# GOVERNMENT OF TRIPURA
## DIRECTORATE OF TRIBAL WELFARE

No./F.14-294/TW/Stipend/2019-20/ 10934-85                     Dated, Agartala 20/07/2019.
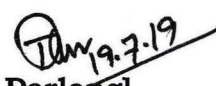
## MEMORANDUM

It has been decided that the **Scholarship calendar for the year 2019-20** in connection with uploading of application for Pre-Matric and Post-Matric Scholarship and verification of data through the National Scholarship Portal (NSP 2.0) by the ST students of Tripura and disbursement of Scholarship would be as follows:

| | |
|---|---|
| Online submission of application in NSP2.0 by the students for the year 2019-20. | 1st August, 2019 to 30th November, 2019. |
| Verification of application by the concerned Institution | Up to 15th December, 2019 |
| Verification of application by the concerned DWO/SDWO | Up to 15th January, 2020. |
| Payment of scholarship to the ST students. | By 15th March 2020. |

For Pre and Post Matric Scholarship verification of students can be done simultaneously and for entire disbursement process the above mentioned calendar shall be followed strictly and no subsequent extension of time shall be allowed.

The Higher Education and Secondary Education Department, Government of Tripura shall take necessary arrangement for wide dissemination of information regarding **Scholarship calendar for the year 2019-20** through Departmental website, State portal and local daily newspaper.

                                                                      [T. Darlong]
                                                                      **Director**
                                                                      **Tribal Welfare**

To
The Director,
**Higher Education/Secondary Education**
**Government of Tripura.**

Copy to:-
1. The District Magistrare & Collector, Dhalai/Khowai/North/South/Sepahijala/Gomati/ Unokuti/West District for kind information.

2. The District Welfare Officer, Dhalai/Khowai/North/South/Sepahijala/Gomati/ Unokuti/West District for information and necessary action.

3. The District Education Officer, Dhalai/Khowai/North/South/Sepahijala/Gomati/ Unokuti/West District for kind information.

4. All Sub-Divisional Welfare Officer for information and necessary action.

Copy forwarded to:-

1. The P.S to the Hon'ble Minister, Education Department for kind information of the Minister.

2. The P.S to the Hon'ble Minister, TW Department for kind information of the Minister.

3. The DDG, NIC(HQ), CGO Complex, New Delhi for kind information and necessary action.

4. The P.S. to the Secretary, TW Department, Government of Tripura for kind information.

5. The P.S. to the Secretary, Education Department, Government of Tripura for kind information.

6. The Sr. Technical Director, NIC, Agartala for kind information and necessary action.

**Director**
**Tribal Welfare**

# <u>Student application process for 2019-20.</u>

The primary role of the Student/ Applicant is to register and submit the application at NSP. The student/applicant who is applying for the first time on NSP portal, is referred to as Fresh Students, and the students who have been granted scholarship in any of the scheme on-boarded at NSP in the immediately preceding Academic Year, are referred to as Renewal students. The student/applicant using the NSP must adhere to the following:

**1.  <u>Registration Process for Fresh Students:</u>**

a) Students applying for scholarship for the first time need to **"Register"** on the portal as fresh applicant, using the icon "New Registration" at NSP Portal URL - https://scholarships.gov.in/, by providing accurate and correct information as per their documents.

b)  Before initiating registration process, students are advised to carefully go through the "Guidelines for Registration on National Scholarship Portal" and keep  their Educational and other documents such as Aadhaar number, Enrolment number, Bank passbook etc. in hand.

c)  Fields marked as '*' are mandatory.

d)  Students who have been assigned Aadhaar shall mandatorily provide their Aadhaar number in their application.

e)  Student(s)/The Student who do not possess Aadhaar shall provide the enrolment ID (if available), and upload scanned copy Bank Passbook with Photograph, in PDF or JPEG format (Maximum size 200 KB). The student will also be required to upload bonafide student certificate from Institute / School in along with their application form.

f)  Upon submitting all the details on registration page, student will get a unique application ID and password through SMS on the provided (registered) mobile number.

g)  The student shall login to NSP using application ID and password received. The student must change the password upon first login. This password has to be kept safely and confidentially. The student can change the mobile number only before the first login, i.e. before changing the received password.

h)  The student can apply in any of the scheme on-boarded on NSP by providing accurate and correct information as per their documents, and shall submit the documents to the Institute after Final submission of the application at NSP portal.

i)  The detailed procedure for filling the application form has been provided in the User Manual for Applicants.

**2.  <u>Process for Renewal Students:</u>**

a)  Renewal Students are the students who have been granted scholarship in any of the scheme on-boarded at NSP, in the immediately preceding Academic Year.

b) Renewal Students can only apply for renewal of scholarship in the same scheme, for which they have been granted scholarship in the previous Academic Year. Student is required to update their marks obtained in previous year and submit the application on NSP Portal. The student must keep the account in which scholarship was received in previous year as active (i.e. non-dormant) and functional to receive scholarship amount.

c)  In case the student wish to apply for any other scheme, he/she must login using their previous year's application ID and password, select the option for withdrawing the renewal application, and then register as a Fresh Student in the current Academic Year. Thereafter, they shall follow the process for Fresh Application.

3. **Precautions to be taken**

a) The student/applicant must ensure that the Bank Account details (A/c Number, IFSC Code) submitted is correct and keep the account active (i.e. non-dormant) and functional to receive scholarship amount (i.e. Any condition imposed on accounts by bank, like seeding of AADHAAR, any limit on receiving credit in accounts etc., which may hamper scholarship credit in account should be complied with).

b) The student/applicant must ensure that the resolution/quality of documents uploaded is adequate so that they are clear and readable.

c) The student/applicant must ensure that the mobile number provided in the application is correct and belongs to the student/ applicant.

d) The student/applicant must select the desired scheme from list of schemes available as per the eligibility criteria of the scheme(s).

e) The student/applicant must take timely action(s) on the SMS received from NSP.

f) The student/applicant must follow up with Institutes for application verification before the deadlines.

g) The student/applicant must rectify the error(s) and comply with the remarks made in the application in case the application is marked as defective in NSP.

h) The student/applicant shall note that applications marked rejected / fake by the nodal officer during the verification / reverification process will not be considered for further processing on NSP.

i) The student/applicant must carefully select their institute. If applicant selects some other institute by mistake, he or she will have to get their application marked defected from the selected institute and then Institute can be corrected.

j) The student/applicant shall note that priority for Scholarship Disbursement will be given to

the Aadhaar seeded bank accounts.

k) The student/applicant shall note that NSP provides only one chance for updating bank account details (only in case when bank accounts details are not validated by PFMS). Applicants should be cautious to exercise this option, failing which the application will not be considered for scholarship.

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