

## Request For Proposal (RFP)

Government of Tripura  
Directorate of Skill Department  
Department of Industries and Commerce  
Indranagar, Agartala-799006  
Phone: (0381) 2353166, Fax- (0381) 2353167,  
email: [skilltripura@gmail.com](mailto:skilltripura@gmail.com)

NO. F.6 (188)/TSDM/2020/..155,266

Dated <sup>16</sup>25/02/2021

**Request for Proposal** is invited from NSDC registered **Training partner/Training providers in the accredited training centres** for conducting **Short Term Training (STT)** under **Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0)** in the State of Tripura. The eligible interested agencies may submit proposals in sealed envelope as per format by **10<sup>th</sup> March 2021, 5 PM.**

The complete **RFP** document may be downloaded from the State Government portal [www.tripura.gov.in](http://www.tripura.gov.in)

  
Director, Skill Development

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### Notice for issuing of RFP

The fresh Request for Proposal for conducting short term training programme under Centrally Sponsored State Managed (CSSM) Component of **PMKVY-3.0** containing all terms and conditions and the application format can be read and downloaded. No RFP form will be sold from this office.

  
Sd/-  
The Director, Skill Development Government of Tripura  
ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)  
Tel: (+91) 381-235-166; Fax: (+91) 381-235-167  
E-mail: [skilltripura@gmail.com](mailto:skilltripura@gmail.com)

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Directorate of Skill Development, Government of Tripura invites 'Request for Proposal (RFP)' from the Training Providers for submission of Proposal for conducting Short Term Training under Centrally Sponsored State Managed Component of **PMKVY-3.0**. The Tripura Skill Development Mission is an initiative of the Government of Tripura to enable youths to get employment opportunities in a holistic manner. The mission aims that the youths would be trained for skills as per their capabilities and merit and thereby makes them employable.

Directorate of Skill Development was set up under the Department of Industries and Commerce, Government of Tripura, to bring more focus and coordination to the skill development initiatives under Tripura Skill development Mission.

Ministry of Skill Development and Entrepreneurship (MSDE), Government of India has approved target to train **807 candidates** under Short Term Training component of **State Engagement guideline** of **PMKVY-3.0** scheme for the state of Tripura for **FY 2020-21**. The cost of training programmes, payouts etc shall be applicable as per the scheme guidelines of **PMKVY 3.0**

The Short Term Training imparted at **accredited PMKVY Training Centres (TCs)** under Centrally Sponsored State Managed (CSSM) Component of **PMKVY-3.0** is expected to benefit candidates who are either school/college dropouts or unemployed.

Interested Training Providers may submit their proposal one (1) hard copy along with its soft copy (editable versions in Word and Excel, wherever required) to the office of the undersigned, super scribed with 'Project Application Form for Short Term Training under CSSM component of **PMKVY- 3.0 - FY 2020-21**'. The soft copy of the same document shall be sent to [skilltripura@gmail.com](mailto:skilltripura@gmail.com). The Training providers shall be expected to submit the project proposal in the prescribed Project Application Form (PAF) enclosed in Annexure-I.

The RFP is open to all entities whose training canter are accredited and affiliated for the job roles as per priority job roles in the State of Tripura prescribed in Annexure-II and who fulfil eligibility criteria. The proposal will be evaluated based on the short listing criteria and preferences as mentioned in Annexure-III and is solely dependent on the evaluation and approval of the State Project Approval Committee.

Please be informed that submission of this application does not mean or indicate any commitment of approval/allocation of targets for the project under CSSM component of **PMKVY-3.0**. Directorate of Skill Development reserves all the rights to cancel the application/ penalize the Project Implementing Agency (PIA), if any information is found to be incorrect/ false during and after project execution, at its sole discretion and without assigning any reason.

