

GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION AND CULTURAL AFFAIRS
AGARTALA

75(197)-ICA/2012/Cul/P-II/Shadow/E

Dated: 24/07/2024

Short Notice Inviting Quotation (SNIQ)

With respect to programme for celebration of Independence Day, 2024 at the Assam Rifles Ground, Agartala, sealed quotations in two (2) bid system are hereby invited from the resourceful and experienced agencies / firms to take up the work of live streaming / webcasting in the departmental social media platforms on real time basis with installation of 1 (one) LED screen for display of feed.

The detail particulars with terms & conditions may be downloaded from the website www.tripura.gov.in and www.ica.tripura.gov.in. Same may also be collected from this Directorate during office hours of all the working days from 25/07/2024 to 2.00 PM of 1st August, 2024.

The last date of submission of sealed quotation in the Tender Box kept at this Directorate is up to 5.00 P.M. of 1st August, 2024.

The sealed quotations containing technical bids will be opened and evaluated at 12.00 Noon of 2nd August 2024 which will be followed by evaluation of financial bids of the technically qualified bidders.



Director
Information & Cultural Affairs

Short Notice Inviting Quotation (SNIQ)**I. Name of work:**

With respect to programme for celebration of Independence Day – 2024 on 15th August 2024 at the Assam Rifles Ground, Agartala, sealed quotations in two (2) bid system are hereby invited from the resourceful and experienced agencies / firms to take up the work of live streaming / webcasting in the departmental social media platforms on real time basis with installation of 1 (one) LED screen for display of feed.

II. Scope of Work:**1. Installation of LED Screen & LED TV Monitors:**

- o Size: 32" x 12"
- o High resolution and suitable for outdoor viewing
- o Installation should be completed by 13th August, 2024 positively to ensure proper trial run.
- o 4 Nos. (51" to 55") LED TV Monitors to be installed at the shed.

2. Live Streaming Setup:

- o Ensure seamless live streaming of the entire event on all social media platforms of ICA Department
- o Provide necessary equipments (minimum 5 High Resolution Cameras) and technical support.

III. Terms & Conditions:**1. Eligibility:**

- The agency/firm must have prior experience in similar installations and live streaming services for minimum 5 occasions in past two years in the departments of state government / PSUs.

2. Submission of Bids:

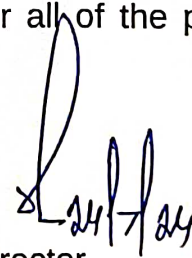
- Bids must be submitted in two separate sealed envelopes marked clearly in the top right corner as "Technical Bid" and "Financial Bid" for the stated work.
- Bids must be addressed to the Director, Information & Cultural Affairs, Government of Tripura.
- The last date for submission of bids is upto 5.00 P.M. of 1st August, 2024.
- The sealed quotations containing technical bids will be opened and evaluated at 12.00 Noon of 2nd August 2024 which will be followed by evaluation of financial bids of the technically qualified bidders.

3. Technical Bid: should contain

I/197336/2024

- An EMD of Rs. 8000/- in the form of DD from any nationalized bank in favour of the Director, Information & Cultural Affairs Department.
 - Detailed technical specifications of the LED screen and live streaming setup.
 - Proof of experience (minimum 5 nos. work orders from Govt. Depts. / PSUs in last 2 years) and credentials (including copies of Trade License, GST Registration Certificate, PAN to be enclosed)
 - Detailed Project execution plan indicating equipments to be used with use of minimum 5 High Resolution Cameras etc.
4. Financial Bid: should contain
- Detailed cost breakdown for the installation of the LED screen and live streaming setup.
 - All rates should be quoted inclusive of all taxes.
5. Evaluation:
- The technical bids will be evaluated first. Only those technical bids that meet the requirements will be considered for financial evaluation.
 - EMD of the successful bidder will be treated as Performance Security for it. EMDs of other bidders will be returned following norms.
 - The decision of the Director, Information & Cultural Affairs, Government of Tripura, will be final.
6. Contact Information:
- For any queries or additional information, the Section Officer of Culture Section, the Directorate of Information & Cultural Affairs may be contacted.

Undersigned reserves the right to change any or all of the provisions without assigning any reason.



Director
Information & Cultural Affairs

TECHNICAL BID FORM FOR LIVE STREAMING / WEBCASTING IN THE DEPARTMENTAL SOCIAL MEDIA PLATFORMS ON REAL TIME BASIS WITH INSTALLATION OF 1 (ONE) LED SCREEN

1	Names & address of Regd. Office of agency / firm with contact number Contact No(s)	
2	Registration No. of firm / agency & nature of ownership	
3	Name, Designation, Address and Telephone No. of Authorized person	
4	PAN number (copy to be attached)	
5	GST Registration No. (copy to be attached)	
6	Trade License No. under (copy to be attached)	
7	Details of EMD	
8	Whether Agency is Black listed by any Govt. Dept.. / PSU (Yes / No) If Yes, then relevant documents with revocation order, if any.	
9	Proof of experience (minimum 5 nos. work orders from Govt. Depts. / PSUs in last 2 years)	
10	Detailed Project execution plan indicating equipments to be used with use of minimum 5 High Resolution Cameras etc.	
11	Remarks	

(Signature of Authorized Signatory with Date and Seal).

I/197336/2024

Annexure-II

FINANCIAL BID LIVE STREAMING / WEBCASTING IN THE DEPARTMENTAL SOCIAL MEDIA PLATFORMS ON REAL TIME BASIS WITH INSTALLATION OF 1 (ONE) LED SCREEN

Scope of Work	Rate (Inclusive of all taxes) with detail break up
Live streaming / webcasting in the departmental social media platforms on real time basis with installation of 1 (one) LED screen for display of feed with respect to programme for celebration of Independence Day, 2024 at the Assam Rifles Ground, Agartala.	

(Signature of Authorized Signatory
with Date and Seal).

DECLARATION

I do hereby certify that the information furnished above is full and correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the Agency/ Firm shall not have any dealing with the Department in future with forfeiture of EMD. Also, I undertake to abide by the stipulations/conditions of the SNIQ in full.

(Signature of Authorized Signatory
with Date and Seal).