

**TRIPURA INFORMATION COMMISSION
PANDIT NEHERU COMPLEX, AGARTALA**

NO. F. 1(4)-SCIC/TIC/2016/ 2763

Dated, 4th September' 2019.

NOTICE INVITING TENDER

Notice Inviting Tender in sealed cover is hereby invited from the interested registered car provider / travel agencies/owner for hiring of 1(one) No. Vehicle (LMV) for the office use of the Tripura Information Commission. The interested bidder shall quote rate as per format given below. The tender will be received (in the tender Box) from 11.00 AM to 3.00 PM in all working days w.e.f. **09/09/2019 to 16/09/2019** in the office Room of the Private Secretary of Tripura Information Commission and tender will be opened **on 16/09/2019 at 4.00 PM.**

The specification for hiring of vehicle (LMV) and ceiling limit of rates as per DFPRT, 2011 [See Rule9 (3) amended 2017, vide Finance Department No.F.9 (2)-FIN (G)/07 Dated 8th February' 2017.

Format for quoting Rate

Sl. No.	Type of vehicle	Rate for detention charge per day in Rs. (in Figures & Wards)	Rate per KM Rs. (in Figures & Wards)
1	2	3	4
1	Tata Indigo ECS / Tata Manja		

Terms & Conditions

1. The rate should be quoted for detention per day and per KM as per format as mentioned above.
2. The vehicle should in absolutely good & running condition.
3. The bidder must submit valid documents like Insurance, Pollution Certificate, Commercial Registration, Road tax, Road permit, latest IT Return and GST Registration along with the tender.
4. Permit of the vehicle must be commercial in nature.

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5. The vehicle should not older than 2015 model.
6. Providing fuel, lubricants, dusters and maintenance etc. for the cars will be the responsibility of the supplier/owner.
7. The vehicle should be placed within 03 (three) days from the date of issue of final order.
8. The Driver should be given prescribed Liveries by the supplier.
9. In case of need, the Driver has to be changed within 24 hours of being informed and if the car is not available on any day no payment (detention charge) would be made for the day and also for the next day.
10. In case of repair, a similar vehicle shall have to be provided by the supplier as replacement during repair.
11. Payment of hiring charges will be on monthly basis against bills raised by the supplier supported by the appropriate signature of Log Book from the user.
12. Necessary tax will be deducted from the bills as per rule.
13. The Owner concerned shall arrange the garage of the vehicle locally at his own cost & responsibility.
14. An amount of Rs. 5,000/- (Rupees five thousand) should be deposited as earnest money in favour of the Secretary, office of the Tripura Information Commission in the shape of D-Call from any Nationalized Bank / Tripura Gramin Bank.
15. The undersigned reserves the right to reject or accept any quotation without assigning any reason.
16. Interested bidders, their representative may remain present during opening of the tender.
17. No tender will be received or accepted after the due date and time as mentioned above.
18. The vehicle will be normally engaged in Government working days, if required the vehicle may be engaged on holidays also.
19. The vehicle must be fitted with kilometer reading meter in good condition.
20. The undersigned has the right to terminate the contract by giving 07-days prior notice.

(M. L. Das)
Secretary
Tripura Information Commission

