

No. F.9(11)-RD (TRLM)/2021/ 10393-401

Dated, Agartala, 26/10/2022

Notice Inviting Quotation

Sealed quotations are hereby invited from registered Firm/Agency/Printing House for printing of IEC materials (Coffee Table Book) under Tripura Rural Livelihood Mission (TRLM). Quotations will be received in the SMMU till 07-11-2022 upto 3 PM in the office of the Chief Executive Officer, TRLM, Gurkhabasti, Near The Housing Board, Nehru Complex, Agartala, Pin-799010, Tripura and to be opened on the same day, if possible. The Specifications of the said Coffee Table Book and Bid Submission format are enclosed at **Annexure-I & II**.

Terms and condition are given below:-

1. An earnest money (EMD) amounting to **₹5,000/-** (Five Thousand only) in the form of Deposit at call or Demand Draft in favour of **"Tripura Rural Livelihood Mission Society"** payable at Agartala from any Nationalized Bank/Tripura Gramin Bank/Tripura State Cooperative Bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidders who would be offered the work and will be refunded only after successful execution of the work. For others earnest money shall be refunded.
2. NIQ should be super-scribed with "NIQ for hiring of agency/firm under TRLM."
3. Financial Bid will be opened only for those who qualify the technical parameter: -
 - i) Trade License (Printing)
 - ii) Pan Card
 - iii) GST Registration
 - iv) Self declaration for the status of blacklisted or not.
4. Rate should be inclusive of all Taxes as applicable. Applicable taxes shall be recovered from the bill. Rate should be quoted both digit and words.
5. Adverting Agency should be located in Tripura.
6. Minimum 2 (two) years of experience is required for said related work. The bidder has to submit one such sample book in sealed envelope along with other required documents.
7. The bidder who will fulfil all the above-mentioned criteria will be eligible for the bid. Selection will be based on the **L₁** (Lowest one) basis.
8. If 2 (two) or more bidder quoted same rate (L₁), the supply order will be issued as per the decision of the authority on the basis of the quality of the sample.

9. The bidder in whose favour the work order will be issued will have to complete the work of advertisement within stipulated time frame mentioned in supply/ work order.
10. Non fulfillment of any of the above terms & conditions may result in rejection of bids and no correspondence will be entertained in this regard.
11. The undersign reserves the right to accept or reject any quotation including the lowest one without assigning any reason.
12. All disputes lie within the jurisdiction of Agartala only.


(S.C. Saha, TCS, SSG)

Addl. Chief Executive Officer
Tripura Rural Livelihood Mission

Copy to:

1. Addl. CEO, TRLM for kind information
2. The Director, Department of ICA for information. He is also requested to arrange for publication of the said abridge notice in 3 (three) leading local daily newspaper.
3. The Director, Directorate of Information & Technology with a request to upload the NIQ in the website of Tripura State Portal (www.tripura.gov.in)
4. PM(MIS) for information to upload the NIQ in the website of Rural Development Department (www.rural.tripura.gov.in) and Tripura Rural Livelihood Mission (www.trlm.tripura.gov.in)
5. SMM(NF), PM(NF), PM(Procurement), APM(Procurement) for information and necessary action.
6. Notice board, SMMU. TRLM, Agartala.

Annexure-I

Sl. No.	Particular	Detail Specification
1.	Proposed Size	10 inch x 10 inch
2.	Inner Page Quality	Print : Multicolour Printing Paper : 170 GSM Glossy Art Paper Lamination : Both Side Matt Lamination
3.	Cover Page Quality	Print : Multicolour Printing Paper : 170 GSM Glossy Art Paper Lamination : Single Side Matt Lamination
4.	Binding Quality	Jell Binding with Cover Pest on Board & Jacker Cover Both side matt laminated Customize Multicolour Printed Pustani
5.	Box/Container	Size : As per Book Size Hard Board Box Golden Spot UV print on Box front side

**Quotation for printing of IEC material (Coffee Table Book) under
SMMU, TRLM**

1. Name & Address of the bidder:
2. Trade License (printing):
3. PAN:
4. GST reg. No:
5. Contact No:
6. Quoted rate:

Specification of Coffee Table Book:

Sl. No.	Particular	Detail Specification	Page	Amount in (₹)
1.	Proposed Size	10 inch x 10 inch		
2.	Inner Page Quality	Print : Multicolour Printing Paper : 170 GSM Glossy Art Paper Lamination : Both Side Matt Lamination		
3.	Cover Page Quality	Print : Multicolour Printing Paper : 170 GSM Glossy Art Paper Lamination : Single Side Matt Lamination		
4.	Binding Quality	Jell Binding with Cover Pest on Board & Jacker Cover Both side matt laminated Customize Multicolour Printed Pustani		
5.	Box/Container	Size : As per Book Size Hard Board Box Golden Spot UV print on Box front side		

Total amount is words (Excluding GST):

Total amount is words (Including GST):

I have gone through the terms & conditions stipulated in the quotation notice and agree to supply IEC material (Coffee Table Book) under SMMU, TRLM by abiding all terms & condition mentioned in the NIQ.

Place:

Date:

Signature

with seal