

Government of Tripura
Information & Cultural Affairs
Branch: Tripura Film & Television Institute
Nazrul Kalakshetra Complex, Agartala, West Tripura

SHORT NOTICE INVITING QUOTATIONS

No. F.75 (69)-ICA/TFTI/2023/P-II

21.08.2025

Subject: Invitation of Quotations from interested registered Agencies / reputed entrepreneurs/firms/vendors for operating and managing a canteen at TFTI, Agartala

Sealed quotations are hereby invited from the interested registered Agencies / reputed entrepreneurs / firms / vendors for operating and managing a canteen at the Tripura Film and Television Institute (TFTI), Agartala, within the premises of Nazrul Kalakshetra Complex, for the benefit of students, faculty members, staff, and visitors.

Details of the quotation like terms and conditions, list of food items and bidding dates are given under-

A. Terms and Conditions:

1. Entrepreneurs/ agencies having valid trade license and relevant experience shall be eligible to apply.
2. The canteen shall function on all working days as per institute timings and as per schedule of academic activities.
3. The canteen operator shall maintain cleanliness, hygiene, and sanitary standards strictly.
4. Prices quoted must be inclusive of all taxes and shall remain valid for a period of 2 (Two) years from the date of agreement.
5. Use of single-use plastic is strictly prohibited.
6. The selected operator must display the price list and menu at a visible location in the canteen.
7. The selected agency will have an agreement for 2 years with TFTI from the date of engagement. The agreement is extendable subject to satisfactory service.
8. TFTI reserves the right to terminate the contract / agreement in case of non-compliance with terms.
9. Necessary accommodation will be provided by the TFTI on a rental basis of Rs. 2000/- only.
10. Electricity / PNG charges will be borne by the selected agency.

11. Selected Agency must arrange indoor seating facility for minimum 12 people at a time including outer seating arrangement at lawn with proper Tables, Chairs and Umbrella.
12. For management of such Canteen interested agency will be selected as per the prescribed formalities against the assessed monthly rent of Rs. 2000/- only.
13. With a view to ensure proper utilization and maintenance & beautification of available lawn , water body and open air stage, the selected agency shall also be entrusted for management over these components on negotiable rental basis.

14. **Indicative List of Food Items and Base Price:**

Sl. No	Item Description	Base Price (INR)	Quoted Rates in INR	Remarks
1	Plain Tea (150 ml)	10/-		
2	Milk Tea (150 ml)	15/-		
3	Black Coffee	15/-		
4	Milk Coffee	20/-		
5	Samosa (Per Piece)	10/-		
6	Vegetable Cutlet (Per Piece)	12/-		
7	Bread Butter (2 Slices)	15/-		
8	Bread Omelette	25/-		
9	Veg Chowmein	40/-		
10	Egg Chowmein	50/-		
11	Veg Thali (Rice, Dal, 1 Sabji, Salad)	60/-		
12	Egg Thali (Veg Thali + 1 Egg Curry)	70/-		
13	Chicken Thali (Veg Thali + Chicken Curry)	90/-		
15	Puri-Sabji (4 Pcs)	25/-		
16	Paratha with Sabji (2 Pcs)	30/-		
17	Boiled Egg (Per Piece)			
18	Packaged Drinking Water (500 ml / 1L)	MRP		
19	Cold Drinks / Soft Beverages	MRP		
20	Fish Thali (Rice , Dal , Sabji ,1 piece local fish , Salad/ Papad)	80/-		

Note: Bidders may propose a revised rate chart; however, the base prices mentioned above must not be exceeded.

B. Submission of Quotations:

Quotations in sealed envelopes super-scribed as “QUOTATION FOR RUNNING TFTI CANTEEN – 2025” should reach the undersigned or “ The Registrar, TFTI at Nazrul Kalakshetra Complex, Agartala, West Tripura,PIN-799007” on or before **03.09.2025**, by 3:00 PM, either by post or by hand.

C. Required Documents:

1. Profile of the Bidder/Entrepreneur(in maximum 400 words)
2. Copy of valid registration/ Trade license
3. GST Certificate
4. FSSAI Certificate(Preferable)
5. Experience details (if any)
6. Proposed menu and price list as per table in Sl.14
7. Hygiene and waste disposal plan(in maximum 400 words)
8. No. of staffs to be deployed

NB: All submitted documents must have self attestation with organisation seal.

D. Quotation Publication, Bid submission start and end date:

Sl. No.	Particulars	Date
1	Date of publication of tender notification	21.08.2025
2	Bid Submission start Date	25.08.2025
3	Last Date of Submission	03.09.2025
4	Bid Opening Date(tentative)	06.09.2025

The Bidder quoted with Lowest (L1) price will be selected.

The undersigned reserves the right to cancel or reject any or all quotations without assigning any reason thereof.

Registrar
Tripura Film & Television Institute
Government of Tripura

E. Advertisement copy of the SNIQ for publication in Notice Board, local dailies etc. is given under-

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Last date for bid submission is 03.09.2025.Tentatively bid will be opened on 06.09.2025 at 11.00 Am. For details please visit the office of the undersigned at Nazrul Kalakshetra, Agartala or institution's website at **www.tfti.ac.in**

Registrar, TFTI
Nazrul Kalakshetra Complex,
Agartala, West Tripura