

TRIPURA TOURISM DEVELOPMENT CORPORATION LTD.

A GOVT. OF TRIPURA UNDERTAKING

Swetmahal, Palace Compound Agartala, West Tripura

No. F. 4(12)/TT/Mark/2010/Vol -1 /15/60-62 Dated, Agartala 17<sup>th</sup>/August, 2019.

**SHORT NOTICE INVITING QUOTATION**

Tripura Tourism Development Corporation Ltd. Agartala invites sealed quotation in two bid system from bonafied, reputed, interested and experienced firms of **Tripura** to quote their rate for printing of **17 nos.** Multicolour three fold folders (English version) for Tripura Tourism publication materials.

The details of Specifications, Terms and Conditions of the tender are available in the office of the undersigned and may be obtained on any working day from **19<sup>th</sup> August, 2019 to 11<sup>th</sup> September, 2019** in the Marketing Section. Interested bidder may also check TTDCL website [www.tripuratourism.gov.in](http://www.tripuratourism.gov.in)

The last date of receiving quotation is on **12<sup>th</sup> September, 2019** up to 3:00 Pm in the office of the undersigned. The tender box will be **opened on 12<sup>th</sup> September, 2019** at 4:30 Pm.

  
Managing Director  
TTDCL, Agartala.

**TRIPURA TOURISM DEVELOPMENT CORPORATION LIMITED**  
**SWETMAHAL, PALACE COMPOUND, AGARTALA, WEST TRIPURA**

**Name of the work:** - Printing of 17 Nos. multicolor folders (Size -29"x22") namely  
1) Neermahal Palace, 2) Tripurasundari Temple, 3) 14 Gods Temple, 4) Bhubeneswari Temple, 5) Kasba Kali Temple, 6) Unakoti Archeological Site, 7) Chabimura, 8) Mahamuni Pagoda, 9) Dumboor Lake, 10) Jumpui Hills, 11) Sepahijal Wildlife Sanctuary, 12) Tepania Eco - Park, 13) Trishna Wildlife Sanctuary, 14) Ujjayanta Palace 15) Akhura Check Post, 16) Pilak, 17) Boxanagar, tourist spots.

**Total copies to be printed** 3,000 (three thousand) each folder.

- **Date of floating of tender notice:-** 19-08-2019
- **Last date of dropping of tender :** - 12-09-2019 at 3.00 pm
- **Last date of collection of terms & conditions :** 11-09-2019
- **Date of opening of tender :** 12-08-2019 at 4.30 pm. (if possible)

**Terms and Conditions**

1. EMD of **Rs. 50,000/-** (Rupees Fifty Thousand) only to be submitted in the form of D/Call in the form of demand draft in favour of the Managing Director, TTDC Ltd.
2. Concern printing Firm will **prepare the design and submit to the undersigned and after approval of the design by the authority** of TTDCL printing may be done.
3. The **Rate should be inclusive** of all pre-printing work i.e. D.T.P. design in figures and words without any over writing.
4. **Proof reading is mandatory** for the printers. Any spelling mistake in this regard may lead to deduction from the final bill as penalty.
5. Printing of folder should be both sides.
6. Necessary photographs may be collected from TTDCL office.
7. The printed articles should be supplied within 15(fifteen) days, from the date of hand over of final manuscript from this office. The Printers should supply the printed articles to the TTDCL Office at their own cost. Supply of sub-standard printed articles, which do not satisfy the undersigned, shall be rejected henceforth. The printer concerned shall have to be replaced the rejected printed articles within a specified period positively.
8. Materials like photograph, write-up will be provided by TTDC Ltd.
9. Printed Leaflet's should be supplied to this office after **proper folding**.
10. **GST will be as per admissible rate.**
11. Technical & Financial bid should be duly filled & signed by bidder and **submit with the following documents** (i) Proof of Indian Nationality certificate & Pan Card. ii) The Organization profile - iii) AMC trade License iii) Tax clearance Certificate iv) GST Certificate, v) Any experience certificate of the aforesaid work from any other organization Govt. / Semi Govt. etc. for the past 5(five) years.vi) **Turnover of Rs.5 .00 lakhs with documents proof from CA.**

