

**OFFICE OF THE PANISAGAR NAGAR PANCHAYAT
PANISAGAR-799260, NORTH TRIPURA**

NOTICE INVITING TENDER NO. 08/2019-20 DATED-24/12/2019

On behalf of the Panisagar Nagar Panchayat, the Executive Officer, Panisagar Nagar Panchayat invites item wise sealed tender for following work from the eligible bidders Up to 3 PM of 14/01/2020 (office date and hour only) as per following terms condition as well as DNIT. Tender documents shall be issued on payment of Rs.100.00 (Rupees one hundred only in cash/Demand Draft (Non Refundable) on any working days as specified above on production of documentary proof of registration of the firm, PAN card along with an application. **Name of the work should be written on the outside of the envelope. For above mentioned work:-**

SI No	DNIT No.	Name of item	Cost of Tender form	LAST DATE AND TIME FOR RECEIPT OF APPLICATION FOR ISSUE OF TENDER FORM	LAST DATE OF ISSUE OF TENDER FORM	Earnest money	PLACE OF SALE OF TENDER DOCUMENTS	Enclosure
1	02/EO/PNS/NP/TENDER/OS/2019-20 DATED. 24/12/2019	SUPPLY OF VARIOUS OFFICE STATIONARY ARTICLES AND OTHER ACCESSORIES FOR PANISAGAR NAGAR PANCHAYAT	Rs.100.00	Upto 16.00 Hours on 06/01/2020	Upto 17.00 Hours on 10/01/2020	Rs.5,000.00 (Rupees five thousand) only (in the form of D call /FDR only not in the form of DD)	Office of the Panisagar Nagar Panchayat	1. Trade license. 2. PAN card. 3. GST registration. 4. EMD. 5. Document in support of eligibility criteria.

- The copy of the DNIT may be inspected from the office of undersigned up to **06/01/2020.(office date and hour only)**.
- Subsequent corrigendum/Addendum etc, if any, will be available in the website. The bidders are required to check the websites regularly for this purpose, to take them into account before submission of tender.
- The sealed envelope containing complete tender, EMD must be addressed to the Executive officer, Panisagar Nagar Panchayat, Panisagar, North Tripura, indicating the DNIT NUMBER, NAME OF ITEM, BIDDER'S NAME and BIDDER'S ADDRESS on the envelope.
- Time schedule of tender activities:
 - Last Date & Time of Dropping of Tenders: Up to 3 PM of 14/01/2020.**
 - Probable Date & Time of Opening of Tenders: At 3.30 PM of 14/01/2020.**
- The full-fledged and sealed tender may be dropped in the tender box kept in the office of the undersigned or may be sent to the tendering authority by post (registered with A/D only) to reach within **3 PM of 14/01/2020**. The tender received after closing of bid shall not be considered and the tender will be rejected. Tendering authority will not be liable for any postal delay (if sent through post / courier).
- Earnest money is to be deposited on any nationalized/scheduled bank in favour of the Executive Officer, Panisagar Nagar Panchayat.
- The tentative date & time of opening of tender is on 14/01/2020 at **3.30 PM**. interested bidders or their representatives may remain present during opening of the tender.
- If last date of dropping of tender happens to be a holiday or office work is affected due to any unforeseen circumstances, last date of dropping will automatically be extended up to next working day at respective time and accordingly opening date and time will be deferred. Opening date and time will be displayed in the office notice board if changed.
- This notice is only to provide most preliminary information to the interested bidders. For any clarification contact at Panisagar Nagar Panchayat during office date and hour only.
- The tendering authority reserves the right to reject any submitted tender not in conformity with relevant DNIT.

Sd/-
Executive Officer
Panisagar Nagar Panchayat
Panisagar, North Tripura