

GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION AND CULTURAL AFFAIRS
AGARTALA

75(26)-ICA/2018/Cul

Dated: 15.01.2025

Short Notice Inviting Quotation

Sealed Quotation in two (2) bid system is hereby invited from the resourceful, reliable and experienced agencies / firms or any Professional Agency for the installation of a suitable 32" x 12" LED screen for projection / display of feed and the setup for ensuring the execution of real time live streaming / webcasting and social media management of the state-level celebration of Republic Day – 2025 on 26.01.2025 at the Assam Rifles Ground, Kunjavan, Agartala.

The detail terms & conditions and description may be downloaded from the website www.tripura.gov.in and www.ica.tripura.gov.in or same may also be collected from this Directorate of ICA (during office hours) upto 4 P.M. till 21.01.2025.

The last date of submission of sealed quotation is up to 4.30 P.M. of 21.01.2025 and will be opened & evaluated on same day at 5.00 PM, if possible.

Signed by Bimbisar
Bhattacharya

Date: 15-01-2025 19:32:34

Director
Information & Cultural Affairs

Short Notice Inviting Quotation (SNIQ)

Sealed quotations are hereby invited from reputed and experienced agencies / firms for the installation of a suitable 32" x 12" LED screen for projection / display of feed and the setup for ensuring the execution of real time live streaming / webcasting and social media management of the State-Level celebration of Republic Day – 2025 on 26.01.2025 at the Assam Rifles Ground, Kunjavan, Agartala. Scope of Work cited below:

1. Installation of LED Screen & LED TV Monitors

- i. Size: 32" x 12"
- ii. High resolution and suitable for outdoor viewing
- iii. Should be installed by 23.01.2025 positively and proper trial run conducted the following day.
- iv. 4 Nos. (51" to 55") LED TV Monitors need to be installed at the VVIP Area.
- v. The selected vender needs to identify the place for the platform and ensure power backup.

2. Live Streaming Setup

- i. Ensure seamless live streaming of the entire event on all social media platforms of ICA Department.
- ii. Provide necessary equipments (minimum 5 High Resolution Cameras) and technical support.
- iii. The selected vender needs to arrange all other required equipment, internet connection etc. for uninterrupted webcasting / live streaming of Republic Day Programme

3. Terms & Conditions:

A. Eligibility:

The agency/firm must have prior experience in similar installations and live streaming services for minimum 5 occasions in last 2(two) Years in State Govt. Departments / PSUs.

B. Submission of Bids:

Bids must be submitted in two separate sealed envelopes marked clearly as "Technical Bid" and "Financial Bid" for Installation of LED and Live Streaming of State Level Republic Day – 2025 celebrations.

Bids must be addressed to the Director, Information & Cultural Affairs, Government of Tripura.

The last date for submission of bids is up to 4.30 P.M. of 21.01.2025.

The sealed quotations containing technical bids will be opened and evaluated at 5.00 PM of 21.01.2025 which will be followed by evaluation of financial bids of the technically qualified bidders.

C. Technical Bid: Should contain

An EMD of Rs. 8000/- in the form of DD from any nationalized bank in favour of the Director, Information & Cultural Affairs Department.

Detailed technical specifications of the LED screen and live streaming setup.

Proof of experience (minimum 5 nos. work order in last 2(two) Years from State Govt. Departments / PSUs) and credentials (including copies of Trade License, GST Registration Certificate, PAN to be enclosed) .

Detailed Project execution plan like use of minimum 5 High Resolution Cameras etc.

D. Financial Bid: Should contain

Detailed cost breakdown for the installation of the LED screen and live streaming setup.

All rates should be quoted inclusive of all taxes.

E. Evaluation:

The technical bids will be evaluated first. Only those technical bids that meet the requirements will be considered for financial evaluation.

EMD of the successful bidder will be treated as Performance Security for it. EMDs of other bidders will be returned following norms.

The decision of the Director, Information & Cultural Affairs, Government of Tripura, will be final.

F. Contact Information:

For any queries or additional information, the Section Officer of Culture Section, the Directorate of Information & Cultural Affairs may be contacted.

Undersigned reserves the right to Change any or all of the provisions without assigning any reason.

Signed by Bimbisar
Bhattacharya

Date: 15-01-2025 19:31:31
Director

Information & Cultural Affairs.

ANNEXURE-I

TECHNICAL BID FORM FOR WEBCASTING/ LIVESTREAMING OF REPUBLIC DAY – 2025 ON 26.01.2025 IN THE DEPARTMENTAL SOCIAL MEDIA PLATFORMS ON REAL TIME BASIS WITH INSTALLATION OF 1(ONE) No. LED SCREEN.

Name & Address of the Agency/ firm with contact no.	
Registration No. & nature of ownership	
Name , Designation, Address & contact number of authorize persons	
Pan number (Copy to be attached)	
GST number (Copy to be attached)	
Trade license number (Copy to be attached)	
Details of EMD	
Whether the agency is black listed by any Govt. Department/ PSU (Yes / No).	
If Yes , then relevant documents with revocation order, if any	
Proof of Experience (minimum 5 nos. work order from State Govt. Departments / PSUs in last 2(two) Years)	
Detailed project execution plan including equipments to be used with use of minimum 5 High Resolution Cameras etc	
Remarks	

**Signature of authorized signatory
(With Date & Seal)**

FINANCIAL BID

Scope of work	Rate (Including all taxes with detail break-up)
<p>Live streaming or Webcasting on Departmental social media platforms in real time basis with installation of 1(One) No. LED Screens display feed with respect to Programme for celebration of Republic Day – 2025 at Assam Rifles Ground, Agartala.</p>	

**Signature of authorized signatory
(With Date & Seal)**

DECLARATION

I do hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the Agency/ Firm shall not have any dealing with the Department in future with forfeiture of EMD, Also, I undertake to abide by the stipulations/conditions of the tender in full.

**Signature of authorized signatory
(With Date & Seal)**