



Office of the principal
Government of Tripura
College of Veterinary Sciences & A.H.
R.K. Nagar, West Tripura, Pin- 799008

F. No. CRG-8/CVS/PATH/SERB-DST PROJECT-2022/1455 Dated: R.K. Nagar 02.05.2022

TENDER NOTICE

Tenders are invited in sealed cover on behalf of the Govt. of Tripura from the bonafide authorized Distributors/Dealers/Suppliers of manufacturing firms of **Air Conditioner, Desk top Computer with accessories including UPS and Printer cum scanner** for supply and installation of electronic items to the College of Veterinary Sciences and Animal Husbandry R.K. Nagar Tripura (W) during the year 2022-23. The details of the tender and the list of items along with specifications will be available from the office of the undersigned (VPP Department, College of Veterinary Sciences & A.H., R.K. Nagar, West Tripura) on all working days till **23/05/2022** from 11 A.M. to 4 P.M. Details are also available in the websites **Tripura State Portal and www.ardd.tripura.gov.in**. The last date of submission of tender in sealed cover superscribed as "**Tender for Air Conditioner, Desk top Computer with accessories including UPS and Printer cum scanner**" through Speed Post/Registered Post/Courier Service, addressed in favour of the Principal, College of Veterinary Sciences & A.H. R.K. Nagar, Tripura West, Pin- 799008 on or before 4 P.M. of **24/05/2022**.


02.05.2022
Principal

College of Veterinary Sciences & A.H.
R. K. Nagar, West Tripura



Office of the principal
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R.K. Nagar, West Tripura, Pin- 799008

F. No. CRG-8/CVS/PATH/SERB-DST PROJECT-2022 / 455 Dated: R.K. Nagar 02.05.2022

NOTICE INVITING TENDER (NIT) FOR PURCHASE OF AIR CONDITIONER, DESK TOP COMPUTER WITH ACCESSORIES INCLUDING UPS AND PRINTER CUM SCANNER FOR THE COLLEGE OF VETERINARY SCIENCES & A.H., R.K.NAGAR WEST TRIPURA DURING THE YEAR 2022-23.

Tenders are invited in sealed cover on behalf of the Govt. of Tripura from the bonafide authorized Distributors/Dealers/Suppliers of manufacturing firms of **Air Conditioner, Desk top Computer with accessories including UPS and Printer cum scanner** for supply and installation of these electronic items to the College of Veterinary Sciences and Animal Husbandry R.K. Nagar Tripura (W) during the year 2022-23. The details of the tender and the list of items along with specifications will be available from the office of the undersigned (VPP Department, College of Veterinary Sciences & A.H., R.K. Nagar, West Tripura) on all working days till **23/05/2022 from 11 A.M. to 4 P.M.** Details are also available in the websites **Tripura State Portal and www.ardd.tripura.gov.in**. The cost of blank tender is Rs. 300/- (Rupees three hundred, **Non refundable**) only which can be paid in the form of DD of any Nationalized bank in the name of Principal, College of Veterinary Sciences & Animal Husbandry, R.K. Nagar, payable at Agartala. The tenderers who will use downloaded form from the website also shall have to pay the cost of the tender form Rs. 300/- (Rupees three hundred, **Non refundable**) only separately in the form of DD of any Nationalized bank in the name of Principal, College of Veterinary Sciences & Animal Husbandry, R.K. Nagar, payable at Agartala. Downloaded tender form received without DD of Rs. 300/- shall be rejected. No blank tender form shall be supplied either by post or courier to the tenderers. While quoting the rate, the tenderer must mention the serial no of the items as per list (at Annexure A) provided by the college along with tender. The last date of submission of tender in sealed cover superscribed as **“Tender for Air Conditioner, Desk top Computer with accessories including UPS and Printer cum scanner”** through Speed Post/Registered Post/Courier Service, addressed in favour of **the Principal, College of Veterinary Sciences & A.H. R.K. Nagar, Tripura West, Pin- 799008** on or before **4 P.M. of 24/05/2022**. The Principal, College of Veterinary Sciences & A.H., Government of Tripura has reserved the right to accept or reject any tender and extend the validity period of tender without assigning any reasons.


Principal

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R. K. Nagar, West Tripura



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TERMS & CONDITIONS FOR PURCHASE OF AIR CONDITIONER, DESK TOP COMPUTER WITH ACCESSORIES INCLUDING UPS AND PRINTER CUM SCANNER FOR THE COLLEGE OF VETERINARY SCIENCES & A.H., R.K.NAGAR WEST TRIPURA DURING THE YEAR 2021-22.