  
Sd/-  
The Director, Skill Development Government of Tripura  
ITI Road, Indranagar, Agartala, 799006, Tripura (West Tripura)  
Tel: (+91) 381-235-166; Fax: (+91) 381-235-167,  
E-mail: [skilltripura@gmail.com](mailto:skilltripura@gmail.com)



## Project Application Form (PAF)- PMKVY 3.0

<b>A.</b>	<b>Part-I</b>																																																										
<b>1.</b>	<b>Organization Details</b>																																																										
1.1	Name of the Training Provider (TP):																																																										
1.2	Registered office address of Training Provider (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No):																																																										
1.3	Year of Incorporation																																																										
1.4	Type of Training Provider (please tick (√) whichever is suitable)																																																										
	Company		Firm		Society		Trust		Proprietorship		Government Institute																																																
1.5	TP Registration Number (TP ID) in Skill India Portal (SIP)																																																										
<b>2.</b>	<b>Contact Details</b>																																																										
2.1	Contact Address of CEO/ MD / Head (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No):																																																										
2.2	Contact Address of Single Point of Contact (SPOC) (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No)																																																										
<b>3.</b>	<b>Experience in Skilling</b>																																																										
3.1	Number of Years of Experience in Skill Development																																																										
3.2	Number of Years of Experience in Skill Development under Directorate of Skill Development in PMKVY 2.0																																																										
3.3	Total Number of Trainees Trained & placed in last 3 years																																																										
	<table border="1"> <thead> <tr> <th rowspan="2">Financial Year</th> <th colspan="3">Govt. Funded Count</th> <th colspan="3">Corporate Social Responsibility(CSR) Count</th> <th colspan="3">Self-Paid Count</th> </tr> <tr> <th>Trained</th> <th>Certified</th> <th>Placed</th> <th>Trained</th> <th>Certified</th> <th>Placed</th> <th>Trained</th> <th>Certified</th> <th>Placed</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2018-19</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2019-20</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>										Financial Year	Govt. Funded Count			Corporate Social Responsibility(CSR) Count			Self-Paid Count			Trained	Certified	Placed	Trained	Certified	Placed	Trained	Certified	Placed	2017-18										2018-19										2019-20									
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2017-18																																																											
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2019-20																																																											
<b>4.</b>	<b>PMKVY-3.0 Implementation Status in Tripura</b>																																																										
4.1	No. of PMKVY-3.0 accredited training Centres in Tripura as per priority job roles																																																										
4.2	PMKVY- 3.0 Centre Details as per priority job roles																																																										
	Sl. no	Name of TC	TC Registration no.	Address of TC	Total Area of TC (in Sq. Ft)	Job role	QP Code	Training Capacity	Status of Accreditation																																																		

<b>B.</b>	<b>Part II</b>	
<b>5.</b>	<b>Training Centre Accreditation Details (Please use separate information sheet for each Training Centre)</b>	
5.1	Name of the Training Centre	
5.2	TC Registration Number (TC ID) in Skill India Portal (SIP)	

5.3	Type of Training Centre (please tick (√) whichever is suitable)					
	Outsourced	TP Own	Proprietorship	Franchise	Government Institute	
5.4	Type of Centre building (please tick (√) whichever is suitable)					
	TP Own	Leased/Rented	Government Institute			
5.5	If, leased or rented building, please specify the validity of the agreement					
5.6	Address of Training Centre (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No)					
5.7	Mention block, district and assembly constitution where the centre is located					
5.8	Contact Address of Centre In-charge (Complete postal address with PIN, Mobile /telephone no., e-mail. I.D, Fax No)					
5.9	Accreditation Standards Grading received from SIP					
5.10	Mention date of issue of Accreditation certificate and Date of expiry of the Accreditation certificate					
5.11	If conditionally accredited then specify the reasons					
5.12	Area Classification of Centre (please tick (√) whichever is suitable)			Rural	Urban	
6.	<b>Job role details (Please give separate information for each job roles for each centre)</b>					
6.1	Skill Sector					
6.2	Job role applied for (Please choose any job role from <b>Annexure-II</b> ) (Please mention the QP Code of the applied job role)					
6.3	Training Capacity Details					
6.3.1	Batch Size (Please specify based on the available infrastructure capacity)					
6.3.2	Total Number of Batches you plan to run for this Job Role at a given point of time.					
6.3.3	Effective available annual training capacity (no.s) in the Training Centre					
	Annual Capacity (Job role wise) in the Centre	Allocated target (from any other scheme)	Is the centre currently available to conduct proposed targets (Y/N)	Available Capacity (if col. 3 is applicable)		
	1	2	3	4		
7.	<b>Trainers Details (Please give separate information for each jobroles for each centre)</b>					
	S. No.	Trainer Name	Highest Qualification	Whether Certified by SSC (Y/N)	Trainer ID	Trainer Experience in the trade
8.	<b>Whether residential Facility is available in the Training Centre (please tick (√) whichever is suitable)</b>				Yes	No
8.1	If residential facility available, please specify the capacity (in No.)				Male	Female

