

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
KUMARGHAT R.D BLOCK UNAKOTI DISTRICT
Email:kgt.nrega@gmail.com

No.F.7 (2)/BDO/KGT/GLStore(Tender)/2023-24/11715-23

Dated, 02/12/2023

NOTICE INVITING QUOTATION

The undersigned invites sealed Quotation of rate plain paper from the interested bidder having all relevant documents for supplying "LAPTOP" for office uses of the Kumarghat RD Block as per following terms & condition of NIQ.

The bidders should require to submit all intending documents and Earnest money of Rs.2000/- (Rupees two thousand) only along with the Quotation (amount to be submitted in the shape of Demand Draft in favour of "The Block development Officer, Kumarghat RD Block, Unakoti District" Drawn on any Nationalized bank of India & Payable at TGB, Pabiacherra Branch.

The Tender Box will be kept open for dropping Quotation by the intending Tenders/Bidders in the chamber of the undersigned **from 05/12/2023 to 11/12/2023 (between 10 am to 3 pm in working days only) and the Box will be opened on 11/12/2023(if possible)**

1. The following documents are to be submitted by the bidder along with the file, tender document:

- Valid GST Registration Certificate.
- Copy of PAN card.
- Copies of valid trade license in respect of agency, shop or Firm it any.
- Aadhar card of Bidder
- Professional Tax clearance Certificate.

Any incomplete tender/Quotation will summarily be rejected.

Single bid sealed envelope must be addressed to the Block development Officer, Kumarghat RD Block, Unakoti District' indicating the NIQ number, Name of Item, Bidders Firm/Organization/Shops name and address on the envelope.

Interested bidders or their representative may remain present during opening of quotation. The notice is only to provide most preliminary information to the interested bidders.

Specification of items and format for bid is given bellow:-

Sl No	Details of items Required	Brand	Quotated rate per unit including All Tax/GST (Rs both in figure& words)	Total(RS)
1	12th Gen Intel Core i7-12650H, NVIDIA RTX 3050 GPU, 15.6-inch (39.6 cm), 75W TGP , FHD, IPS, 144Hz, 9 ms Response time, 16GB DDR4, 256 GB SSD, Hard Disk- 1 TB (MSO, Blue, 2.29 kg), fa0188TX	HP	Rs.	
I/We have gone through the terms & conditions fully and on agreeing to it is ready to supply the above mention items.				Signature of bidder



TERMS & CONDITIONS

1. The rate per unit should be quoted both in figure and words. Any over writing or erasing in the quotation will lead it to its cancelation.
2. Materials will be supplied with the jurisdiction of Kumarghat RD Block by the supplier in best condition and in accordance to the specification specified in the quotation. In case of inaccessible place the materials will be supplied up to motor able point.
3. The materials shall be supplied as per specification of the tender/quotation and within 7(seven) days from the issuance date of supply order directly to the GL Store section of this office.
4. No materials should be delivered/supplied in bad quality or unuseble condition. Bad quality items will be taken back by the supplier at his own cost.
5. The bidders shall be responsible to maintenance/repairing/replace at door site if the supplied materials destructed within 1(one) year from the date of supplied materials. In this regard no separate charge/bill will be allowed.
6. Bill should be submitted in duplicate dully certified by the concerned official along with copy of Supply order.
7. Payment will be made subject to the availability of the fund for the particular project/Programme.
8. All applicable taxes and deduction will be made from the source of bill as applicable.
9. No price escalation will be entertained within the validity period of rate. The validity of rate will be force for one year from the date of approval of rate by the respective purchase committee and may extend more than one year as per agreement.
10. The bill/rate should be inclusive of all taxes/GST and loading, uploading and transportation charge.
11. The undersigned reserves right to accept or reject any quotation including lowest rate or the whole process without assigning any reason.
12. The Bidder must have the supply capacity of such mention items in a large volume and must have the financial strength the handle the contract. They must be in a position to supply the items as when the order is placed.
13. The interested bidders should go thoroughly the terms & conditions fully and on agreeing to it only they should quote rate for the item of this NIQ. Submission of rate will be deemed as agreeing with the terms and conditions of NIQ as in the rate quoting format only the bidder needs to make declaration.
14. The undersigned reserves the right to spit the contract quantity between suppliers the L1 rate in a manner that is fair, transparent and equitable (Rule 7.5.5 and 8.1.9 of manual of procurements of Goods-2018). A register will be maintained in the office in this regard to issue parallel contracts simultaneously (Anx-12 of manual of Procurements of Goods-2018)
15. No separate transportation charge /service charge and any other charges will be allowed for supplying such items. The items may be supplied at any place within the jurisdiction of Kumarghat RD Block as will be mention in supply order.
16. Surrender Bid after dropping of Tender in the tender box will entail forfeiture of EDM deposited.
17. **The bidders may submit their bids only by hand, no speed speed post /Courier service etc is not to be entertained**


02-12-23
Block Development Officer
Kumarghat RD Block
Unakoti District

Copy to:-

1. The District Magistrate & Collector, Kailashahar, Unakoti District for favour of kind information please.
2. The Sub-Divisional Magistrate, Kumarghat, Unakoti District for favour of kind information please.
3. The Block Development officer,.....RD Block for kind information Please.
4. The Superintendent of Agriculture/Horticulture, Kumarghat, Unakoti District for information please.
5. The Superintendent of Fisheries, Kumarghat, Unakoti District for information please.
6. The DIO, Unakoti District with a request to upload the same District .nic website with a request to Arrange for floating the NIQ in Tripura State Portal website.

Copy to forward:-

1. The Sabadhipati, Unakoti Tripura Zilla Parisad, Kailasahar for favour of kind information please.
2. The Chairman, BAC, Kumarghat R.D Block for favour of kind information Please.
3. The Chairperson, Panchayat Samiti, Kumarghat R.D Block for kind information please.


02-12-23
Block Development Officer
Kumarghat R.D Block
Unakoti District.