Notice inviting tender (NIT) will be received by speed post/Registered Post/Courier services only in sealed cover addressed to "The Principal, C. V. Sc & A.H. Government of Tripura, R. K. Nagar, West Tripura Pin - 799008" on or **before 4 P.M. of 24/05/2022** NIT received after the aforesaid date and hours shall be rejected. The Principal, C. V. Sc & A.H. shall not remain responsible for any postal delay. Tenderers are requested to provide detailed address along with phone, Fax Number and S.T.D code number for communication.

- 1) The cost of blank tender form is Rs. 300/- (Rupees three hundred, Non refundable) which may be paid in the form of DD of any Nationalized bank in favour of "The Principal, C. V. Sc & A.H. R. K. Nagar, West Tripura" payable at 'Agartala'. The tenderers who will use downloaded form from the website also shall have to pay the cost of the tender form Rs. 300/- (Rupees three hundred, Non refundable) only separately in the form of DD of any Nationalized bank in the name of Principal, College of Veterinary Sciences & Animal Husbandry, R.K. Nagar, payable at Agartala. Downloaded tender form received without DD of Rs. 300/- shall be rejected. No blank tender form shall be supplied either by post or courier to the tenderers. While quoting the rate, the tenderer must mention the serial no of the items as per list (at Annexure A) provided by the college along with tender.
- 2) On the top left side of the sealed tender N.I.T number, date, due date of opening should be mentioned. Tenders will be opened on the next working day of last date of receipt, if possible. Tenderer or their representative may remain present at the time of opening of the tender.
- 3) The interested bidders/tenderer shall submit the bids in 2 parts, i.e. 'Technical Bid (**A envelope**) and 'Financial Bid' (**B envelope**). The 2 bids A & B envelopes should be put in 2 separate sealed envelopes, indicating clearly on the cover as technical bid and other one is the financial bid. The 2 envelopes shall be placed inside a large sealed cover and the same may be submitted.


The technical Bid shall contain all details regarding the items offered by the bidder, compliances of terms and conditions, submission of documents, products catalogues & earnest money etc. In other words everything except the rate offered. **The Financial bid** shall contain only the rate offered by the bidder. The technical bids will be opened first and the bidder will be short listed on the basis of fulfillment of requirements as per terms & conditions. Thereafter, financial bids of only short listed bidders will be opened and **the lowest bidders will be selected and selection of item is subject to recommendation of the technical committee constituted by the Principal, C. V. Sc & A.H.**

- 4) While quoting rate, the tenderers must mention the Serial No. of the item of tender lists as, provided by the College only along with tender. Items should be supplied by the authorized distributor/dealers/agency/suppliers of manufacturing firm of Air Conditioner, Desk top Computer with accessories including UPS and Printer cum scanner.
- 5) As the items are clearly divisible and distinguishable, the successful firms/tenderers shall be selected separately for each item.
- 6) The supply has to be executed within 30 (thirty) days from the date of issue of the supply order. In case, failure of supply the ordered item/items in full within stipulated period, both the Earnest money and security deposit money are likely to be forfeited without further correspondence.
- 7) G.S.T & Income tax will be deducted from the bill as per State Government rules.
- 8) In case of tenderers whose rates are accepted, as per terms & conditions of the tender shall duly execute the supply.
- 9) The rates should be quoted both in figures and words clearly. GST will be charged extra as per Govt rule. The rate should be quoted in Indian currency only.
- 10) The supply order will be issued once/at a time or in phased manner as per requirement. Quantity may increase or decrease depending on requirement.
- 11) The lowest rate quoted by the tenderer will be determined on the basis of comparison of basic rate (i.e. excluding GST).
- 12) The following self certified/self attested documents should be submitted along with the tender:-
 - (A). Up to date Tax Clearance Certificate (T C C): which will include: -
 - 1) GST Registration certificate.
 - (ii) GST Clearance Certificate (Sale tax clearance).
 - (iii) PAN Card.
 - (B) Other Certificates
 - (i) Up to date valid Trade License certificate of authorized local Distributors / stockiest / dealers / agencies / suppliers of manufacturing firms (Authorized in case of authorized Distributor-cum-tenderer).

