

Office of the Chief Electoral Officer Tripura : Agartala

Old Secretariat Complex, A.K.Road, Agartala, West Tripura-799001

No.F.15(3)-CEO/STORE/LS-2019/2330

Dated, the 9th February, 2019

NOTICE INVITING TENDER

Sealed Tenders are hereby invited on behalf of Chief Electoral Officer, Tripura, Agartala from registered Traders/Suppliers/Manufacturers for supply of Plastic Container with Lid as per the following specification in connection with upcoming General Election to the General Elections to Lok Sabha-2019:

Sl. No.	Name of the item with specification	Quantity required
(I)	(II)	(III)
1	Plastic Container with Lid [Size : 14" X 10" X 5" (Length X Breadth X Height)]	4000 Nos.

Terms & Conditions of the Tender:

- 1) The Tender should be submitted in two sealed envelopes for (a) Technical Bid and (b) Financial Bid.
- 2) The first sealed envelope shall super scribe as "**Technical Bid**" and the Second sealed envelope shall super scribe as "**Financial Bid**".
- 3) The Technical Bid will be open first. The Financial Bid will be opened for those bidders who will qualify the Technical Bid.
- 4) Bidder shall submit Valid Trade License, PAN Card, GST Registration Certificate, Bank details including A/C No along with IFSC Code in the Technical Bid envelop.
- 5) The bidders shall have to sign on all the documents along with seal. If any document found without any signature and seal, that document will not be considered for Technical Bid Evaluation.
- 6) Earnest Money Deposit (EMD) for an amount of **Rs 65,000/- (Rupees sixty five thousand only)** in the form of **Demand Draft (DD)** drawn from any **Nationalized Bank** should be deposited in favour of "**Assistant Chief Electoral Officer (Computerization), O/o the CEO, Tripura, Agartala**".
- 7) The EMD in the form of Demand Draft (in original) and the rate of each item shall be submitted in the Financial Bid Envelop.
- 8) Submission of EMD is applicable even for Co-operative Societies. Any bid made without submission of EMD will be treated as informal bid and will be summarily rejected.
- 9) Parties shall be selected separately for each item on the basis of lowest rate.
- 10) Quantity mentioned against items may increase or decrease.
- 11) After opening Financial Bid, if **L1 bidder(s)** backs out and fails to supply the materials, the matter will be taken up for blacklisting the concerned **L1 bidder**.
- 12) In case the selected bidder fails to supply all the items within the stipulated time, the EMD of the concerned bidder will be forfeited.
- 13) Quality of materials to be ensured & materials to be supplied strictly as per the specification of Election Commission of India. Any deviation will not be accepted. The sample of the item is annexed in **Annexure-'A'**.

Contd...P/2


- 14) The sample copy of the material is readily available in the Store Section of the Office of the Chief Electoral Officer, Old Secretariat Complex, Near Birchandra Central Library, Akhaura Road, Agartala-799001 in all working days from **10:00 am to 3:00 pm**. Bidders may check the quality of the materials before submission of bid.
- 15) Materials are to be supplied within 10 (ten) days from the date of issue of supply order.
- 16) No advance payment would be made. Payment would be made only on receiving the item in good & satisfactory condition.
- 17) EMD of all bidders other than that of the lowest bidder(s) would be released after placing of supply order. EMD of the lowest bidder(s) would be released after satisfactory supply of all the required items.
- 18) In case the selected bidder(s) fails to supply all the items within the stipulated time, the EMD of the concerned bidder will be forfeited.
- 19) Taxes would be deducted at source as per norms.
- 20) Any defective/substandard item to be replaced by the successful bidder within 3 (three) days at his own cost & risk.
- 21) Any incomplete tender would be treated as informal and will be summarily rejected.
- 22) Detailed Postal Address along with contact number of the key person of the bidder must be provided for easier communication.
- 23) Office of the Chief Electoral Officer, Tripura reserves the right to reject all or any of the tender(s) received without assigning any reason.
- 24) Last date of submission of tender is up to **3:00 pm of 18th February, 2019**.
- 25) Sealed Tenders shall be submitted in the Tender Box kept at the Chamber of **Assistant Chief Electoral Officer (Computerization), O/o the Chief Electoral Officer, Election Department, Agartala, West Tripura** in all working days **up to 3:00 pm of 18th February, 2019**.
- 26) All tenders to be opened on **18th February, 2019 at 4.30 PM**, if possible.

