the Tenderer**

RFP No. \_\_\_\_\_

For submission of \_\_\_\_\_ (work name)

Sir,

I/We Shri/Smt. \_\_\_\_\_, on behalf of M/s. \_\_\_\_\_ having registered office at \_\_\_\_\_, do hereby declare that I/we have gone through the terms and conditions mentioned for the above and undertaken to comply with all tender terms and conditions.

2. I/We undersigned hereby bind myself/ourselves to the Office of \_\_\_\_\_ to submit \_\_\_\_\_
3. I/We agree to the conditions of the tender under which the EARNEST MONEY DEPOSIT /SECURITY DEPOSIT shall be forfeited by authority.
4. I/We hereby undertake to pay the penalty as per the terms and conditions of the contract for delayed supply of the ordered items.
5. I/We hereby undertake to submit the desired report during the validity of the tender as per direction given in work order and as mentioned in RFP within the stipulated period.
6. The RFP inviting authority has the right to accept or reject any or all the RFPs without assigning any reason.
7. I/We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
8. I/We hereby declare that I/We have not been disqualified/ de-barred from submission of similar report by any Government organization during last five years.

SIGNATURE : .....

NAME & DESIGNATION : .....

DATE : .....

NAME & ADDRESS OF THE FIRM .....  
.....

**Declaration**

I / We..... have gone through carefully all the tender conditions and solemnly declare that I /We abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by the department against us, if it is found that the statement, documents, certificated produced by us are false/ fabricated.

I / We hereby declare that, I /We have not been blacklisted / debarred / suspended/ demoted in any department in Tripura or any state in India due to any reasons

FULL SIGNATURE OF TENDERER:  
.....

DATE: .....

NAME & ADDRESS OF THE FIRM  
.....  
.....  
.....  
.....

**PART-B: “Proposal for conducting Sectoral Skill Gap Study and Youth Aspiration Mapping Study”**

Only those bidders who have passed the General eligibility Criteria will be eligible for Part –A and Part-B Evaluation.

1. Details of specific experience in conducting in “Sectoral Skill Gap Study and Youth Aspiration Mapping Study” under any central or State Government Department (Specific Document/ work order to be attached).

Category	Maximum Points
<p><b>OVERALL RESPONSE AND METHODOLOGY (Approach &amp; Methodology and Detailed Work Plan)</b></p> <p>1. Understanding of, and responsiveness to Directorate of Skill Development requirements;</p> <p>Detailed methodology for both the studies along with tools</p> <p>Quality assurance mechanisms in data collection and analysis</p> <p>Methodology for analysis of data collected</p> <p>Timeline and risk mitigation techniques.</p> <p>How feasible and efficient is the proposed approach and methodology;</p> <p>Are there elaborate and appropriate suggested methods/techniques with rigour to meet the objectives of the scope of work.</p> <p>How is the quality of proposed implementation plan i.e. how the bidder will undertake each task is/are person/s assigned for each task;</p> <p>Effectiveness of Proposal - demonstration of overall impact of the methodology and implementation plan, team structure and effective organizational capacity</p> <p>Time schedule for implementation of study</p> <p>Risk management.</p> <p><b>Benchmarking Matrix :</b> The consultant has to prepare a benchmarking matrix as mentioned in Approach and Methodology to show their understanding of scope of work</p> <p align="center">Total Marks</p>	<p>(10)</p> <p>(05)</p> <p>(15)</p>
<p><b>2. TEAM QUALIFICATION AND EXPERIENCE</b></p> <p>Team leader: Relevant research experience in the field of conducting Skill Gap Studies, working with PSUs and Government Agencies for this assignment as well as relevant qualification, skills &amp; competencies;</p> <p>Team Experience: Experience of Team Members and Data collection team –</p> <p>Relevant experience as well as relevant skills &amp; competencies; Professional expertise, knowledge and experience with similar projects</p> <p>Note: The proposed Team-leader will not allow to be changed under any circumstances and will have to work till project completion. There will not be more than 50% change in the state team-structure and will require prior approval of Directorate of Skill Development in this regard</p> <p>The CVs of Team leader and Two State level resources have to be submitted along with Technical Bid. The Team leader and State level resources must possess post graduate degrees and have 5 years and 3years experience in relevant field</p>	<p>(10)</p> <p>(10)</p>