- (ii) Earnest money (E/M) for an amount Rs. 5,000/- (Rupees five thousand) only whichever is less shall have to be paid as fresh deposit at Call (D-Call) /Bank Draft of any nationalized Bank of India, drawn in favour of **the Principal, College of Veterinary Sciences & A.H., R. K. Nagar** payable at **Agartala** has to be deposited along with the tender. In case of un-successful tenderers, the Earnest Money deposit (EMD) will be released after finalization of the tender, while in case of successful tenderers/ suppliers the Earnest Money so deposited (EMD) will be released after successful completion of supply.
- 13) EMD shall not be applicable in case of Govt. organization/Public Sector undertaking. However documentary proof has to be submitted by the bidder.
- 14) PRICE QUOTED SHOULD BE MET F.O.R. DOOR DELIVERY IN GOOD CONDITION TO THE DEPARTMENT OF VETERINARY PATHOLOGY, COLLEGE OF VETERINARY SCIENCE & A.H., R.K. NAGAR, WEST TRIPURA, PIN- 799008
- 15) The supplier, who is not a manufacturer or who quoted rate for the product in favour of the manufacturer shall furnish a letter of authority from their behalf. Such supplier/tenderer shall also furnish an undertaking that in the event of acceptance of the rate he will supply the products of the manufacturer for which he quoted the rate.
- 16) No. Insurance charge is admissible and the successful tenderer/supplier will be responsible for any breakage, damage and loss in transit on the way to destination.
- 17) Any default or breach of contract by the suppliers will be subject to forfeiture of earnest money & will be considered as blacklisted /delisted for participating future tender as per discretion of the Principal, College of Veterinary Sciences & A.H., R.K. Nagar, Government of Tripura.
- 18) The Principal, College of Veterinary Sciences & A.H., R. K. Nagar, Government of Tripura, reserves the right to accept or reject any part of/all tender/tenderers without assigning any reason thereof .
- 19) The Principal, College of Veterinary Sciences & A.H., R.K. Nagar, Govt. of Tripura, reserves the right to terminate the contract or cancel the acceptance of rate or supply order at any time unilaterally without any notice before the expiry of the period for which the rates are now invited.
- 20) In case of any legal dispute the jurisdiction will be the High Court of Tripura, Agartala.
- 21) Payment of the successful tenderer shall be made by bill basis only after Completion of supply of the item/items as ordered for. No advance payment will be entertained.
- 22) **The rates will remain valid for a period of 01 (one) year from the date of approval.** No interim revision/Enhancement of rates will be entertained except imposition of any levy or increase in existing levy by the Government.

- 23) Selection of items is subject to recommendation of the approved technical committee
Constituted therefore.
- 24) A duly signed copy of terms & condition of the Principal, College of Veterinary Sciences & A.H.,
R.K. Nagar to be returned by the tenderers as a token of acceptance of the Departmental
terms & conditions.
- 25) Tenderers/bidders should enclosed the product booklet/catalogues of the
company/manufacturer having detailed specification of the product/item and illustration of
product/item & model/product no etc in the sealed tender along with authorization certificate
from the concerned company/manufacturer that tenderer/bidder is the authorized
dealer/supplier/agent on behalf of that company/manufacturer.

Enlco: List of Equipment (**Annexure- A**)


02.05.2022.

Principal
College of Veterinary Sciences & A.H,
R. K. Nagar, West Tripura

COLLEGE OF VETERINARY SCIENCES & A.H

R.K. Nagar, Tripura (W)