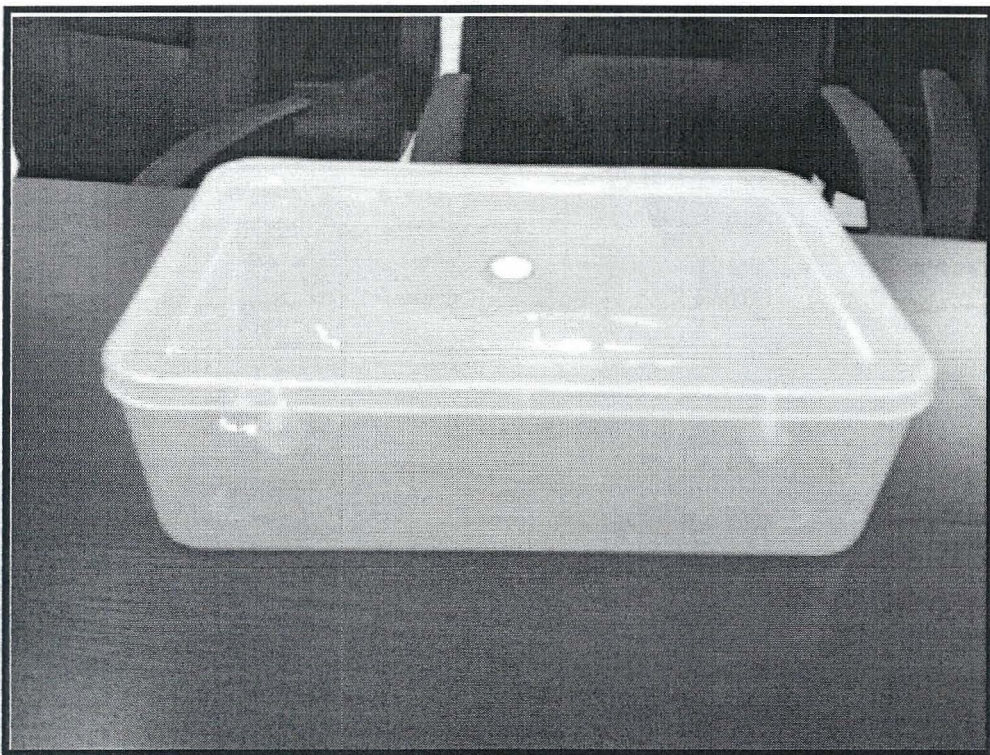

(U.J. Mog)

Addl. Chief Electoral Officer,
Tripura.

Copy to:-

1. The Director, DIT with a request to publish the same in Tripura State Portal
2. The Asstt. CEO (Computerization) with a request to publish the same in CEO's website
3. Notice Board of the Office of the Chief Electoral Officer, Tripura.


Addl. Chief Electoral Officer,
Tripura.



Full Signature with bidder along with Seal

**Office of the Chief Electoral Officer
Tripura : Agartala**


Old Secretariat Complex, A.K.Road, Agartala, West Tripura-799001

No.F.15(3)-CEO/STORE/LS-2019/ 2329

Dated, the ___ February, 2019

SHORT NOTICE INVITING TENDER

Sealed Tenders in plain paper are hereby invited from the bonafide registered manufactures /distributors/ authorized dealers/ agents/ suppliers for supplying of Plastic Containers with Lid in connection with ensuing General Elections to Lok Sabha-2019 subject to fulfilment of terms and conditions. The terms and conditions and item wise quantities along with specifications etc. may be downloaded from www.tripura.gov.in and www.ceotripura.nic.in. The sealed tender will be received during office hours in all working days up to **3:00 p.m. of 18th February, 2019** and will be opened on the same date at **4:30 pm**, if possible.


Addl. Chief Electoral Officer,
Tripura.