**Signature of the Bidder**

  
**Managing Director**  
TTDCL, Sweatmahal, Agartala.



12. Agencies/organizations will have to submit the above said documents along with the EOI. If any of the above applicable paper is not enclosed, the authority reserves the right to declare the incomplete EOI as informal.
13. The above documents (Copy to be attached) should be submitted by forwarding letter in sealed envelope. The sealed envelope should comprise of
- a) Master Envelope: - Containing 'A' and 'B'
  - b) Envelope 'A'- Containing Technical Bid.
  - c) Envelope 'B'- Containing Financial Bid.
- The documents submitted by the bidders should be properly attested by the firms/organization containing Page marking, signature, date & seal. Sender's name, along with tendering authority's designation & address should be clearly written in the sealed envelope. Sealed envelope should be dropped in the tender box kept in the office **chamber of the Dy. MD, TTDCL.**
14. Interested bidder may also send the bid by post (Registered with AD) but bid must reach to the tendering authority within the Scheduled time. For any delay by Postal Department tendering authority will not be responsible.
15. **No advance payment will be made.** Payment will be made only after successful execution of work.
16. Any queries required by any bidder may be clarified from the office of undersigned before dropping the bid.
17. The printing job should be completed within **15 (fifteen) days** from the date of receiving work order.
18. Tender documents may be obtained from the TTDCL office during office hours. The closing time / date of tender is at 3.00 pm on 12<sup>th</sup> September, 2019 and will be opened on the same day if possible. Sealed quotations should be dropped in the tender box in office of the Managing Director, TTDCL.
19. The bidder may attend at the time of opening of the quotations. Analysis of rate (quoted by the party) may not be sought for and it will be mandatory for the party to give analysis of the rate.
20. The undersigned reserve the right to accept or reject any quotation including the lowest bidder without assigning any reason.
21. Financial Bid will be opened only after the bidders qualify the Technical bid.

Signature of the Bidder

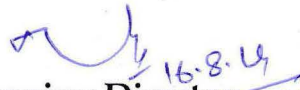
  
Dy. Managing Director  
TTDCL, Sweatmahal, Agartala.

Date:-

## Format for submission of Technical Bid

1. Name of Organization/Firm :-
2. Postal Address in full :-
3. Phone/Contact No:-
4. Valid Trade License (Photo copy to be attached) :-
5. GST registration certificate (Photo copy to be attached): -
6. PAN Card(Photo copy to be attached) :-
7. Experience in printing of publication work for last 5(five) years:-
8. Income tax clearance certificate(Photo copy to be attached) :-
9. EMD of Rs. 50,000/- (Rupees Fifty thousand) only to be submitted in the form of D/Call in favour of the Managing Director, TTDC Ltd.
10. The Bidder has to submit best 3 (three) Publications printed by his firm during the last 5 (Five) years as a proof of his experience.
11. Turnover of Rs.5 .00 lakhs with documents proof from CA.

Signature of the Bidder

  
Dy. Managing Director  
TTDCL, Swetmahal,  
Agartala

Date: -

# Format for submission of Financial Bid

1. Name of Organization : -
2. Postal Address in full: - .....  
.....  
.....
3. Rate (Including of all charges & Taxes): -
  - a) Per folder : -Rs. (Rupees )
  - b) Total cost for **51,000 (Fifty one thousand)** copies for **17 nos.** folders in figure and in Words: - Rs. (Rupees )
4. Nos. of Folder - 17 nos. (3,000 copies each). Name of the folders are given below:
  - A. Multicolor threefold folder Tripura Destination for "Tripurasundari Temple"
  - B. Multi colour three fold folder "Tripura Destination for "Jampui Hills"
  - C. Multi colour three fold folder Tripura "Unakoti Archeological Site "
  - D. Multicolor threefold folder for " 14 Gods Temple".
  - E. Multicolour threefold folder for " Neermahal Palace"
  - F. Multicolour threefold folder for "Chabimura"
  - G. Multicolour threefold folder for " Sepahijala Wildlife Sanctuary"
  - H. Multicolour threefold folder for "Bhubeneswari Temple"
  - I. Multicolour threefold folder for "Kasba Kali Temple"
  - J. Multicolour threefold folder for "Mahamuni Pagoda"
  - K. Multicolour threefold folder for "Pilak"
  - L. Multicolour threefold folder for "Tepania Eco - Park"
  - M. Multicolour threefold folder for "Trishna Wildlife Sanctuary"
  - N. Multicolour threefold folder for "Ujjayanta Palace"
  - O. Multicolour threefold folder for " Dumboor Lake"
  - P. Multicolour threefold folder for "Akhura Check Post "
  - Q. Multicolour threefold folder for " Boxanagar "

## SPECIFICATION:-

- A) Size - 29"x 22" (3 fold) each.
- B) Printing option -130 GSM multi colour glossy art paper.
- C) Fold - 3 folds
- D) Printing matter should be in both sides.

Signature of the Bidder

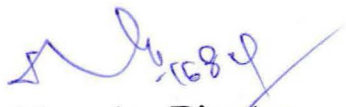
Date: -

  
Dy. Managing Director  
TTDCL, Sweetmahal, Agartala



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Signature of the Bidder

  
Dy. Managing Director  
TTDCL, Sweatmahal, Agartala.