

No.F.1(55)-PTG/Vehicle/2013//P.3/ 2150  
GOVERNMENT OF TRIPURA  
GA(PRINTING & STATIONERY) DEPARTMENT

Dated, Agartala, the 16<sup>th</sup> August, 2023.

**TENDER NOTICE FOR HIRING OF VEHICLE**

A sealed tender is invited for hiring of 1 (one) no vehicle for official use at the Directorate of GA(Printing and Stationery) Department, Government of Tripura, Bordowali, Agartala, Tripura(West) from the reputed traders /institutions / organizations to participate in the bidding as per following format:-

Sl. No.	Name of work	Monthly detention charge in Rs. (in figures and words both)	Rate per K.M. in Rs. (in figures and words both)
1.	Hiring of 1(one) no. M&M Scorpio (Diesel) vehicle for office use (White colour)		

Terms & conditions

1. The hiring charges of above mentioned vehicle will be guided by the Finance Department. Govt. of Tripura order.
2. Vehicle-owner should be shown valid commercial permit of the vehicle including GST registration, AMC registration etc.
3. The vehicle should have minimum two year experience with Govt. Department/ Government Autonomous Bodies/Undertakings organization.
4. The bidder must submit self attested valid Insurance, Pollution Certificate, registration certificate, tax clearance & driving licence etc, along with the tender.
5. Only the owner of the vehicle can participate in the tender and the vehicle should not be older than 31<sup>st</sup> December 2020.
6. The vehicle will be engaged initially for 1(one) year and will be extended based on the satisfactory performance.
7. EMD for Rs.10,000/- (Rupees ten thousand) only in the form DD drawn in favour of the Director, GA(Printing and Stationery) Department, Govt. of Tripura Agartala is to be submitted along with the tender.
8. The envelope containing the quotation should be properly sealed and subscripted in bold letter on the top as "QUOTATION OF VEHICLE-M&M Scorpio (Diesel)" be dropped in the tender box which is kept in the office premises from 16/08/2023 to 04/09/2023 up to 4:30 P.M.
9. Date of opening 04/09/2023 at 5:00 P.M. in the office of the Directorate of the GA(Printing and Stationery) Department, Bordowali, Agartala. If required the Director of the Department alter date of opening of the tender.
10. Interested bidders, their authorized representative may remain present during opening of the tender.
11. No tender will be received or accepted after the due date and time as mentioned above.
12. Tender should be dropped in the specific box provided in the Establishment Section of this Department.
13. Ceiling of overtime charges would be paid as per the Government approved rate.

14. The vehicle should in absolutely good running conditions.
15. The vehicle will be normally engaged in Government working days but if required vehicle may be required on holidays also.
16. The vehicle will have to run in all weather and on all kinds of roads in plain and hill areas.
17. The vehicle must be fitted with kilometer reading meter in good condition.
18. The running maintenance and repairing of the vehicle should be done by the owner at his own cost and risk.
19. If the vehicle remains off on the road for more than two hours the owner of the vehicle have to arrange another vehicle at his own cost and risk failing which the Department may have to arrange another vehicle at the cost of the owner of the contacted vehicle.
20. In case of failure of placement of the vehicle on any days by the owner, the Director, GA(Printing and Stationery) Department may hire another vehicle for the days / period as the case may be. The cost involved in this case will be recovered from the owner of the contracted vehicle.
21. The Director, GA(Printing and Stationery)Department has reserves the right to accept or reject any quotation without assigning any reason.
22. The tender/ quotation may be cancelled by the Director, GA(Printing and Stationery)Department any time at any stage without assigning any reason.
23. No correspondence shall be entertained worth any applicants after opening of quotation, except with successful bidder.
24. No appeal shall lay in any court of law in connection with this invitation of tender/ quotation and matters related to.
25. Organizations / institutions not willing to abide by these terms of reference need not apply.

cc-  
(Ratan Biswas) 14/08  
Director

GA(Printing & Stationery) Department