

**GOVERNMENT OF TRIPURA  
OFFICE OF THE DISTRICT WELFARE OFFICER  
GOMATI DISTRICT: UDAIPUR.**

No.F.2(8)/DWO/G/2024/ 1470

/Dated the Udaipur, 29/11 November, 2024.

**DETAILED NOTICE INVITING TENDER**

On behalf of the Governor of Tripura the undersigned is hereby invites sealed quotation of rate from the resourceful supplier / vendor for supply of Stationery items & others (list of items in Annexure-A) for the District Welfare Officer, Gomati District, Udaipur for the financial year 2024-25.

Tender/Quotation in sealed in covers will be received **w.e.f. 29/11/2024 to 19/12/2024 from 10.00 a.m. to 3.00 p.m.** in the office of the undersigned and will be opened on **19/12/2024 at 3.30 p.m. if possible.** Quotationers may drop their quotations as per the terms & conditions as under.


The details of this tender may be downloaded from the website "<http://www.tripura.gov.in>" and "<https://gomati.nic.in>" or may be purchased from the office of the undersigned on payment of appropriate cost.

**Format for submission of quotation:-**

Sl. No.	Name of items	Brand	Unit	MRP (per unit)	Offered rate (in Rs.)
1	2	3	4	5	6


**Terms & Condition:**

1. **Earnest Money of Rs. 15000/-** only have to be deposited in the form of Demand Draft from any Schedule Bank drawn in favour of **DISTRICT WELFARE OFFICER, GOMATI DISTRICT** payable at Udaipur.
2. **Bidder should be quoted rates in the Non-Judicial Stamp paper valued of Rs.100/-**
3. Rate should be quoted including all taxes and necessary taxes as applicable will be deducted from the bill at sources.
4. Any Co-operative Societies like LAMPS / PACS shall submit tender without adding 5% service charge against each item.
5. The successful quotationer will have to supply the material with in three days from the date of receiving of supply order.
6. Materials should be delivered to this office in good condition and any inferior quality of materials will not be accepted by this office.
7. The undersigned reserved the right to cancel the whole tender process at any stage without assigning any reason.

  
**(A. R. Debbarma, TES Gr-I)**  
District Welfare Officer  
Gomati District: Udaipur.

**Copy to:-**

8. The District Magistrate & Collector, Gomati District, Udaipur for kind information.
9. The SDM, Udaipur/Amarpur/Karbook Sub-Division, for kind information & for display in Notice Board.
10. The District Informatics Officer, O/O the District Magistrate & Collector, Gomati District, Udaipur for information and requested to upload the Tender documents at <https://gomati.nic.in> and <http://www.tripura.gov.in>
11. Email to "[state.portal-tr@gov.in](mailto:state.portal-tr@gov.in)" / "[portal.tripura@gmail.com](mailto:portal.tripura@gmail.com)" with a request to arrange floating the tender document in <http://www.tripura.gov.in>
12. The Notice Board of this office.

  
District Welfare Officer  
Gomati District: Udaipur.

## STATIONARY ITEMS &amp; OTHERS

Sl. No.	A. Category	Brand	Unit	MRP Rs. (Per Unit).	Quoted rate Rs. (Per Unit)
1	2	3	4	5	6
1	Acquaintance Rule register	OXFORD			
2	All out Machine	All out			
3	All out Liquid	Good Quality			
4	Attendance Register	OXFORD			
5	Calculator	Citizen			
6	Cello tap curter	Good Quality			
7	Cup Plate	Milton			
8	Dettol Hand Wash	Dettol			
9	Dispatch Register	OXFORD			
10	Received Regiister	Good Quality			
11	Door Mat (Papoose)	Good Quality			
12	Eveready Battery	Eveready			
13	File Book	OXFORD			
14	Flax	Good Quality			
15	Gate Pass Book	OXFORD			
16	Good Night Liquid	Good Night			
17	Highlight Pen	Good Quality			
18	Reynolds (TRIMAX)	Good Quality			
19	Ledger Book (No.10)	OXFORD			
20	Ledger Book (No.20)	OXFORD			
21	Measurement Book	OXFORD			
22	Measurement tape	Good Quality			
23	Mosquito Hit	All out			
24	Plastic Folder	Good Quality			
25	Pencil battery	Eveready			
26	Receipt Register	OXFORD			
27	Red Salu (Cloth)	Good Quality			
28	Register No. 10	OXFORD			
29	Register No. 12	OXFORD			
30	Register No. 20	OXFORD			
31	Register-No. 30	OXFORD			
32	Register-No. 4	OXFORD			
33	Register-No. 6	OXFORD			
34	Register-No. 8	OXFORD			
35	Room freshener (Rose, Chandan, Jasmine)	Good quality /odonil			
36	Scissor	Good Quality			
37	Stapler Machine (Big size)	Kangaro			
38	Stapler Machine (Small size)	Kangaro			
39	Stapler Machine (Kangaro HD-1217)	Good Quality			
40	Stock Register	OXFORD			
41	Towel (Big size white)	Good Quality			
42	Towel (Duster)	Good Quality			
43	Xerox paper (A4 size)	JK Sparkle			
44	Xerox paper (A4 size)	JK Copier			
45	Xerox paper legal size	JK Copier			
46	Xerox paper legal size	JK Sparkle			
47	Wooden pencil	Good Quality			
48	Alpin / Tpin	Good Quality			
49	Candle	Good Quality			
50	Cello Tape	Good Quality			
51	Clip Board	Good Quality			