C.	<b>Part III</b>
9.	<b>Certificates to be submitted:</b>
9.1	Certified that provisions of the RFP have been fully understood and we will take the responsibility for successful completion of the project in a time bound manner, if targets are allocated by Directorate of Skill Development under CSSM component.
9.2	Certified that there is no duplication of efforts with existing schemes of other Ministries/



Departments if any project is sanctioned under Directorate of Skill Development

<b>D.</b>	<b>Part IV</b>
<b>10.</b>	<b>Recommendation from District Skill Committee:</b>
10.1	Certified that the job role/job roles applied for target allocation for training under State component of PMKVY 3.0 is as per the demand in the district. The Training Provider has accredited training centre in the district for that particular job role and has assured to complete the training programme adhering the scheme guidelines. (Signed and sealed by District skill committee to be submitted).

*Enclose:- Self attested photocopies of the documents in respect to Sl. Nos. (1.3),(1.4), (5.3), (5.4), (5.8), (7-certifiacte of ToT certified trainer) &(6.3.3-against target received), (9.1), (9.2)and (10.1)*

**Note:** All the pages should be numbered, properly indexed and signed. If any of the RFP proposals is found to be without proper signature, page, numbers and index, it will be liable for rejection.

Authorized signatory of the Organization  
With seal Name/Designation/Address

Date:

Place:

## ANNEXURE -II

<i>S. No.</i>	<i>Sector</i>	<i>QP/Job Role Name</i>	<i>QP Code</i>	<i>NSQF Level</i>	<i>Common Norms Category</i>	<i>Total Duration</i>
1	Agriculture	Animal Health Worker	AGR/Q4804	3	I	346
2	Agriculture	Aquaculture Worker	AGR/Q4904	3	I	246
3	Agriculture	Bamboo Grower	AGR/Q6101	4	II	246
4	Agriculture	Beekeeper	AGR/Q5301	4	III	246
5	Agriculture	Floriculturist-Open Cultivation	AGR/Q0701	4	II	246
6	Agriculture	Gardener	AGR/Q0801	4	II	346
7	Agriculture	Mushroom Grower	AGR/Q7803	4	II	246
8	Agriculture	Organic Grower	AGR/Q1201	4	II	246
9	Agriculture	Small Poultry Farmer	AGR/Q4306	4	II	286
10	Apparel	Sewing Machine Operator	AMH/Q0301	4	I	316
11	Apparel	Sewing Machine Operator - Knits	AMH/Q0305	4	I	346
12	Automotive	Automotive Service Technician (Two and Three Wheelers)	ASC/Q1411	4	I	496
13	Beauty & Wellness	Beauty Therapist	BWS/Q0102	4	II	446
14	Beauty & Wellness	Yoga Instructor	BWS/Q2201	4	II	272

<i>S. No.</i>	<i>Sector</i>	<i>QP/Job Role Name</i>	<i>QP Code</i>	<i>NSQF Level</i>	<i>Common Norms Category</i>	<i>Total Duration</i>
15	Construction	Assistant Electrician	CON/Q0602	3	I	446
16	Construction	Bar Bender and Steel Fixer	CON/Q0203	4	I	446
17	Construction	Mason General	CON/Q0103	4	I	446
18	Construction	Mason Tiling	CON/Q0104	4	I	446
19	Electronics	CCTV Installation Technician	ELE/Q4605	4	II	406
20	Electronics	Field Technician - AC	ELE/Q3102	4	II	346
21	Electronics	LED Light Repair Technician	ELE/Q9302	4	I	406
22	Electronics	Solar Panel Installation Technician	ELE/Q5901	4	I	446
23	Food Processing	Baking Technician/Operative	FIC/Q5005	4	I	286
24	Food Processing	Dairy Products Processor	FIC/Q2001	5	I	286
25	Food Processing	Fish and Sea Food Processing Technician	FIC/Q4001	4	I	286
26	Food Processing	Jam, Jelly and Ketchup Processing Technician	FIC/Q0103	4	I	286
27	Green Jobs	Recyclable Waste Collector & Segregator	SGJ/Q6101	4	III	206
28	Green Jobs	Solar Lighting Technician: Home Lighting System, Street Light	SGJ/Q0201	4	I	286
29	Green Jobs	Solar PV Installer (Suryamitra)	SGJ/Q0101	4	I	346



