

**Government of Tripura**  
**Office of the Block Development Officer**  
**Block Project Management Unit**  
**Society for TRESP**  
**Mandwi R.D. Block, West Tripura**

No. F.36(1)/BPMU/MDI/TRESP/TENDER/2024-25/1716-23

Dated: /07/2024

**Notice Inviting Quotation**

The Notice Inviting Sealed Rate Quotation (NIQ) in sealed cover is hereby invited from the interested registered merchant/Co-operative societies/Lamps/Agency for supply of the followings fixed assets for official uses under BPMU-Mandwi R.D. Block, Society for TRESP. The Sealed Quotation should reach to the office undersigned latest by 18/07/2024 @3.00pm. The required specification is mentioned below:

Sl No.	Article Name	Description	Rate per Unit
1	Office table	Office table with one side three drawers and pre-laminated particle board on top. Size:4ft(L)x2.5ft(B)x2.5ft (H).	1 nos
2	Office Chair	Office leatherback fixed still chair with and arm.	1 nos
3	Visitor Chair	Leatherback visitor steel chair	1 nos
4	Steel Almirah	2 Doors Almirah with 4 Shelves, one Utility Cabinets with Locking System Size:3ft(L)x1.5ft(B)x6ft (H).	1 nos
5	Steel Rack	5 shelves Steel Racks Size:3ft(L)x1.3ft(B)x6ft (H).	1 nos
6	Computer table	Computer table. Size:4ft(L)x2.5ft(B)x2.5ft (H).	1 nos
7	Stand Fan	400mm high speed pedestal Fan, smooth sewing operation.	1 nos

**Terms and condition:**

1. An earnest money (EMD) amounting to ₹3,000/- (Three Thousand only) in the form of Deposit at call or Draft drawn in favour of " **BDO Mandai RD Block**" payable at Mandwi from any Nationalized Bank/ Tripura Gramin Bank/ Tripura State Cooperative Bank/ Private Bank shall be submitted along with the sealed quotation. The said earnest money will be converted to security money for successful bidders who would be offered the work and will be refunded only after successful execution of the work. For others earnest money shall be refunded.
2. The quality of articles should be in good condition. The quotation shall submit their Govt. Registration related papers of their organizations, GST registration no., Pan No. and some latest return copies, and earlier supplies experience certificate if any.
3. The admission VAT/GST and IT etc. as per Tripura Govt. rules will be deducted by this bill statement.
4. If the (L1) bidder does not have the specific item with them, the authority may decide to order from any of the selected vendors.
5. The bidding process may be cancelled at any point of time. partially, or fully. without assigning any reason.
6. The Rate will remain valid up to 1year from the date of execution of Agreement.
7. The contract will be awarded to those bidders, who stand item-wise Lowest (L1).

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8. The quotation should duly sign in the quotation paper, any over writing or erasing in the quotation paper will be treated as cancelled.
9. The undersigned reserved the right to accept or reject any quotation fully or partially including the lower one without assigning any reason.
10. The Articles should be delivered to the O/o the BDO, BPMU-Mandwi, TRESP in good condition with Triplicate challan and if any disputes are found during supply, the supplier need to replace immediately.
11. The Quantity of articles may increase or decrease at any time, depending upon the need.
12. No Interest can be claimed in case of delay in making payment beyond the stipulated period of payment.
13. The supplier should arrange installation and fitting & fixing of the finished articles.
14. The Rate should include supply of articles as per specifications including transportation cost, service charge and taxes etc. for supply of articles to Block HQ.
15. The Quotation will be dropped from **11/07/2024 to 18/07/2024 (time 10.00am to 3.00pm)** and opened on 18/07/2024 at 3.00pm in presence of all the bidder who are present during opening of tender box.

Signed by James

Lalchawimawia Darlong

Block Development Officer

Date: 10-07-2024 14:42:14  
Block Project Management Unit, TRESP  
Mandwi R.D Block, West Tripura

Reason: Approved

Copy to:

1. The DMM (DM&C), DMMU-West Tripura for kind information.
2. The Project Director, TRESP, T.W. Department, Govt. of Tripura for kind information.
- ✓ 3. The director I.C.A Dept. Gandhighat, Agartala, Tripura for kind information with request to kindly arrange to publish it in three local daily newspaper.
4. The Superintendent of Agriculture, Mandwi, West Tripura for information.
5. The SDO, PWD (DWS) Mandwi, West Tripura for information.
6. The Junior Engineer (JE), Mandwi R.D Block, for information.
7. The Notice Board O/o the BDO, Mandwi R.D. Block.

Copy also forwarded to:

1. The BAC Chairman, Mandwi R.D. Block for kind information.