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53	Correction Pen	Good Quality			
54	Cotton Tread	Good Quality			
54	Dak Pad	OXFORD			
55	Dot pen One Time	AGNI 20/20 / Pentonic / Link			
56	Dustbin	Good Quality			
57	Duster Cloth	Good Quality			
58	Engagement Pad	Rajdoot			
59	Envelop (big Size) L-24cm & B-12 cm	Good Quality			
60	Envelop (Small Size) L-14cm & B-8 cm	Good Quality			
61	Eraser	Good Quality			
62	Executive diary	Rajdoot			
63	File cover & Board	Good Quality			
64	Flag Stick	Good Quality			
65	Gum Pot	Good Quality			
66	Highlighter	Good Quality			
67	Pilot High Techpoint 05 pen	Good Quality			
68	Knife	Good Quality			
69	Lock & Key	Link			
70	Marker Pen	Good Quality			
71	Naphthalene	Good Quality			
72	Napkin	Good Quality			
73	Note Pad (Ordinary)	Good Quality			
74	Note Pad (VIP)	Good Quality			
75	Note Sheet	Good Quality			
76	Odonil	Good Quality			
77	Pad Ink	Apollo			
78	Paper weight	Good Quality			
79	Pen Stand	Good Quality			
80	Peon Book	OXFORD			
81	Punching Machine	Good Quality			
82	Scale	Good Quality			
83	Soap (Vim)	Good Quality			
84	Spoon	Good Quality			
85	Stamp Pad	Apollo			
86	Stapler Pin	Good Quality			
87	Stick for banding with cover	Good Quality			
88	Suzan	Good Quality			
89	Tag	Good Quality			
90	Three Quarter Dish	Good Quality			
91	Water Glass	Milton			
92	Water Glass Lid	Milton			
93	Water Sponge	Good Quality			
94	Field Book	Good Quality			
95	Calling Bell(Manual)	Good Quality			
96	Charger Light	Good Quality			
97	Electric (Tea maker)	Good Quality			
98	Gurder	Good Quality			
99	Harpic	Harpic			
100	Key Bag	Good Quality			
101	Mug	Good Quality			
102	Phenol	Good Quality			
103	Plastic Bucket	Good Quality			
104	Screw Driver & Tester	Good Quality			
105	Seat Cushion	Good Quality			
106	Table Glass	Good Quality			
107	Toilet Brush	Good Quality			
108	Torch Light	Eveready			

109	Tray	Good Quality			
110	Umbrella	Good Quality			
111	Vehicle Log Book	Good Quality			
112	Wall Clock	Good Quality			
113	White Makin Cloth	Good Quality			
114	Ambipure / Godrej	Good Quality			
115	Laser Printer Cartridge (88A)	HP/Prodot			
116	Laser Printer Cartridge (12A)	HP/Prodot			
117	Laser Printer Cartridge (110A)	HP/Prodot			
118	Tonner Cartridge of DCP-L-2520D Xerox Machine(brother)	HP/Prodot			
119	Pen Drive	Good Quality			
119	Steel Table Half Secretariat	Good Quality			
120	Steel Chair with Arm	Good Quality			
121	Door Bell				
122	Office File Rack	Good Quality			
123	Seal (Rubber Stamp)	Good Quality			
124	Door Screen	Good Quality			
125	Widow Screen	Good Quality			
126	Flower Broom	Good Quality			
127	Jems Clip	Good Quality			
128	Tube Light / Led Tube	Good Quality			
129	Water Filter	Good Quality			
130	UPS for Computer	Good Quality			
131	Colin	Good Quality			
132	Hand Sanitizer	Good Quality			
133	Web Camera	Good Quality			
134	Steel Flux	Good Quality			
135	LED Bulb	Good Quality			
136	Magnifying Glass	Good Quality			
137	Cattle	Good Quality			
138	Papush	Good Quality			
139	Plastic L-Folder	Good Quality			
140	Arch File	Good Quality			
141	Green Tea	Good Quality			
142	Wooden Chair	Good Quality			
143	USB Port	Good Quality			
144	Mouse	Good Quality			
145	Computer Mouse	Good Quality			
146	USB Land Card	Good Quality			
147	D-link Cable	Good Quality			
148	Anti Virus for computer	Good Quality			
149	Writing Pad for Officer	Good Quality			
150	Speaker Set for Computer	Good Quality			
151	Microphone	Good Quality			
152	Electric Cord (5 Socket)	Good Quality			
153	Table Clock	Good Quality			
154	Office Dairy	Good Quality			
155	Pocket Dairy	Good Quality			
156	Room Heater	Good Quality			
157	Office Almirah	Good Quality			
158	Computer Table	Good Quality			
159	Plastic Chair	Good Quality			
160	Celling Fan	Good Quality			
161	Keyboard for computer	Good Quality			
162	Plastic Belcha	Good Quality			
163	Mosquito Net	Good Quality			