List of Equipment

Sl. No.	Items	Manufacturer/ Brand	Minimum Specifications/ features	Qty. Req.	Rate (in Rs) per unit	Total Amt. inRS
1.	Air Conditioner (AC)	LG/ Hitachi/ Daikin	<p>AC Type: Dual Inverter Split Air Conditioner, Capacity in Tons:1.5 Ton. Star Rating (BEE- 2022): 3 Star (Minimum) Year of Mfg.: 2022, Color: White, Cooling Capacity: 4600 W, Compressor- Dual Rotary Compressor</p> <p>Other features : Dehumidification, Remote Control, Refrigerant: R: 32. Operating Modes, Cooling mode, Dehumidification mode, Fan mode, Auto operation mode, On/Off Timer, Condenser Coil : Copper</p> <p>Indoor Noise Level: Low - 26 dB or less</p> <p>ISEER: 3.7 W/W, Other Performance Features : Ez clean filter, Stabilizer free operation, 2 Way air swing, Auto restart(Memory), Sleep mode, On/Off indicator.</p> <p>Air Flow & Filter Features, 2 Way Air Direction, Anti-bacteria filter, Dust filter, HD filter with Anti virus protection.</p> <p>Convenience Features- Auto restart, Sleep mode, Self diagnosis, Convertible 5 in 1, Low gas detection, Auto clean, 6 FAN Speed steps, Comfort air, Panel magic display, Cools at 52⁰ C</p> <p>Power Features : AC 230 V, 50 Hz, 962.65 kWh, Remote Control Features: 2 AAA Batteries, 5-in-1 Button, Timer, swing, Fan speed, Comfort air, On/Off Button, Set Temperature, ADC Sensor.</p> <p>Warranty: 1 Year on Product, 5 Years on PCB and 10 Years on Compressor with Gas Charging.</p>	01		
2	Desktop PC with Acces. and UPS	DELL/ HP/ Lenovo	<p>Colour: Black, Processor Name: Core i3, Processor Brand: Intel, Processor Frequency : 2.2 GHz, Operating System :Windows 10 Home, Processor Model: Core™ i3 8130 Dual Core - 8th Gen, System Memory: 4 GB DDR4, Display and size: Full HD display and Size-21.45 inch, Storage Hard Drive: 1 TB(Minimum), Optical Drive: CD/DVD Writer</p>	01		

B

			<p>Power input: High Power Adapter 150W Connectivity: USB2 USB 2.0, 2 USB 3.1, Bluetooth 4.2 combo, Network: Wireless 802.11a/b/g/n/ac (1x1) Input Devices : Mouse- wireless black mouse and Keyboard -wireless black keyboard with volume control, UPS:battery cell: Lead Acid, Voltage:230 volts, Colour: blackCapacity : 360watts/600VA Three Batery backed up,AVR with wideinput voltage range 145- 290V, Generator Compatible Warranty: Minimum 1 Year</p>		
3	Printer cum Scanner	HP /EPSON/ CANON	<p>Printing method: Laser, Type: Multifunction Printing out put: Monochrome Functions: Print copy scan, Refill type: Toner cartridge, Maximum print resolution(Mono) Up to 1200×1200 dpi, Duty cycle (monthly,A4): 20000 pages Print speed: Minimum 20ppm , Duplex print :Manual, Output tray capacity: Up to 100 sheets Optical scanning resolution: Up to 600dpi FAX resolution: Up to 600×600 dpi USB: Yes, Warranty: Minimum 1 Year</p>	01	

B

ANNEXURE -I

TENDER FORM

To
The Principal
College of Veterinary Sciences & A.H.
R.K. Nagar, West Tripura

Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, we, the Undersigned, offer to supply and deliver the goods under the above-named contract in full conformity with the said tender document and our financial offer which made part of this tender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts and within the times specified in the tender document.

We agree to abide by this tender, for the tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature and stamp of Tenderer:

ANNEXURE-II
MANUFACTURERS AUTHORIZATION FORMAT
(To be furnished with the technical bid)

To
The Principal
College of Veterinary Sciences & A.H.
R.K. Nagar, West Tripura

Ref: Tender No. _____ date: _____

Sir,

We, _____ are the manufacturers of
_____ (name of
item(s) and have the manufacturing factory at _____.

Messrs _____ (name and
address of the agent) is our authorized distributor for sale of
_____ (name of item(s).

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of M/S _____

(Name & address of the manufacturers)

Seal:

Note:

1. This letter should be on the **letterhead of the manufacturer** and should be signed by a person having the power of attorney to legally bind the manufacturer.
2. Original letter shall be attached to the technical bid.

ANNEXURE-III

DECLARATION FORM

I/We
 having my/our Office at
 do
 declare that I/We have carefully read all the terms and conditions of tender for the supply of various Air Conditioner, Desk top Computer with accessories and Printer cum scanner for the College of Veterinary Sciences & A.H., R.K. Nagar for the year 2022-23. The approved rate will remain valid for a period of 01 (one) year from the date of approval. I will abide with all the terms and conditions set forth in the Tender paper Reference No ..

I/We do hereby declare I/We have not been convicted by any Court of Law nor I/We are derecognized/black listed by any State Govt./Union Territory/Govt. of India/Govt. Organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply. I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and blacklist me/us for a period of 01 (one) year, if any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license/authorized distributor/trade license bearing No. valid up to

I/We do hereby declare that I/We will supply the items as per the Terms, Conditions & Specifications of the Tender document.

Signature of the Bidder:

Date: