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No.F.IV-2(156)/PLG/DI/2020/SPMU/ 86 77

Government of Tripura
Department of Industries & Commerce
Shilpodhog Bhawan, Khejurbagan, Agartala-799006
Email-industrytripura@gmail.com

Agartala, Dated ^{20th} July, 2021

2nd Call- SHORT NOTICE INVITING TENDER

On behalf of the Government of Tripura, the undersigned invited short Notice Inviting Tender (SNIT) for supply of office equipment and other items during this current financial year from local registered traders/ cooperative dealing in the items listed in Annexure-A.

The rate should be quoted both in figures and words as per prescribed pro-forma enclosed. The bidder have to attach D-call amounting Rs. 5000/ (Rupees Five Thousand) in favour of the DDO, Directorate of Industries & Commerce, Shilpodhyog Bhagan, Khejurbagan, Agartala, Tripura Payable at Agartala.

The quoted sealed quotation should be dropped in the Tender Box kept in the chamber of the Manager, Directorate of Industries & Commerce on and from 19th July, 2021 to 26th July, 2021 up to 12:00 P.M.

The quotation will be opened on 26th July, 2021 at 3:00 P.M in the presence of the bidders/ authorized representatives who are willing to remain present at the time of opening of the tender.

Sl. No	Name of the Items	Earnest Money Deposit	Enclosures
1	Items as specified in Annexure-A	Rs. 5000	Attached photo copy of: 1. Permanent Account Number 2. GST Registration Certificate 3. Shop/ Store Registration Certificate 4. Trade License 5. Bank Pass Book 6. Aadhar Card (without enclosure of these documents bid will not be accepted)


(T.K Chakma, IAS)
Director, Industries & Commerce

Terms and Condition:

1. The only lowest Bidder will be accepted as supplier for required items.
2. The accepted Bidder (Lowest Bidder) shall have to supply all the items as per requisition and specification mentioned in Annexure-A
3. All statutory deduction shall be made for bill directly
4. The contract shall be for all the items mentioned in the supply order within 7 working days time i.e 3:00 P.M, 4th August, 2021 .
5. The authority reserves the right to cancel whole or any part of this process/ supply ordered without assigning any reason
6. Quoted rate of materials should be mention including GST
7. The undersigned may strike out or cancel any items of stationery mentioned in Annexure-A (list enclosed) even after finalization of rate and bidder after
8. If suppliers fail to supply the items as per requirement with in another few days the D-Call money will be forfeited.
9. As per norms of GST application

Copy to

1. Email to portal.tripura@gmail.com with a request to arrange floating the tender in www.tripura.gov.in
2. Notice Board of this office.



(T.K Chakma, IAS)
Director, Industries & Commerce

Annexure-A

Sl. No.	Equipment/ Furniture/Tools	Quantity	Proposed Specification of the product	Estimated Cost including GST per unit in Rs.
1	HP Laptop with all accessories	1	Intel Core I3 11th Gen, 8 GB DDR4 Ram, 512 SSD, Windows 10, Webcam, Integrated graphics, Onboard Sound, Warranty by HP One year.	45,450.00
2	Dell Desktop with all accessories	1	Intel Core I3 10th Gen, 4 GB DDR4 Ram, 1 TB HDD, 20" Dell Monitor, Intel HD Graphics, Keyboard, Optical Mouse, Windows 10, UPS, Warranty 1 year by Dell.	39,000.00
3	Revolving Chair	1	Godrej Interio	11,000.00
4	HP Laserjet Pro MFP m126nw	1	Multifunction Printer	15,000.00
7	Pen Drive 32 GB	1	32 GB, Class 10	400.00
8	Steel Almirah	1	Material: MS Steel Capacity: Up to 100 Kg No of Shelves (Nos) - 4, Type of Shelves - Fixed Almirah Size : H72" x B36" x D18" Locker Provided - Yes Number Of Door - 2 Lock - Three Way bolting device controlled by Lock Finish - powder coated Colour of paint - As per buyer's choice	14,700.00
Total				125,550.00

Rupees One Lakh Twenty Five Thousand Five Hundred and Fifty only