<i>S. No.</i>	<i>Sector</i>	<i>QP/Job Role Name</i>	<i>QP Code</i>	<i>NSQF Level</i>	<i>Common Norms Category</i>	<i>Total Duration</i>
30	Handicrafts and Carpet	Bamboo Basket Maker	HCS/Q8704	3	II	286
31	Handicrafts and Carpet	Bamboo Utility Handicraft Assembler	HCS/Q8705	3	II	276
32	Handicrafts and Carpet	Carving Artisan	HCS/Q1502	4	II	351
33	Handicrafts and Carpet	Hand Rolled Agarbatti Maker	HCS/Q7901	3	II	346
34	Healthcare	General Duty Assistant	HSS/Q5101	4	II	401
35	Hydrocarbon	LPG Delivery Personnel	HYC/Q3201	4	II	246
36	Hydrocarbon	Pipe Fitter - City Gas Distribution	HYC/Q6102	4	I	346
37	Hydrocarbon	Pipe Fitter (Oil & Gas)	HYC/Q6103	4	I	346
38	Infrastructure Equipment	Backhoe Loader Operator	IES/Q0101	4	I	256
39	Infrastructure Equipment	Excavator Operator	IES/Q0103	4	I	256
40	Infrastructure Equipment	Junior Backhoe Operator	IES/Q0102	3	I	196
41	Infrastructure Equipment	Junior Excavator Operator	IES/Q0104	3	I	216
42	Infrastructure Equipment	Junior Mechanic - Engine	IES/Q1102	3	I	206
43	Infrastructure Equipment	Junior Operator Crane	IES/Q0111	3	I	196
44	IT-ITeS	Junior Software Developer	SSC/Q0508	4	II	446
45	IT-ITeS	Web Developer	SSC/Q0503	5	II	446

<i>S. No.</i>	<i>Sector</i>	<i>QP/Job Role Name</i>	<i>QP Code</i>	<i>NSQF Level</i>	<i>Common Norms Category</i>	<i>Total Duration</i>
46	Logistics	Consignment Booking Assistant	LSC/Q1120	3	II	316
47	Logistics	Courier Delivery Executive	LSC/Q3023	3	II	316
48	Logistics	Documentation Assistant	LSC/Q1122	4	II	316
49	Logistics	Warehouse Packer	LSC/Q2303	3	I	316
50	Logistics	Warehouse Picker	LSC/Q2102	3	I	316
51	Management & Entrepreneurship and Professional Skills Council	Office Assistant	MEP/Q0202	3	III	226
52	Management & Entrepreneurship and Professional Skills Council	Unarmed Security Guard	MEP/Q7101	4	II	206
53	Media and Entertainment	Animator	MES/Q0701	4	I	286
54	Paints and Coatings	Assistant Decorative Painter	PCS/Q5006	3	II	286
55	Paints and Coatings	Powder Coater	PCS/Q5102	4	II	286
56	Plumbing	Plumber General	PSC/Q0104	3	I	456
57	Power	Assistant-Electricity-Meter-Reader-Billing-and-Cash-Collector	PSS/Q3001	3	I	246
58	Rubber	Latex Harvest Technician (Tapper)	RSC/Q6103	4	II	246
59	Rubber	Processing Technician-rubber sheeting	RSC/Q6117			

