

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
KADAMTALA R.D. BLOCK: DHARMANAGAR: NORTH TRIPURA

NO.F.17(25)/PO(BDO)/KDL/MGNREGA/2022-23/ 679

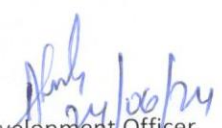
Dated:- 24/06/ 2024

Notice Inviting Quotation

Sealed tenders are hereby invited in plain paper from the traders/Suppliers/Manufacturers/Co-Operatives/Agency/Public for video camera along with operator for Nomination process, Strong Rooms, Counting Halls, R.O Office etc. during the General Panchayat Election 2024.

SL NO	Name of Items	Rate per hour
1	Video camera along with operator	

1. The scaled tenders will be received by the Block Development Officer, Kadamtala R.D. Block from **24/06/2024 to 29/06/2024 up to 3.00 PM**. Tender will be opened at 3.30 PM if possible in presence of the bidders.
2. The Party/Parties shall be selected on the basic of the lowest rate quoted and other valid considerations as mentioned in the terms and conditions.
3. If the 1st lowest bidder fails to provide Video Camera after receiving the work order/Supply order the tendering authority reserves right to take decision about allocating the work order/Supply order to 2nd lowest or any Agency for performing the work in the lowest rate/2nd lowest rate.
4. All the bidders are requested to read and understand all the terms and conditions detailed herewith before submitting their bid, as no chance or violation of the terms and condition are permissible once the bid is received by the undersigned.
5. The undersigned reserves the right to amend any of the terms and conditions contained in the tender documents or reject any or all applications without giving any notice or assigning any reason thereof. The decision of the competent authority in this regard will be final and binding. The undersigned also reserved the right to cancel the bid without showing any reason to any of the parties or third parties.
6. The Bidders should be able to supply at-least 5(five) Nos, Video Cameras immediately if Selected.
7. The tender documents can be collected from the office of the undersigned during office hours on working days from 24th June to 29th June 2024 at 2.00 PM.


Block Development Officer
Kadamtala R.D. Block
North Tripura

Terms & Conditions

1. The Notice inviting tender for video coverage of Strong Rooms, Counting Halls, Additional Strong Rooms, etc. during the General Panchayat Election 2024 will be issued on 24/06/2024 and closing date for dropping in the Tender Drop box is 29/06/2024 at 3.30 PM.
2. The Bidder has to submit the following documents along with the Tender Bid Format (annexure-A) i) PRTC/Citizenship of Bidder ii) 2 Copies of recent passport size photograph in addition to this annexure-A and annexure-B shall also be filled up and submitted together.
3. The interested agency/individual must have the capacity to provide 05 nos. Video Cameras along with operator.
4. The Video Cameras shall be of standard quality having good resolution.
5. The individual/Agency shall arrange of the installation of the Video Camera where and when asked by the authority promptly.
6. The rate of Video Coverage shall be clearly written booth in figures and words and submitted using the bidding format supplied from the office. No other format/plain paper bidding will be accepted.
7. The rate of Video Coverage shall be calculated of video per 24 hours of part thereof. All captured video shall be transferred to an external Hard Disk and submitted to the concerned authority when asked.
8. Once the bid is finalized, the party will be liable to provide the service. In case of discrepancies penal action will be taken against the party.
9. Deployment of video Camera shall be done strictly in accordance with the State Election Commission guidelines and instructions issued from time to time. The bidder shall not in any case disclose any of the video clippings without the consent of the Returning Officer of Kadamtala R.D Block.
10. The interested person shall deposit an EMD amount of Rs. 3000/- (Rupees three thousand) only in favour of the Block Development Officer, Kadamtala R.D. Block. Failure to submit the earnest deposit will lead to cancellation of bid (if tender is selected).
11. After finalization and completion of all formalities, the work order shall be issued and the agency/individual shall be in a position to give smooth services immediately as and when required.
12. Good quality external Hard Disk for storing the video shall be arranged by the agency/individual well in advance.
13. All the video data shall be converted in video format and submitted to the Returning officer after completion of Election and proper receipt should be obtained.
14. The contract period shall be up to the completion of General Panchayat Election 2024.
15. Necessary Tax/GST shall be deducted as per rule/latest instruction.
16. The Returning Officer of Kadamtala R.D Block right to cancel the tender notice without assigning any reasons thereof.
17. No. conditional offer/bid will be excepted.

To

1. The Director, ICAT, Govt. of Tripura for kind information with request to arrange to publish in 03(three) (A-quality) local Dailies (Bengali & English) in single insertion please.
2. The Director, Information & Technology Dept. Govt. of Tripura, Agartala, West Tripura with request to float the Tender at Tripura State Portal www.tripura.govt.in please.
3. The Technical Director & DIO, NIC North Tripura District Dharmanagar for kind information with a request to display the notice in District Official website please.


Block Development Officer
Kadamtala R.D. Block

North Tripura

Copy to:-

1. The District Magistrate & Collector, North Tripura District for kind information please.
2. The Director of Panchayat, Govt. of Tripura for kind information please.
3. The DIA, NIC, North Tripura is requested to upload the notice notification in the relevant website for wide publicity.
4. The Senior Information Officer, ICA, Dharmanagar is requested to publish the above noted notification in at least 2(two) local dailies/News outlet for wide publicity.
5. The Notice Board of this office.


Block Development Officer
Kadamtala R.D. Block

North Tripura

FORMAT FOR SUBMISSION OF TENDER BID

To
The Block Development Officer
Kadamtala RD Block,
North Tripura

Subject:- Notice inviting Tender for Video coverage of Strong Rooms, Counting Hall, Additional Strong Room etc.

Sir,

Having Examined the documents in respect of terms and condition, qualification & price bid including Scope of work, timeframe for providing services and the criteria stipulated for qualification, I/We hereby submit all necessary information and relevant documents for qualifying me/us, to offer my/our tender for the above mentioned work.

The application is made by me/us on behalf of (Partnership Firm/Private Limited company/Public Limited company) Namely..... Contact No.

The EMD amount of Rs. (Rupees only is enclosed in the shape as notified in the Bid.

I/We understand the Returning Officer of Kadamtala RD Block reserve the right to reject any or all the tender without assigning any reason thereof or can drop the disposal altogether.

I/We agree to obey all the terms and instructions as laid down for the said work.

I hereby submit my rate for videography works Rs. (Rupees only per hour or part there of video file.

Enclosed the following documents.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Yours Faithfully

(Signature with Rubber Stamp)

(TO WHOM IT MAY CONCERNED)

This is to information all concerned that I Sri.....

S/O of of Address.....

..... do hereby solemnly declare that, I am ready to abide by the terms and condition laid down by the Block Development officer Kadamtala RD Block North Tripura, regarding Video recording during the General Panchayat Election 2024 under Kadamtala RD Block. I also declare that I have sufficient skilled manpower to manage the Video Camera along with sufficient camera including other essential accessories. I am further declaring that, I have no political affiliation with any political party and undertake that I will not associate with any political party/candidate during the period of engagement in the Election related on or till the completion of process whichever is earlier.

Date

Resent colour passport size photo Graph(one to be pasted here and other to be submitted separately.

(Full Signature of Authorised Person (Bidder)