



**THE POLICE ACCOUNTABILITY COMMISSION, TRIPURA**  
(CONSTITUTED UNDER THE TRIPURA POLICE ACT, 2007.)  
SHYAMALIBAZAR, P.O- KUNJABAN-799 006, AGARTALA, WEST TRIPURA

No.F.3 (36)/PAC/NAZ/2016(Vol-I)/.....1465-66,

Dated, Agartala, the  
06<sup>th</sup> July, 2023.

**NOTICE INVITING QUOTATION**

Sealed quotations are hereby invited from interested lawful owners/proprietors/agencies having valid registration and commercial licence of the Transport Department, Government of Tripura, for hiring of 1(one) no. vehicle Maruti Swift D'zire/ Maruti Ertiga not manufactured before the year 2020 by the Police Accountability Commission, Tripura.

Quotation addressed to the Secretary. Police Accountability Commission, Tripura, Govt. Qtr. No.VI/14. Shyamalibazar, P.O. Kunjaban, Agartala - 799006 by Hand/ Post/ Currier Service should be submitted so as to reach the office of the Police Accountability Commission, Tripura on or before **26<sup>th</sup> July, 2023 upto 2.00 pm. The sealed quotations will be opened on 26<sup>th</sup> July, 2023 at 04.00pm**, if possible in presence of the quotationer, if any. No quotation will be entertained if it does not reach this office within the stipulated date and time.

The quotation shall be submitted as per enclosed format Annexure-I.

**Terms and condition are given below: -**

1. The vehicle should preferably be white in colour and should be in good running condition. The vehicle should not be manufactured before the year 2020 also and should carry valid commercial license issued by the Transport Department, Government of Tripura, and possess all valid documents/ evidences as per Motor Vehicle Act. The copies of such supporting documents/ evidence must be attached with the sealed quotation.
2. The hiring charges of vehicles shall be guided by DFPRT-2019, Finance Deptt., Govt. of Tripura. The quoted rate by the bidders should not exceed the rate prescribed by the Finance Deptt. (Copy enclosed).

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3. The vehicle should be placed 24(twenty four) hours X 23 (twenty three) working days in a month as per Delegation of Financial Power Rules, 2019. However on holidays if the vehicle is required for official purpose, payment will be made as per approved rate for the day(s).
4. Providing fuel, lubricants, dusters, maintenance of the car will have responsibility of the owners/proprietors/agencies of the vehicle.
5. Minimum basic accessories for the car will have to be provided by the owners/proprietors/agencies.
6. Running kilometer reading meter should be fitted with the vehicle in a running condition.
7. A driver should be placed with the car with valid driving licence and all expenditure of the driver should be borne by the owners/proprietors/agencies of the vehicle.
8. Any breakdown, accident, defects etc. will have to be attended immediately and to be repaired by the owner/ proprietor of the vehicle at his own cost and risk. A similar vehicle shall have to be placed by the owner/ proprietor as replacement during the period of repairing, if any, to avoid any difficulties towards smooth functioning of works of PAC.
9. Payment of hiring charges will be on monthly basis against submission of bill with logbook.
10. Applicable taxes shall be deducted from the monthly bill.
11. Log book in prescribed format is to be maintained for the daily journey and obtain signature of user.

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12. Rate should be quoted both in digit and words including of all applicable taxes.
13. An earnest money amounting to Rs.5000/- (Rupees five thousand) only per vehicle in the form of D/call, in favour of "Secretary, Police Accountability Commission, Tripura" payable at Agartala shall be submitted alongwith sealed quotation. The said earnest money may be converted to security money for lowest successful bidder who would be offered the work. The rest earnest money of the others bidder would be refunded. The earnest money shall be forfeited in case of breaching of terms & condition within the period of hiring of the vehicle.
14. The hiring of vehicle shall be initially for one year at present which may be extended for further period on being satisfaction of service.
15. The Quotationer shall submit the following evidence/documents alongwith quotation without those no quotation shall be entertained.
  - i. PAN card.
  - ii. GST registration certificate
  - iii Power of attorney should be submitted in case of agencies/ proprietors.
  - iv. Commercial licence with valid supporting document of vehicles.
16. The vehicle shall be parked on at night in the Garage of Police Accountability Commission, Tripura, if not otherwise negotiated.
17. Rate should be quoted within the ceiling fixed by Govt. of Tripura for hiring of vehicle.
18. Normally the vehicle will run in West Tripura District. But in case of necessity, the vehicle may have to run at any part of the State of Tripura for which no additional charges will be paid.

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19. The Police Accountability Commission, Tripura, Agartala, reserves the right to reject any quotation including lowest one without assigning any reason thereof.
20. If the condition of the vehicle and services of the driver are not found satisfactory, the vehicle will be de-hired at any time. The Security money so deposited shall be forfeited by the Commission without assigning any reason.

*6.7.23*  
**(S. Bhattacharjee)**  
Secretary,

Police Accountability Commission,  
Tripura, Agartala.

Copy to :-

1. Notice Board of PAC.
2. Website of <https://pac.tripura.gov.in> & <https://tripura.gov.in>

# ANNEXURE -I

## RATE FOR PROVING FOR HIRING OF VEHICLE

1. Name and address of the bidder :-
2. PAN No. :-
3. Bank details (Name of Bank , A/C No., Br. Code No., IFSC No. :-
4. Aadhar No. :-
5. Contact No. :-

Sl. No.	Category of vehicle with Reg. No.	Having Commercial licence or not	Year of Mfg.	Whether Petrol/Diesel/ CNG run	Detention charge per day (in digits & words)	Run per KM (in digits & words )	Particulars of earnest money	Remarks

I have gone through the terms and condition stipulated in the quotation notice and agree to provide the vehicle to the Police Accountability Commission Tripura as per the rates quoted above, a bidding all the terms and conditions.

Place :-

Date :-

Signature of bidder with seal