<i>S. No.</i>	<i>Sector</i>	<i>QP/Job Role Name</i>	<i>QP Code</i>	<i>NSQF Level</i>	<i>Common Norms Category</i>	<i>Total Duration</i>
60	Rubber	Grader( RSS Trading)	RSC/Q6125			
61	Rubber	Machine Operator Assistant – Blow Moulding	RSC/Q4101	3	I	526
62	Rubber	Machine Operator Assistant – Plastics Extrusion	RSC/Q4601	3	I	526
63	Rubber	Machine Operator Assistant – Plastics Processing	RSC/Q4801	3	I	526
64	Rubber	Machine Operator Assistant– Injection Moulding	RSC/Q4501	3	I	526
65	Telecom	Optical Fiber Technician	TEL/Q6401	4	I	346
66	Telecom	Tower Technician	TEL/Q4100	4	I	346
67	Textile	Two shaft Handloom Weaver	TSC/Q7303	4	I	346
68	Tourism and Hospitality Skill Council	Food & Beverage Service Steward	THC/Q0301	4	II	346
69	Tourism and Hospitality Skill Council	Housekeeping Attendant (Manual Cleaning)	THC/Q0203	3	II	296



**Eligibility criteria for applying the Request for Proposal for conducting Short Term training under CSSM component of PMKVY-3.0**

- a) Institute (Government/Private)/organizations/ Company/Firm/ Society/Trust/ Proprietorship, having accredited skill development training centre in Tripura under Skill India Portal for the job roles as specified in Annexure-II can only apply. **No franchisee Centre shall be engaged for conducting short term training under CSSM component of PMKVY-3.0 in Tripura and if found, the target shall be immediately forfeited.**

**Mandatory requirements:**

- a) Accreditation Standards Grading received from Skill India Portal. Short listing of centres shall depend on the ratings of the centre.
- b) Job role wise effective available training capacity (based on the ongoing/approved/proposed training targets from any scheme) in that particular centre.
- c) Submission of ToT certified trainer details along with ToT certificate for the proposed job roles
- d) Job role as per the priority sector job role approved by DSD and DSC.
- e) Appointment letter of the MIS Manager to be submitted with the proposal for each Training centre
- f) Setting of new centres in the priority districts of South, Sipahijala, Gomati, Dhalai, Khowai and North Tripura.

**Preferences:**

In case of multiple applications received for the same job roles in the same districts the following preferences will be applicable to approve the training proposal.

- a) Accredited Centre at Rural Areas or far flung areas
- b) Arrangement for Placement within the State/Entrepreneurship development including handholding for availing loan.
- c) Placement Tie up Details for the proposed job roles
- d) Performance in providing placement to the candidates with sufficient evidences for PMKVY 2.0.
- e) Experience in implementing skill development programmes under Central/State/SSC schemes
- f) Availability of residential facility

**Other points to be considered for approval of training proposal:**

- a) Available job role wise target in the Scheme as per the priority of the State
- b) Spread of the proposed job roles in a geographic location particularly presence in priority districts as identified by DSD
- c) District/Regional level demand and opportunities as identified by DSC and DSD.

**Covering letter for submission of RFP under Short Term Training of PMKVY 3.0**

To  
The Chairman,  
State Project Approval Committee (SPAC)  
ITI Road, Indranagar,  
Agartala, West Tripura-799006

**Sub: Submission of proposal for conducting “Short Term Training” under Centrally Sponsored State Managed (CSSM) Component of PMKVY-3.0 during FY 2020-21 in Tripura**

Sir,

This is with reference to your advertisement inviting RFP for conducting “Short Term Training” under Centrally Sponsored State Managed (CSSM) Component of PMKVY-3.0 during FY 2020-21 in Tripura. We, the undersigned, offer to provide the services for the above in accordance with your “Request for Proposal”, dated.../.../2021. Please find below the details of our agency for your consideration.

We are hereby submitting our Proposal .We understand that you are not bound to accept any proposal you receive. We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the target allocation process or unduly favors our company in the target allocation process, we are liable to be dismissed from the Proposal selection process or termination of the contract during the project.

We agree to abide by the conditions set forth in this Request for Proposal. We hereby declare that our proposal submitted in response to this RFP is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

**Sincerely**

Applicant's name with Seal

Designation

Signature