Category	Maximum Points
respectively.	
*Total Marks	(20)
<b>3. ORGANISATIONAL CAPACITY AND PROJECT EXPERIENCE</b>	
<p>“<b>3 marks</b> for each relevant research experience in the field of conducting Nation-wide (National Scenario) Skill Gap Studies/ Skill Demand Supply Survey/ Job Market Studies for National Agencies and <b>5 marks</b> for each relevant research experience in the field of conducting Skill Gap Studies/ Skill Demand Supply Survey in State/Union Territories of India, subject to cumulatively maximum of 30 marks.</p> <p>Note: The bidders will have to submit successful project completion certificate/ Final Payment Certificate or the like documents which can establish successful submission and acceptance of the study along with Letter of Award/ Agreement etc. along with TOR/scope of work of the assignment in support for the same.”</p> <p>International studies will be treated equivalent to National Studies for evaluation purposes.</p>	(35)
*Total Marks	(35)
Power Point Presentation on the above components	(30)
<b>TOTAL MARKS FOR PART-B</b>	<b>(100)</b>

**Note:**

- Only the International/ National or State Level Skill Gap Studies/ Skill Demand Supply Survey/ Job Market Studies will be considered.
- Any study named other than skill gap analysis will be considered only if the target beneficiary is the entire universe of State or Nation and terms of reference/ scope of work contains amongst other skill gap studies.
- In case any prior experience documents are in language other than in English will not be accepted .
- Bidders must score a minimum of 60 Points to be considered Part A compliant and in order for the Part B be opened.

**Part – C: Impact Assessment Study of Skill Development Training”**

Only those bidders who have passed the General eligibility Criteria will be eligible for Part –A and Part-C Evaluation.

2. Details of specific experience in conducting in “Impact Assessment Study of Skill Development Training” under any central or State Government Department (Specific Document/ work order to be attached).

Category	Maximum Points
<p><b>OVERALL RESPONSE AND METHODOLOGY (Approach &amp; Methodology and Detailed Work Plan)</b></p> <p>1. Understanding of, and responsiveness to Directorate of Skill Development requirements;</p> <p>How feasible and efficient is the proposed approach and methodology; Are there elaborate and appropriate suggested methods/techniques with rigour to meet the objectives of the scope of work. How is the quality of proposed implementation plan i.e. how the bidder will undertake each task is/are person/s assigned for each task; Effectiveness of Proposal - demonstration of overall impact of the methodology and implementation plan, team structure and effective organizational capacity Time schedule for implementation of study Risk management.</p> <p><b>Benchmarking Matrix :</b> The consultant has to prepare a benchmarking matrix as mentioned in Approach and Methodology to show their understanding of scope of work</p> <p align="center">Total Marks</p>	<p>(10)</p> <p>(05)</p> <p><b>(15)</b></p>
<p><b>2. TEAM QUALIFICATION AND EXPERIENCE</b></p> <p>Team leader: Relevant research experience in the field of conducting Impact Assessment Study on Skill Development Training</p> <p>Studies, working with PSUs and Government Agencies for this assignment as well as relevant qualification, skills &amp; competencies;</p> <p>Team Experience: Experience of Team Members and Data collection team – Relevant experience as well as relevant skills &amp; competencies; Professional expertise, knowledge and experience with similar projects</p> <p>Note: The proposed Team-leader will not allow to be changed under any circumstances and will have to work till project completion. There will not be more than 50% change in the state team-structure and will require prior approval of Directorate of Skill Development in this regard</p> <p>The CVs of Team leader and Two State level resources have to be submitted along with Technical Bid. The Team leader and State level resources must possess post graduate degrees and have 5 years and 3years experience in relevant field respectively.</p>	<p>(10)</p> <p>(10)</p>

*Total Marks	(20)
<b>3. ORGANISATIONAL CAPACITY AND PROJECT EXPERIENCE</b>	(35)
<p>“3 marks for each relevant research experience in the field of conducting Nation-wide (National Scenario) Impact Assessment/Evaluation Study on Skill Development Training Survey for National Agencies and 5 marks for each relevant research experience in the field of conducting Impact Assessment/Evaluation Study on Skill Development Training Survey in State/Union Territories of India, subject to cumulatively maximum of 35 marks.</p>	
<p>Note: The bidders will have to submit successful project completion certificate/ Final Payment Certificate or the like documents which can establish successful submission and acceptance of the study along with Letter of Award/ Agreement etc. along with TOR/scope of work of the assignment in support for the same.”</p> <p>International studies will be treated equivalent to National Studies for evaluation purposes.</p>	
*Total Marks	(35)
Power Point Presentation on the above components	(30)
<b>TOTAL MARKS FOR PART-B</b>	(100)

**Note:**

- Only the International/ National or State Level Impact Assessment/Evaluation Study on Skill Development Training Survey will be considered.
- Any study named other than Impact Assessment/Evaluation Study on Skill Development Training Survey will be considered only if the target beneficiary is the entire universe of State or Nation and terms of reference/ scope of work contains amongst other Impact Assessment/Evaluation Study on Skill Development Training Survey.
- In case any prior experience documents are in language other than in English will not be accepted .
- Bidders must score a minimum of 60 Points to be considered Part A compliant and in order for the Part C to be opened.