

**Tripura Handloom & Handicrafts Development Corporation Ltd.
(A Govt. of Tripura Undertaking)
M.B.B.Sarani, Jail Road, Agartala**

Inviting Expression of Interest

Applications are hereby invited on behalf of the implementing agency (THHDC) for “Expression of Interest” for selection of Agency for using the facility for provision of production in **Apparel & Garments Making Centre at Bodhjungnagar Industrial Growth Centre**, in West Tripura which has been set up under North Eastern Region Textiles Promotion Scheme (**NERTPS**) of the Ministry of Textiles, Govt. of India. The details terms and conditions of EOI are available in the Head office of the corporation at M.B.B Sarani, Agartala and as well as in the Website which may be down loaded from www.tripura.govt.in

The last date of submission of EOI on **10.06.2019 at 3.00 PM** at the Head Office of the corporation, M.B.B Sarani , Agartala.
The date of opening and evaluation of bid on **11.06.2019 at 11.00 A.M** if possible in presence of the bidders who may like to be present.

**Managing Director (Authority)
Project Implementing Agency**

Request for Qualification (RFQ) for selection of Operating Agency for use of the facility for production in the Apparel and Garment Making Centre, Unit No.I at Budhjung Nagar Growth centre, West Tripura.

1. Background :

With the view to generate productive employment and mark the beginning of organized textile industry in the North East region, setting up of Apparel and Garment Making Centre has been initiated in each of the eight North East States by the Ministry of Textiles, Government of India in consultation with the State Government. Under this initiative, three units of modern Apparel and Garment Making has been set up in Tripura to be operated on a “plug and play” mode for production on commercial scale in Apparel and Garment Making. It can also be used for converting locally produced handloom fabrics into fashion garments.

1.1 Accordingly, Expression of Interest (proposal) is hereby invited for running the facility of 1(one) unit for the purpose of production as the Operating Agency from registered Company/firms/societies, which meet the eligibility criteria.

2. Eligibility Criteria :

2.1 The bidder should be a legal entity registered in India either as a Trust, registered under the Indian Trust Act, 1882 or a Society, and registered under the Societies Registration Act, 1860 or a MSME registered with State Governments, or a Partnership firm registered under the Indian Partnership Act 1932 or a Company registered under the Companies Act,2013. Bidders, who are members of registered Associations of Garment manufacturer like Apparel Export Promotion Council (AEPC), Clothing Manufacturers of India (CMAI),etc., may submit self attested copy, membership of Association along with their proposal.

2.2 The bidder should have (i) Experience of production/manufacturing in textile sector for a period not less than 3 years and (ii) turnover not less than Rs. 1.00 crore per annum on an average for the last 3 years.

2.3 The bid shall be submitted by the date and time indicated in the format enclosed in plain paper.

3. Period of Contract :

The facility will be provided to the selected Operating Agency for a period of 3(three) years, which may be extended on the basis of satisfactory performance, as per mutually agreed terms and conditions provided that the contract can be cancelled with prior notice of 90 days from either side.

4. Liability of the Operating Agency :

- 4.1 The Operating Agency will avail the installed production facility in lieu of payment of user fees to the Implementing Agency, i.e., the THHDC Ltd.
- 4.2 The facility shall be operated, maintained and used only for production and not for any other purpose. This will not be transferable to any other individual/firm/entrepreneur.
- 4.3 Due care shall be taken for maintenance of the machineries well in time so as to ensure that the physical conditions of the facility remain intact. The maintenance shall be undertaken as per guidance of the project Implementing Agency. All expenditure on these accounts shall be borne by the Operating agency of its own.
- 4.4 The operating Agency employs persons as per standard requirement in the production including local youth as far as possible.
- 4.5 Further the Operating Agency shall engage required persons and meet all expenses related to operation of the unit including salaries, wages, utilities power, water, etc. maintenance of project assets like Building, Machinery, equipments etc., as well as statutory dues as per normal rules of his own.
- 4.6 The operating agency shall be has to arrange electric connection for the unit and shall be liable to make payment of power consumption charges, water bill etc. of the unit. THHDC shall provide NOCs as required for availing such connection.
- 4.7 The successful bidder shall have to give a performance guarantee of Rs. 5.00(five lakh) in the form of DD or bank guarantee which will be returned after successful completion of agreement period.

5. Role of Operating Agency.

- 5.1 An agreement indicating terms and conditions for using the facility shall be executed with the operating Agency by the project Implementing Agency, within 15(fifteen) days from the date of finalizing the selection process.

6. Selection of Operating Agency :

6.1 Parties interested for using the facilities for production shall submit their financial offer of user fees per annum as per the following terms and conditions :

(i)The bid shall be for Unit No.I which is equipped with 103 automatic sewing machines and other essential modern facilities for apparel making.

(ii)Earnest money deposit (EMD) IN THE FORM OF Bank Draft (BD)/Demand Draft from a nationalized bank for Rs. 50,000/- (Rupees fifty thousand)only shall be submitted along with the technical bid. The Bank Draft/ Demand Draft shall be drawn in favour of the project Implementing Agency. The Earnest money of unsuccessful bidder shall be returned within 15 days of completing selection process. EMD of the successful bidder will be adjusted with the performance guarantee. However, in case a bidder withdraws from the tender process after opening of the bids, the EMD amount shall be forfeited.

(iii) DOCUMENTS TO BE SUBMITTED:

- a. Application form as per enclosed format
- b. Self-attested copy of certificate of incorporation, and other documents indicating incorporation -Copy of GST, PAN/TAN/TIN, company registration certificate etc
- c. Proof of 3 Years of experience in Textile sector- Manufacturing, skilling, export performance etc.
- d. Proof of turnover of not less than Rs. 1.00 crore per annum on an average for the last 3 years- Audited Balance Sheets for the last 3 years, PAN number with IT returns for last 3(three) years
- e. Earnest money deposit (EMD) in the form of Bank Draft (BD)/Demand Draft from a nationalized bank for Rs. 50,000/- (Rupees fifty thousand)only
- f. Financial bid- indicating the user fees to be paid per month and per annum (both in figure and words) which would not be less than Rs.30,000/- per month (Rupees thirty thousand) only i.e., Rs. 3,60,000 per annum.

Formats of all the documents are enclosed at Annexure A. All documents as per serial nos 'a' to 'e' above should be put in single envelope which should be sealed and titled as 'Technical Bid' and the documents as per serial no 'f' above should be sealed separate envelope titled as 'Financial Bid' and both the envelopes should be put in a bigger envelope titled as 'Expression of Interest by 10.06.2019 For selection of Operating Agency for using the facility for production in Apparel & Garments Making Centre at Bodhjungle Industrial Growth Centre, in West Tripura.

7. Evaluation of Bid :-

- 7.1 All the bids received within the scheduled time will be opened at the time and place indicated and shall be scrutinized by a Committee, constituted for the purpose.
- 7.2 The Technical bids shall be opened first and checked with reference to the eligible criteria. Technical bids, which are incomplete in any respect, shall be summarily rejected.
- 7.3 After screening of the technical bids which are found to be valid in all respect, the financial bids of such bidders (whose technical bid is found to be valid) shall be opened.
- 7.4 The financial bids of valid bidders shall be tabulated and the unit will be awarded to the bidder, who has quoted the highest figure. Baseline for financial consideration (user fee payable to Implementing Agency, i.e., THHDC) is Rs.30,000 per month, i.e., Rs. 3,60,000 per annum.
- 7.5 In case there is no valid bid exceeding Rs. 30,000 per month, i.e., Rs. 3,60,000 per annum, the bidding process shall be treated as cancelled and the matter shall be placed before the Committee for deciding the next course of action.
- 7.6 In case the same highest bid is made by more than one party, the bidder having the highest average turnover in the last 3 years shall be awarded the bid.

8. Awarding the Work :

- 8.1 As indicated above, the highest bidder shall be selected as per the recommendation of the committee accordingly.
- 8.2 The selected Agency shall be required to provide a performance guarantee of Rs. 5.00 lakh out of which the Earnest Money Deposit amount shall be adjusted. He/She will also be required to execute an agreement about running of the unit incorporating relevant terms and conditions.
- 8.3 The unit shall be made available to the highest bidder on completion of payment of performance guarantee and execution of the agreement.

9. Arbitration :

In the event of any dispute or difference arising in management of the unit for the purpose specified, the matter shall be referred to the Secretary, Industries and Commerce, Govt. of Tripura whose decision on the issue(s) shall be final and binding.

ANNEXURE A

FORMAT FOR SUBMISSION OF THE EXPRESSION OF INTEREST DOCUMENTS:

Covering Letter

<<to be printed on Organization letterhead >>

To

The Managing Director

Tripura Handloom & Handicrafts Development Corporation (THHDC) Ltd.

(A Government of Tripura Undertaking)

MBB Sarani, Agartala-799007, Tripura

Subject: Offer in response of Expression of Interest for selection of Operating Agency for using the facility for production in Apparel & Garments Making Centre at Bodhjungnagar Industrial Growth Centre, in West Tripura which has been set up under North Eastern Region Textiles Promotion Scheme (NERTPS) of the Ministry of Textiles, Govt. of India

Madam,

I/We, hereby, express my/our interest in for selection of Operating Agency for using the facility for production in Apparel & Garments Making Centre at Bodhjungnagar Industrial Growth Centre, in West Tripura as per the terms and conditions expressed in the notification. The required documents are enclosed for your perusal.

(Signature of Bidders with Seal)

Technical Bid

<<to be printed on Organization letterhead >>

Submitted to THHDC Ltd.

Sl No	Particular	Details (Attach copies in separate sheets)
1	Name of the bidder	
2	Status of the organization with details of address with phone & FAX number	
3	Chief Functionary of the Organization and Nodal Contact Person:	
4	Detail of ownership structure and directors /key management, documents	
5	Detail of PAN, TAN, TIN, VAT, GST etc	
6	Proof of turnover	
7	Proof of experience in textile manufacturing sector	
8	Earnest money deposit (EMD)	

Date:

Name of Authorized Signatory

Signature

Financial Bid

<<To be provided in Organization Letterhead>>

Name of the bidder:

Complete address:

Name of Contact person:

Contact Detail:

Proposed financial bid

User fee per month In Rs.(In Figures)	
(In words)	
User fee per annum In Rs.(In Figures)	
(In words)	

Date:

Name of Authorized Signatory

Signature

